

Eyam Parish Council

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Minutes of Eyam Parish Council held on Monday 16th December 2024 at 7.30pm in the Mechanics Institute.

Councillors present: Chris Mason (Vice-Chair), Mano Belivanis, John Plant, Peter Silley, Leslie Spittle, Paul Wiles and Jeremy Wright.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman) and Cllr Simon Ripton (DDDC).

Item		Action by
1224/1 Apologies	Apologies were received from Cllr Ian Jackson and Cllr Kym West. Apologies were also received from Cllr Alasdair Sutton (DCC) and Cllr Peter O'Brien (DDDC). In the absence of Cllr Jackson, Cllr Mason took the Chair.	
1224/2 Variation of business	None.	
1224/3 Interests	None.	
1224/4 Public speaking	Cllr Simon Ripton (DDDC) gave the following report: - It hasn't been possible to meet with the DDDC Rural Housing Enabler to discuss the regeneration project. Cllr Ripton will continue to try and set-up the meeting. - DDDC is looking to being in additional housing staff and this might be of an advantage to Eyam Parish Council and its drive for more affordable housing. - DDDC is looking at the way it operates its rural public toilets, with charging to use them being a possibility.	
1224/5 Handyman's report	The Handyman gave the following report: - The urinal in the men's toilet is still blocked. - Damage has been caused to a toilet roll holder and a replacement is needed. - The toilets will not be open on Christmas Day. Action: The Clerk is to chase the repair to the urinal with DDDC. Action: The Clerk is to contact Initial regarding the damaged toilet roll holder.	Clerk Clerk
1224/6 Approval of minutes	On the motion of Cllr Plant, seconded by Cllr Spittle, it was agreed: The minutes of the Parish Council meeting held Monday 25 th November 2024 be accepted as true record. The minutes were signed by the Chair.	
1224/7 Clerk's report	The Clerk gave the following report on actions taken since the last meeting: - Flooding – The following updates have been received from the DCC Floods Officer since the last meeting: > Request not to resurface The Nook and Tideswell Lane with loose stones – The DCC Floods Officer has informed the Clerk that this matter was being chased with the PROW department. There has been no further update and the Clerk continues to pursue. > Request for large concrete blocks to be put at the entrance to The Nook and Tideswell Lane – The DCC Floods Officer has informed the Clerk that this matter was being chased with the PROW department. There has been no further update and the Clerk continues to pursue.	

	> Jetting and cleansing of the drains and gullies in the Parish – The DCC Floods Officer has informed the Clerk that this matter was being chased with the Highways Department. Councillors reported that some gullies have been cleansed in recent weeks, but a number remain untouched – most likely due to vehicles obstructing access. - Double yellow line requests at Chapel Corner (FS-Case-633740631) and Town Head (FS-Case-633743340) – As requested by the November Parish Council meeting, the response to these requests, from Cllr Charlotte Cupit, has been posted on the Parish Council's website. - 4x outstanding streetlight faults: Updates since the last meeting in relation to ongoing streetlight matters: > FS-Case-562396255 (and follow-up reference FS-Case-592138858) - Streetlight at Town Head, outside 3 Orchard Bank obscured by a laurel tree – The DCC streetlights officer has written to the property owner asking them to cut back the tree. There has been no further update. > FS-Case-562395604 (Follow-up reference FS-Case-649900200) Street light on Main Road adjacent to Butchers – DCC plan to reinstall the streetlight on the public highway, close to where the light was originally situated, following an objection to the light being relocated further along the pavement. The property owner has raised objections, but DCC plan to press ahead. The Clerk has also asked DCC to look into the possibility that the recent property development has encroached onto the public highway. > FS-Case-562396534 (Follow-up reference FS-Case-649900565) Tideswell Lane Opposite Croft House – There has been no update from DCC, but Cllr Wiles informed the meeting that old streetlight is now working, but the new one is not. > Riley Lane, Eyam (as reported by Cllr Belivanis) – The November Parish Council meeting instructed the Clerk to inform DCC that the light is not new and is located on an adopted road, therefore, it should be repaired. This has been communicated to DCC but there has been no response. - Quote for drainage works (carpark) – An area representative is to meet with the Handyman on Tuesday 17th December to assess the works required and then arrange for works to start mid-January 2025. - Quotes for fingerposts – This matter is to be deferred until the draft 2025/26 budget is agreed. - Fly tipping (gravel) in car park – DCC claim the road sweeper that dumped the gravel does not belong to them. DCC have referred the matter to DDDC for further investigation. - Blocked urinal – This has been chased for repair for repair with DDDC. - Parish Council noticeboard – Cllr Mason is to look at the condition of the noticeboard in the coming weeks.	
1224/8 Electronic mapping	Councillors considered the purchase of Parish Online to assist the Clerk with digital mapping of the Parish, facilities and assets. On the motion of Cllr Belivanis, seconded by Cllr Wiles, it was agreed: The Clerk be given delegated authority to pay a subscription of not more than £150.00 to Parish Online, should a trial run prove useful.	Clerk
1224/9 Regeneration project	Members of the Housing Working Group reported the following: - The contract to carry out the feasibility study has been awarded to Peak Architects Limited and members of the Working Group have already engaged with the firm.	

