



Eyam Parish Council

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Draft minutes of Eyam Parish Council held Monday 28th September 2026 at 7.30pm in the Mechanics Institute, Eyam.

These minutes are a draft until resolved as a true record by the next meeting of Eyam Parish Council.

Councillors present: Cllrs, Mano Belivanis, Ian Jackson, John Plant (Vice-Chair), Peter Silley (Chair), Kym West, Paul Wiles and Jeremy Wright.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman), Cllr Peter O'Brien (DDDC) and 1 member of the public.

Item		Action by
0926/1 Apologies	Apologies were received from Cllrs, Rebecca Haywood and Leslie Spittle. Apologies were also received from Cllr Simon Ripton (DDDC).	
0926/2 Variation of business	None.	
0926/3 Interests	None.	
0926/4 Public speaking	<p>Mr Dan Hodges, Flood Warden for Stoney Middleton, made the following comments:</p> <ul style="list-style-type: none"> - As the Flood Warden for Stoney Middleton, the past 10 years have been spent getting the drains and gullies in and around the area cleaned and working properly. - Grant funding is being requested from DEFRA for up to £50,000.00 to implement natural flood risk management solutions around the local area. Derbyshire County Council's Flood Team and the Environment Agency have expressed interest in joining in with " partnership funding " - If successful, the DEFRA grant would fund the implementation of 50 'high priority' projects on the list to slow the flow of water through the local drainage network. - Another initiative is the planting of more trees on land around the villages, and this is something the PDNPA are actively looking into. - Derbyshire Wildlife Trust are also looking the use of land on Eyam Moor to store and slow the run-off of store surface water. - A full hydrogeological survey has been carried out in the catchment area by the Trent Rivers Trust and then maintenance works carried out by High Peak Geotechnical. - The next logical step is to look uphill to Eyam and beyond to see how the village can be protected from flooding, and this in turn will protect the dwellings and settlements further downstream. - All the landowners were engaged and keen 5 years ago to help prevent flooding and it is hoped they will still be keen to get involved. - Mr Hodges would like to hear from any Eyam residents who were involved in or approached by the Trent Rivers Trust when undertaking their surveys. They are encouraged to contact the Parish Council so that their details can be passed on to Mr Hodges. - Cllr Silley expressed thanks to Mr Hodges for the work he is doing and said the Parish Council will support his efforts in anyway it can. 	

	<p>Cllr Peter O'Brien (DDDC) reported the following:</p> <ul style="list-style-type: none"> - Central Government has announced that the Local Government Reorganisation has been 'paused' to allow a review take place into the process. Further announcements are awaited. In the meantime, elections to DDDC are to go ahead on the existing boundaries. Parish Council elections remain unaffected. - Negotiations to secure a piece of land within the parish for local needs housing are nearing completion. PDNPA has agreed the basic design for an 18 dwelling housing scheme. - In relation to the Parish Council's request for fairer funding for the upkeep of the public toilets, there has been no movement. Cllr O'Brien will pursue this matter with DDDC officers. 	
0926/5 Approval of minutes	<p>On the motion of Cllr Belivanis, seconded by Cllr Plant, it was unanimously resolved that:</p> <p>The minutes of the Parish Council meeting held Monday 27th July 2026 be accepted as a true record.</p> <p>The minutes were signed by the Chair.</p>	
0926/6 Chair's remarks	<p>Cllr Silley gave the following report as Chair of the Council:</p> <ul style="list-style-type: none"> - Discussions with the ESA on the relocation of the donations post have been unable to take place as the lease agreement for the car park has yet to be found. Without the lease, the Parish Council no progress this matter. The Cllr Silley and the Clerk spent an afternoon working through and organising old files and correspondence stored in the car park container, but the lease was not found. That said, several documents of relevance were found and the Council now has an ordered collection of meeting minutes, financial records and documents of historical relevance. - Thanks are expressed to the Clerk for diligence in sorting out the above documents. We now have an audit file going back to 2010 with each year's audit paperwork. - Thanks are expressed to Cllr Plant and Cllr Wiles for their help and support in finalising the Parish Council's response to the Peak Park Local Plan which was submitted on time and circulated to all Councillors before submission. - I attended a meeting of the Peak Park Parishes Forum on 1st September. There is nothing of substance to report. Peak Park Parishes Day will be held on Saturday 10th October 2026, should any member wish to attend. - I was invited to and attended the Bakewell Town Council Civic Service yesterday. - Cllr Plant attended the meeting of the Hope Valley Parishes Group on 8th September 2026, which I was unable to attend. 	
0926/7 Clerk and Handyman report	<p>The Clerk reported the following actions and updates since the last meeting:</p> <p>Ongoing highway matters:</p> <p>The following highway matters have been left unresolved for up to and over 18-months. They have been included in a formal complaint to DCC, requesting that they be actioned promptly:</p> <ul style="list-style-type: none"> • Streetlight 42610 at Town Head, outside 3 Orchard Bank obscured by a laurel tree (FS-Case-802398755) . • Broken fingerpost at Churchyard entrance/Footpath 13 (FS-Case-733151561). • Condition of Footpath 13 through Churchyard (FS-Case-733152986). 	

