

## Eyam Parish Council

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### Minutes of Eyam Parish Council held on Monday 25<sup>th</sup> November 2024 at 7.30pm in the Mechanics Institute.

**Councillors present:** Mano Belivanis, John Plant, Peter Silley, Leslie Spittle and Paul Wiles.

**In attendance:** Cllr Simon Ripton (DDDC) and one member of the public.

| Item                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Action by |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Election of Chair            | <p><b>Agreed:</b> In the absence of the Chair and the Vice-Chair, Cllr Plant takes the Chair for the duration of the meeting.</p> <p><b>Agreed:</b> In the absence of the Clerk, Cllr Belivanis be appointed as unpaid acting clerk for the duration of the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |
| 1124/1 Apologies             | <p>Apologies were received from Cllrs, Ian Jackson, Chris Mason, Kym West and Jeremy Wright.</p> <p>Apologies were also received from Cllr Alasdair Sutton (DCC), Cllr Peter O'Brien and PCSO Anthony Boswell.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |
| 1124/2 Variation of business | None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |
| 1124/3 Interests             | None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |
| 1124/4 Public speaking       | <ul style="list-style-type: none"><li>- Cllr Spittle stated that he had spoke to Cllr Alasdair Sutton (DCC) and Cllr Sutton had again given his apologies for not attending the Monday evening Parish Council meetings. Cllr Sutton has also said that if the Parish Council would like to meet, he can make himself available during the day most days of the working week.</li><li>- A member of the Public (Alan Nichols), has asked the Parish Council what he state of the villages Christmas Lights were in and whilst understood that there is not enough time to do anything this year expressed an interest in fund raising if the Parish Council was in support of this and would revert in February with a proposal for what could be done next year. The Parish Council agreed to this and stated they would contribute on receipt of a proposal. The amount will be determined on receipt of the proposal.</li><li>- Cllr Simon Ripton (DDDC) reported the following:<br/><br/>Update the Parish Council on the ongoing drainage issues and stated that County Council were challenging to engage with and he will try to provide more of an update in the next Parish Council meeting.<br/><br/>Meeting with Derbyshire Police Commissioner and discussed the risks around parking and access to the village. The Police Commissioner advised that whilst people should not call 999 or 101 for restrictions and or near miss situations these could and should be reported via the Derbyshire constabulary Facebook page which is continually monitored. Cllr Ripton also stated that without incidents being reported to the police the Highways Authority will not action anything as they believe there is nothing wrong. Cllr Ripton urged Eyam residents to report issues as they occur with evidence if possible to raise the profile of these pinch points and the dangers they bring.<br/><br/>Update on the proposed housing study (see also Item 1024/8) stating that a</li></ul> |           |