	- Peak Architects have provided the Working Group with preliminary drawings and these are to reviewed by members to ensure things are progressing in the right direction. - Discussions will need to be had with stakeholders and landlords before a final proposal can be formulated and put forward. - Things appear to be moving along and the Working Group have a target date to complete the exercise of middle-end of January 2025.																			
1224/10 Flooding	This matter was covered in detail under item 1224/7 'Clerk's report' .																			
1224/11 Parking	Having received unhelpful responses from both Cllr Charlotte Cupit (DCC Cabinet Member for Highways) and DCC Highways Officers in relation to parking concerns, members felt that the Parish Council was 'wasting its time' pursuing this matter. Agreed: Parking be removed from the agenda for the foreseeable future.																			
1224/12 Village reports	Cllr Plant provided the Clerk with a public rights of way map of Eyam. Action: The Clerk is to scan the map and publish it on the Parish Council website.	Clerk																		
1224/13 Finance	i. Approval of payments On the motion of Cllr Belivanis, seconded by Cllr Mason, the following payments were agreed: <table> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>JA Porter</td><td>Cleaning (December 2024)</td><td>£ 450.00</td></tr> <tr> <td>EDF Energy</td><td>Market Hall electricity (Dec 2024)</td><td>£ 8.00</td></tr> <tr> <td>Initial Washrooms</td><td>2x boxes of toilet rolls</td><td>£ 158.09 *</td></tr> </tbody> </table> * Purchased by and to be reimbursed to the Clerk. As the meeting was held earlier in the month than normally scheduled, staff wages, HMRC payments and pension contributions had not been calculated by payroll services. Agreed: The Clerk be given delegated authority to make payments for the above missing items once he is in receipt of the figures. The payments are to be retrospectively approved at the next meeting. ii. Income received <table> <thead> <tr> <th>From:</th><th>Item of income:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>DDDC</td><td>UKSPF grant</td><td>£ 14,895.00</td></tr> </tbody> </table> iii. Budget and accounts monitoring The budget and bank reconciliation (November 2024) was circulated to members – see Appendix 1224/A1	Payee:	Item of expenditure:	Amount:	JA Porter	Cleaning (December 2024)	£ 450.00	EDF Energy	Market Hall electricity (Dec 2024)	£ 8.00	Initial Washrooms	2x boxes of toilet rolls	£ 158.09 *	From:	Item of income:	Amount:	DDDC	UKSPF grant	£ 14,895.00	
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DDDC	UKSPF grant	£ 14,895.00																		
1224/14 Draft budget 2025/26	Councillors considered the draft budget for 2025/26, which had been amended since the last meeting. On the motion of Cllr Silley, seconded by Cllr Wight, it was agreed: - The draft budget 2025/26 be accepted – see Appendix 1224/A2. - The precept for 2025/26 be set at £50,250.00 (an increase of 15%) to meet a forecast expenditure of £53,795.00.																			
1224/15 Planning	i. Response to recent planning applications NP/DDD/1124/1298 Overdale, Hawkhill Road, Eyam Demolition of existing garage and the construction of a new storage and office space.																			