- Japanese Knotweed by the Eyam sign on the closed section of New Road (FS-Case-727255592).
 - Collapsing bank on Riley Lane (FS-Case-770479907).
 - Replacement (DCC) grit bin on The Hillock (FS-Case-768110627).
 - Bulging retaining wall (FS-Case-838202314).
- **Field at High Cliffe** – An update has been requested for the 2nd time from Peak Park Planning Enforcement.
 - **Fire hydrants** – Derbyshire Fire and Rescue Service (DFRS) has clarified that they do inspect the hydrants on public highways, but it is the responsibility of Severn Trent to repair any defects found. DFRS have informed the Clerk that they will undertake inspections of the hydrants on Water Lane at the earliest opportunity.
 - **Damaged bus shelter at Townhead** – This has now been repaired and works inspected by the Clerk (**COMPLETE**).
 - **Replacement Royal Mail pillar box (Case Reference 1204465 and 13338203)** – The Clerk has again challenged the assertion from Royal Mail that all delivery points in Eyam are within 0.5 miles of a pillar box. A response is still awaited.
 - **Fibre optic broadband in Eyam** – A request has been sent to BT Openreach for an update and timetable for the roll out of fibre optic broadband in Eyam. A response is awaited.
 - **New CCTV system in the car park** – The new system has been installed and is up and running. The Clerk has met with the contractor to install the DMSS application to enable real-time viewing and capturing of images. This is to be extended to 2 other Councillors to ensure access to images in maintained (**COMPLETE**).
 - **Fence on the verge at car park entrance** – The Handyman will begin work on this in the coming weeks.
 - **Disabled toilet door** – Defects with the door have been reported to DDDC Facilities Department.
 - **Skip hire for car park and toilets** – Following an on-site meeting with Cllr Silley and the Handyman, a skip is to be hired to clear the car park store unit and toilet storeroom of unwanted items and rubbish.
 - **Conclusion of Audit 2025/26** – PKF Littlejohn has issued the Parish Council with a 'Closure of Audit' letter and the 'External Auditor's Report and Certificate 2025/26'. This is to be noted under item **0926/8 Conclusion of Audit**. The 'Notice of Conclusion of Audit' has been published on the Parish Council website and noticeboard.
 - **Community Toilet Grant 2026/27** – The Clerk has requested an update on the grant application. DDDC has informed the Clerk that the officer handling Community Toilet Grants is leaving DDDC and, therefore, a date for determining applications cannot be given.
 - **Parish Council documents** – The Clerk and Cllr Silley have met recently to look through the files and paperwork in the car park store unit. A lot of unwanted or expired paperwork has been appropriately disposed of. The remaining minutes, audit papers, financial records, deeds and agreements have been organised and filed away (**COMPLETE**).
 - **VAT reclaim 2025/26** – A submission has been made to and paid out by HMRC (**COMPLETED**).

0926/8 Conclusion of Audit	<p>On the motion of Cllr Silley, seconded by Cllr Plant, it was unanimously resolved that:</p> <p>Members noted and accepted the following documents:</p> <ul style="list-style-type: none"> - External Auditor's 'Conclusion of Audit' letter. - External Auditor's Report and Certificate. - The Notice of Conclusion of Audit. 	
0926/9 Working Group	<p>The Working Group had been unable to meet over the summer with members being on being away. It was, therefore, use the current meeting to progress some issues identified by the Working Group.</p> <ul style="list-style-type: none"> - Cllr Belivanis noted the lack of action by DCC to deal with issues related to Public Rights of Way (PROW) and the lack of PROW officers at County Hall. Cllr Belivanis suggested that the Parish Council appoint a volunteer to walk and inspect the PROW throughout the parish. <p>Resolved: Cllr West be appointed as the Parish Council Footpath Warden to monitor the condition of Eyam PROW, as when they are walked.</p> <ul style="list-style-type: none"> - Resolved: Cllr Wiles agreed to take the lead on pulling together community groups and local stakeholders from the village to discuss collaborate working and improved communities between each other. - Resolved: Cllr Wiles agreed to formulate the first draft of the next Parish Council newsletter. The draft will be circulated to Councillors for comment. 	
0926/10 Christmas lights	<p>Cllr Belivanis updates the Council on the Christmas Lights Group's plans for the next phase of Christmas light displays in the Eyam. The latest scheme has been quoted at £8,620.15 (excl VAT).</p> <p>The Clerk confirmed that there was currently £6,821.90 in the Parish Council's earmarked reserves for Christmas lights. This includes the underspend of £5,071.90 from the previous financial year and an additional £750.00 in donations received in the last month.</p> <p>Further fundraising and requests for donations are being carried out to help fund the shortfall. The Christmas Lights Group is also requesting a £1,000.00 contribution from the Parish Council to help reach their goal.</p> <p>On the motion of Cllr Jackson, seconded by Cllr Plant, it was unanimously resolved that:</p> <ul style="list-style-type: none"> - The Parish is to contribute £1,000.00 towards the next phase of the Christmas lights display - The Parish Council purchases the lights on behalf of the group and takes ownership of them. - In purchasing the lights, the Parish Council will pay the 20% VAT and reclaims it at the end of the financial year. - The Parish Council allows donations for the Christmas lights to be paid directly into the Parish Council's bank account and held in earmarked reserves. 	
0926/11 Request from Eyam PTFA Bonfire Committee	<p>Councillors considered a request from the organisers of the Eyam PTFA Bonfire Committee for use of the Parish Council car park and public toilets on Saturday 7th November 2026.</p> <p>On the motion of Cllr Belivanis, seconded by Cllr Plant, it was unanimously resolved to:</p> <ul style="list-style-type: none"> - Approve the above request from the organisers of the Eyam PTFA Bonfire Committee. 	