	<u>Agreed:</u> Councillors remarked that they were unable to access the plans through the planning portal, therefore, the Clerk is to request an extension to the consultation period deadline. ii. PDNPA decisions on recent planning applications None.	
1224/16 Correspondence	- Cllr Silley – Bus-franchising proposals for South Yorkshire (consultation) - DDDC – Christmas and New Year bin collections (2024) - DDCVS - UKSPF Community Resilience Grant monitoring - Glorious Gravel – Cycle event in March 2025 - DCC – Community News (16.12.2024)	
1224/17 Next agenda	<u>Agreed:</u> The next agenda is to include a discussion on the practicalities and options for charging for parking in the Parish Council car park and use of the public toilets.	
1224/18 Next meeting	<u>Agreed:</u> The next Eyam Parish Council meeting be held on Monday 27th January 2025 at 7.30pm in the Mechanics Institute.	

The meeting closed at 9.30pm

DDDC – Derbyshire Dales District Council

DALC – Derbyshire Association of Local Councils

DDCVS – Derbyshire Dales Council for Voluntary Service

DCC – Derbyshire County Council

PDNPA – Peak District National Park Authority

UKSPF – United Kingdom Shared Prosperity Fund

Appendix 1224/A1**Budget and Bank Reconciliation****Budget 2024/25**30th November 2024

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 16,408.26	£ 26,500.00	£ 10,091.74
Clerk's administration and expenses	£ 77.83	£ 100.00	£ 22.17
Handyman's supplies and equipment	£ 97.19	£ 550.00	£ 452.81
IT and website	£ 16.00	£ 250.00	£ 234.00
Advertising	£ -	£ 150.00	£ 150.00
Room hire	£ -	£ 200.00	£ 200.00
Payroll services	£ 132.00	£ 200.00	£ 68.00
Insurance	£ 1,099.37	£ 1,200.00	£ 100.63
Audit	£ 400.00	£ 450.00	£ 50.00
DALC/PPPF subscriptions	£ 12.00	£ 425.00	£ 413.00
Training	£ -	£ 500.00	£ 500.00
Toilet cleaning	£ 3,733.03	£ 5,500.00	£ 1,766.97
Washroom services and supplies	£ 3,764.58	£ 3,500.00	-£ 264.58
Market Hall electricity	£ 64.00	£ 500.00	£ 436.00
Defibrillator maintenance	£ -	£ 300.00	£ 300.00
CCTV maintenance	£ 365.00	£ 1,000.00	£ 635.00
Footpaths	£ -	£ 300.00	£ 300.00
Maintenance and contingency	£ 614.83	£ 2,000.00	£ 1,385.17
Elections	£ -	£ 500.00	£ 500.00
Donations	£ 75.00	£ 1,200.00	£ 1,125.00
PWLB loan repayments	£ 3,179.93	£ 6,360.00	£ 3,180.07
Bank charges	£ 90.00	£ 150.00	£ 60.00
Flood Prevention	£ -	£ 1,000.00	£ 1,000.00
Total expenditure:	£ 30,129.02	£ 52,835.00	£ 22,706.0
Income			
Parish precept	£ 43,695.00		
Donations	£ 1,485.14		
Eyam Museum (Advertising)	£ 1,000.00		
Co-Operative Bank shares	£ 4.46		
Co-Operative Bank interest	£ 1,169.31		
VAT reclaim (2023/24)	£ 530.53		
Total income:	£ 47,884.44		
Balance 2024/25	£ 17,755.42		

Bank Reconciliation30th November 2024

Cash Book		Bank	
Balance from 2023/24	£ 53,475.36	Current account balance	£ 2,500.00
Plus receipts	£ 47,884.44	Reserve Account balance	£ 70,423.85
Less payments	-£ 30,129.02	Plus unrepresented receipts	£ -
Less VAT paid	-£ 927.09	Less unrepresented cheques/payment	-£ 2,620.16
	£ 70,303.69		£ 70,303.69