	<ul style="list-style-type: none"> - The sale of food and drink from the car park is permitted. This must be by the organisers themselves or, where outside catering is to be provided, businesses within the Eym Parish must be given first refusal. - The organiser has appropriate insurance in place and is to undertake a compressive risk assessment prior to the event taking place. - The organisers are responsible for health and safety and safeguarding during the period of the event and will indemnify the Parish Council against any loss, damage or injury that occurs. - Both the car park and toilets be returned as received – in a clean and tidy condition. - Any damage to Parish Council property is to be repaired to its original state and the cost met by the organisers. 	
0926/12 Request from Long Distance Walking Association	<p>Councillors considered a request from the organisers of the Long Distance Walking Association for use of the Parish Council car park and public toilets on 28th April and 27th May 2028 between the hours of 2.30pm and 12.30am, on both days..</p> <p>On the motion of Cllr Silley, seconded by Cllr Jackson, it was unanimously resolved to:</p> <ul style="list-style-type: none"> - Approve the above request from the organisers of the Long Distance Walking Association. - The sale of food and drink from the car park is permitted. This must be by the organisers themselves or, where outside catering is to be provided, businesses within the Eym Parish must be given first refusal. - The organiser has appropriate insurance in place and is to undertake a compressive risk assessment prior to the event taking place. - The organisers are responsible for health and safety and safeguarding during the period of the event and will indemnify the Parish Council against any loss, damage or injury that occurs. - Both the car park and toilets be returned as received – in a clean and tidy condition. - Any damage to Parish Council property is to be repaired to its original state and the cost met by the organisers. 	
0926/13 Village reports	<p>The following matters were reported:</p> <ul style="list-style-type: none"> - Vegetation along The Dale is encroaching onto the highway and covering road signs. <u>Resolved:</u> The Clerk is to report the above to DCC Highways. - Road markings throughout the village are faded and need repainting. <u>Resolved:</u> The Clerk is to report the above to DCC Highways. - Cllr Wiles suggested that the trough at Townhead should be protected by bollards due to cars parking close to it. <u>Resolved:</u> The Clerk is to report the above to DCC Highways. - There are issues with the lighting in the Market Hall and an electrical inspection is now overdue. <u>Resolved:</u> The Clerk is to source quotes from a local and reputable electrician (NICEIC or NAPIT certified) to quote for the above works. 	

0426/14 Finance	<p>i. Approval of payments</p> <p>On the motion of Cllr Plant, seconded by Cllr Wild, it was resolved that:</p> <p>The following items of expenditure be approved for payment:</p> <table border="1"> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pensions (Aug 2026)</td><td>£ 2,887.71</td></tr> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pensions (Sep 2026)</td><td>£ 2,585.57</td></tr> <tr> <td>JA Porter</td><td>Cleaning (August 2026)</td><td>£ 504.00</td></tr> <tr> <td>JA Porter</td><td>Cleaning (September 2026)</td><td>£ 684.00</td></tr> <tr> <td>EDF Energy</td><td>Market Hall electricity (July 2026)</td><td>£ 32.27</td></tr> <tr> <td>EDF Energy</td><td>Market Hall electricity (August 2026)</td><td>£ 32.27</td></tr> <tr> <td>Unity Trust Bank</td><td>Bank charges (July 2026)</td><td>£ 7.00</td></tr> <tr> <td>Unity Trust Bank</td><td>Bank charges (August 2026)</td><td>£ 7.00</td></tr> <tr> <td>Janice Jackson</td><td>Internal audit (2025/26)</td><td>£ 100.00</td></tr> <tr> <td>PKF Littlejohn LLP</td><td>External audit (2025/26)</td><td>£ 378.00</td></tr> <tr> <td>Vault Electronic Security</td><td>Replacement CCTV System</td><td>£ 11,332.46</td></tr> <tr> <td>Ann Harrison</td><td>Cleaning materials</td><td>£ 101.77</td></tr> <tr> <td>WM Eyre and Sons</td><td>Gate post for car park</td><td>£ 52.20</td></tr> <tr> <td>Shelter Maintenance Ltd</td><td>Repair to Townhead bus shelter</td><td>£ 369.60</td></tr> <tr> <td>Initial Washrooms</td><td>4x box toilet rolls</td><td>£ 333.26</td></tr> <tr> <td>Amazon</td><td>Barrier tape</td><td>£ 10.99 *</td></tr> <tr> <td>Amazon</td><td>Wood stain</td><td>£ 41.00 *</td></tr> </tbody> </table> <p>* Purchased by and to be reimbursed to the Clerk</p> <p>ii. Income received</p> <table border="1"> <tbody> <tr> <td>Various</td><td>Christmas lights donations</td><td>£ 750.00</td></tr> <tr> <td>HMRC</td><td>VAT reclaim (2025/26)</td><td>£ 2,499.42</td></tr> </tbody> </table> <p>iii. Budget and accounts monitoring</p> <p>The Monthly Budget and Bank Reconciliation Statement, as of 31st August 2026 was circulated to members for consideration – see Appendix 0926/A1</p> <p>Resolved: The Parish Council's budget and financial position be noted.</p> <p>Resolved: It was noted that the results of the Bank Reconciliation Statement agree with the month end bank balances.</p>	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salaries, tax and pensions (Aug 2026)	£ 2,887.71	Clerk and Handyman	Salaries, tax and pensions (Sep 2026)	£ 2,585.57	JA Porter	Cleaning (August 2026)	£ 504.00	JA Porter	Cleaning (September 2026)	£ 684.00	EDF Energy	Market Hall electricity (July 2026)	£ 32.27	EDF Energy	Market Hall electricity (August 2026)	£ 32.27	Unity Trust Bank	Bank charges (July 2026)	£ 7.00	Unity Trust Bank	Bank charges (August 2026)	£ 7.00	Janice Jackson	Internal audit (2025/26)	£ 100.00	PKF Littlejohn LLP	External audit (2025/26)	£ 378.00	Vault Electronic Security	Replacement CCTV System	£ 11,332.46	Ann Harrison	Cleaning materials	£ 101.77	WM Eyre and Sons	Gate post for car park	£ 52.20	Shelter Maintenance Ltd	Repair to Townhead bus shelter	£ 369.60	Initial Washrooms	4x box toilet rolls	£ 333.26	Amazon	Barrier tape	£ 10.99 *	Amazon	Wood stain	£ 41.00 *	Various	Christmas lights donations	£ 750.00	HMRC	VAT reclaim (2025/26)	£ 2,499.42	
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0926/15 Planning	<p>Council considered responses to the following planning applications received:</p> <ul style="list-style-type: none"> - NP/DDD/0726/0718 - Dale Head Barn, Church Street, Eyam Erection of dwellinghouse Resolved: No objection. - NP/DDD/0726/0719 - Dale Head Barn, Church Street, Eyam Listed Building consent - Erection of dwellinghouse. Resolved: No objection. - NP/DDD/0426/0430 - 1 The Thorn, Main Road, Eyam Raise the ridge and eaves level of our existing timber-built garage by 600mm to allow sufficient headspace to park our van inside. Resolved: No objection. - NP/DDD/0426/0375 - Merrill House, Town Head, Eyam Listed Building consent - Single storey rear extension; carry out internal works to cottage and barn; regularisation of some works previously carried out without approval by previous owners; new gate to boundary; new rainwater goods. Resolved: No objection. 																																																													

0926/16 Correspondence	<p>Resolved: The following correspondence were considered and noted:</p> <ul style="list-style-type: none"> - Member of public – Request for memorial bench - DCC – Community News (28.08.2026) - DALC - 2026/27 National Salary Award and Updated Pay Scales - Hope Valley Parishes Forum – Agenda and minutes of meeting - PNPDA – Invite to Peak Park Parishes Day 2026 - DCC – Invite to Parish and Council Liaison Forum (03.11.2026) - PKF Littlejohn LLP – Conclusion of audit (2025/26) - Cllr Paul Parkin (DCC) – Update on Local Government Reorganisation - Cllr Simon Ripton (DDDC) – Local Projects Fund - The Peak Cluster Project Team - Peak Cluster Newsletter (September 2026) - The Motor Cycling Club – MCC Edinburgh Trial - Eyam PTFA Bonfire Committee – Request for use of car park and toilets - Long Distance Walking Association – Request for use of public toilets - Eyam Tearooms – Ownership of bush to rear of business - Parishioner – Request to clear Fairy Steps of nettles and self-set trees <p>Resolved: The Clerk is to seek further information on how the Edinburgh Trial will directly impact Eyam, such as times of arrival and the route to be taken.</p>	
0926/17 Next agenda	<p>Resolved: The next agenda is to include:</p> <ul style="list-style-type: none"> - Consideration of items for inclusion in the draft budget 22027/28. - Quotes for electrical repairs and inspection at the Market House. - A review of the Council's future participation in the Hope Valley Parishes Forum. 	
0926/18 Next meeting	<p>Resolved: The next Eyam Parish Council meeting be held Monday 19th October 2026 (one week earlier than usual) at 7.30pm in the Mechanics Institute.</p>	
0926/19 Exclusion of public and press	<p>On the motion of Cllr Silley, seconded by Cllr Wright, it was unanimously resolved that:</p> <p>The public and press be excluded from the meeting during the discussion of the following item of business to avoid the disclosure of exempt information as defined in paragraph 3 of schedule 12A to the Local Government Act 1972, as amended by the Local Government Access to Information Variation Order 2006.</p>	
0926/20 NJC Pay Award 2026	<p>On the motion of Cllr Plant, seconded by Cllr Wiles, it was unanimously resolved that:</p> <p>The National Salary Award for 2026/27, as recommended by the National Joint Council, be applied to the Clerk's salary and backdated to April 2026.</p>	