Appendix 1224/A2

Budget 2025/26 (Approved)

Item of Expenditure	2023/24		2024/25			2025/26 Proposed
	Budget	Actual	Budget	Actual	Forecast	
Staff and wages	£ 25,000	£ 24,461	£ 26,500	£ 19,387	£ 25,000	£ 27,000
Administration & expenses	£ 100	£ 119	£ 100	£ 78	£ 65	£ 100
Handyman's supplies & expenses	£ 550	£ 364	£ 550	£ 97	£ 1,350	£ 550
IT and website	£ 250	£ -	£ 250	£ 16	£ 50	£ 100
Advertising	£ 150	£ -	£ 150	£ -	£ -	£ 150
Room hire & Zoom	£ 200	£ 207	£ 200	£ -	£ 250	£ 250
Payroll	£ 200	£ 132	£ 200	£ 132	£ 132	£ 160
Insurance	£ 1,000	£ 970	£ 1,200	£ 1,099	£ 1,099	£ 1,250
Audit	£ 450	£ 390	£ 450	£ 400	£ 400	£ 500
DALC Subscriptions	£ 425	£ 355	£ 425	£ 12	£ 385	£ 425
Training	£ 750	£ -	£ 500	£ -	£ -	£ 500
Cleaning	£ 3,000	£ 5,837	£ 5,500	£ 4,183	£ 5,750	£ 6,000
Toilets - Initial contract and supplies	£ 3,500	£ 2,002	£ 3,500	£ 3,896	£ 4,200	£ 3,500
Market Hall electricity	£ 500	£ 66	£ 500	£ 72	£ 96	£ 150
Defibrillator maintenance	£ 300	£ -	£ 300	£ -	£ -	£ 300
CCTV	£ 1,000	£ 355	£ 1,000	£ 365	£ 365	£ 500
Footpaths	£ 300	£ -	£ 300	£ -	£ -	£ 300
Maintenance & contingency	£ 2,000	£ 550	£ 2,000	£ 615	£ 3,000	£ 2,000
Elections	£ 500	£ 1,438	£ 500	£ -	£ -	£ 300
Donations	£ 1,200	£ 275	£ 1,200	£ 75	£ 500	£ 1,200
PWLB loan repayments	£ 6,360	£ 6,360	£ 6,360	£ 3,180	£ 6,360	£ 6,360
Bank Charges	£ 150	£ 120	£ 150	£ 90	£ 180	£ 200
Flood prevention	£ -	£ -	£ 1,000	£ -	£ -	£ 1,000
Christmas lights	£ 1,000	£ -	£ -	£ -	£ -	£ 1,000
Market Hall reroofing	£ 8,500	£ 6,572	£ -	£ -	£ -	£ -
Total Expenditure:	£ 57,385	£ 50,573	£ 52,835	£ 33,698	£ 49,182	£ 53,795
Precept	£ 43,262	£ 43,262	£ 43,695	£ 43,695	£ 43,695	£ 50,250
Car park donations	£ 4,000	£ 1,046	£ 1,850	£ 1,485	£ 1,900	£ 1,740
Public toilet donations	£ 750	£ 844	£ 1,000	£ -		£ -
Mompesson's Well donations	£ 75	£ 84	£ 90	£ -		£ -
DCC footpath grant						£ 300
Eyam Museum	£ -	£ 1,000	£ 1,000	£ 1,000	£ 1,000	£ 1,000
Co-Operative Bank (Shares)	£ 3	£ 4	£ 4	£ 4	£ 4	£ 5
Co-Op Reserve Acc. (Interest)	£ 50	£ 886	£ 100	£ 1,169	£ 1,169	£ 500
Total Income:	£ 48,140	£ 47,125	£ 47,739	£ 47,354	£ 47,768	£ 53,795

Precept increased by 15% to balance budget.