The meeting closed at 9.05pm

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils
PPPF – Peak Park Parishes Forum

DCC – Derbyshire County Council
PDNPA – Peak District National Park Authority
ESA – Eyam Sports Association

Appendix 0926/A1**Monthly Budget and Bank Reconciliation Statement (August 2026)****Budget 2026/27**As of 31st August 2026

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 9,498.77	£ 27,750	£ 18,251.23
Administration and expenses	£ 112.12	£ 150	£ 37.88
Handyman's supplies and equipment	£ 36.89	£ 550	£ 513.11
IT and website	£ 250.00	£ 650	£ 400.00
Advertising	£ -	£ -	£ -
Room hire	£ 6.00	£ 250	£ 244.00
Payroll	£ 132.00	£ 160	£ 28.00
Insurance	£ 1,371.53	£ 1,500	£ 128.47
Audit	£ -	£ 500	£ 500.00
Subscriptions	£ 440.89	£ 450	£ 9.11
Training	£ -	£ 250	£ 250.00
Toilet cleaning	£ 1,939.84	£ 6,500	£ 4,560.16
Washroom contract and supplies	£ 2,094.28	£ 3,500	£ 1,405.72
Market Hall electricity	£ 132.35	£ 250	£ 117.65
Defibrillators	£ -	£ 300	£ 300.00
CCTV maintenance	£ -	£ 500	£ 500.00
Footpaths	£ -	£ 300	£ 300.00
Maintenance and contingency	£ 1,245.13	£ 2,000	£ 754.87
Elections	£ -	£ 300	£ 300.00
Grants/donations	-£ 100.00	£ 1,200	£ 1,300.00
PWLB loan repayments	£ 3,179.93	£ 6,360	£ 3,180.07
Bank charges	£ 35.00	£ 100	£ 65.00
Flood prevention	£ -	£ 1,000	£ 1,000.00
Christmas lights	£ 2,556.60	£ 1,000	-£ 1,556.60
Total expenditure:	£ 22,931.33	£ 55,520.00	£ 32,588.7
Income			
Parish precept	£ 52,763.00		
Donations (Facilities)	£ -		
Donations (Christmas lights)	£ -		
PROW Minor Maintenance Grant	£ 430.00		
Grants	£ -		
Eyam Museum (Advertising)	£ -		
Bank shares	£ -		
Bank interest	£ 492.87		
VAT reclaim (2025/26)	£ -		
Total income:	£ 53,685.87		

Bank ReconciliationAs of 31st August 2026

Cash Book		Bank	
Balance from 2025/26	£ 57,839.13	UTB Current Account	£ 21,545.56
Plus receipts	£ 53,685.87	UTB Instant Access Account	£ 26,258.79
Less payments	£ 22,931.33	UTB 32 Day Notice Savings Account	£ 40,309.64
Less VAT paid	£ 479.68	Plus unrepresented receipts	£ -
	£ 88,113.99	Less unrepresented cheques/payment	£ -
			£ 88,113.99