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|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
|                                   | <p>geological survey was urgently being carried out and in parallel with the Parish Council Feasibility Study. Results will be published along with the findings and proposals of the feasibility study.</p> <p>In addition to the Geological Survey Cllr Ripton has had discussions with Peak Park Planning who stated they would not be keen on the site due to the visual impact, however, until the proposals are put together this is for information only.</p> <p>He has tried to raise the money that the Parish Council has committed to spending on the Feasibility study (a maximum of £2,000), stating that discussions are ongoing but seemed positive.</p> <p>Also that Jeremy Mason (Rural Housing Officer) is to work with the Parish Council Working Group (Cllr's Belivanis, Plant, Silley and Wiles) so that he is aware of our intentions with the view he will endorse the plans as they develop.</p>                                                                                                                                                                                                                                                                                                 |              |
| <b>1124/5 Handyman's report</b>   | <ul style="list-style-type: none"> <li>- Handyman not present and no apologies for non-attendance. Parish Council members concerned he is okay.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |
| <b>1124/6 Approval of minutes</b> | <p>It was noted that there were some discrepancies in the minutes of the previous meeting.</p> <p><b>Agreed:</b> When the following amendments are made the minutes will be approved:</p> <ul style="list-style-type: none"> <li>- <b>1024/9 PDNPA Local Plan</b> - whilst the wording is correct the addition to this is as follows; "The Clerk must circulate the link to all Parish Councillors to allow the opportunity to make any comments to Cllr Silley"</li> <li>- <b>1024/12 Regeneration Project</b> - "Agreed: The working Group is to consider holding post-tender interviews with those companies that have submitted a bid." to be deleted as the bidder has already been selected.</li> <li>- <b>1024/12 Regeneration Project</b> - "Agreed: The Chair of the Council be authorised to sign the Grant Agreement when the time comes." needs to be amended to "The Chair of the Council is authorised to sign the Grant Agreement when the time comes."</li> <li>- <b>1024/21 Next meeting</b> - should be Monday 25th November (not 16th December).</li> </ul>                                                                                                                                            | <b>Clerk</b> |
| <b>1124/7 Clerk's report</b>      | <p>The Clerk gave the following report on actions taken since the last meeting:</p> <ul style="list-style-type: none"> <li>- <b>Flooding</b> – The following updates have been received from the DCC Floods Officer since the last meeting: <ul style="list-style-type: none"> <li>&gt; <b>Provision of a map to identify the culverts and gullies in Eyam</b> - The map of Eyam Parish has been provided by DCC and collected by the Clerk. This is to mark gullies and culverts in the village and identify those which are blocked or in need of maintenance. The maps will be brought to the next meeting.</li> <li>&gt; <b>Request not to resurface The Nook and Tideswell Lane with loose stones</b> – DCC Floods Officer is chasing a response on this matter from the PROW department.</li> <li>&gt; <b>Request for large concrete blocks to be put at the entrance to The Nook and Tideswell Lane</b> - DCC Floods Officer is chasing a response on this matter from the PROW department.</li> <li>&gt; <b>Request for date when the gullies in and around the Parish will be cleansed and jetted</b> - DCC Floods Officer is chasing a response on this matter from the PROW department.</li> </ul> </li> </ul> |              |

- Double yellow line requests at Chapel Corner (FS-Case-633740631) and Town Head (FS-Case-633743340)** – Cllr Charlotte Cupit (DCC Cabinet Member for Place) has refused the Parish Council’s request stating that Traffic Regulation Order (TRO) process needs to be undertaken. Cllr Cupit also confirmed that DCC do not believe there is sufficient evidence, in relation to accidents and safety concerns, to warrant carrying out a TRO at this time.
- **4x outstanding streetlight faults:** Updates since the last meeting in relation to ongoing streetlight matters:
- > **FS-Case-562396255 (and follow-up reference FS-Case-592138858) - Streetlight at Town Head, outside 3 Orchard Bank obscured by a laurel tree** – At the previous meeting, it was reported that DCC had cut back the laurel tree and repaired the lamp. Cllr Wiles challenged this claim and has provided photographic evidence showing that the laurel tree is still overhanging the streetlight by a significant amount. The DCC Officer has told the Clerk that a letter is to be sent to the residents of 3 Orchard Bank, asking them to cut the tree back.
- > **FS-Case-562395604 (Follow-up reference FS-Case-649900200) Street light on Main Road adjacent to Butchers** – At the previous meeting it was reported that discussions had been had with the resident of the property and DCC would look at options to remove and reinstall the streetlight. The resident has said he is happy to have the light removed but is objecting to this being relocated outside of his property. DCC are continuing to negotiate with the residents.
- Agreed:** The Clerk to write to DCC Streetlighting, copying-in DCC Highways, to enquire about ownership of the part of the land that the house is built on as it appears that the property has been built on the public highway.
- > **FS-Case-562396534 (Follow-up reference FS-Case-649900565) Tideswell Lane Opposite Croft House** – At the previous meeting it was reported that the energy supplier has forgotten to reconnect the asset that they requested be installed adjacent to their overhead lines. Works to rectify this have been requested as soon as possible. No further updates have been received.
- > **Riley Lane, Eyam (as reported by Cllr Belivanis)** – At the previous meeting, it was reported that DCC claimed that this light was not their responsibility and located on an unadopted road. This was challenged by Cllr Belivanis who provided comments to the contrary and these in turn were passed on to DCC. The Officer has not replied stating the following: “ It is an adopted road, apologies. DMAPS was being updated last I looking at it. It looks like the Light was isolated when the DNO (main electrical feed) post was decommissioned, and the electrical feed removed. So it would have to be new lantern, post and feed. Unfortunately, under DCC Investment policy we can’t install new lights - only under exceptional circumstances.
- Agreed:** As admitted by the officer this is not a new light request it is an existing light therefore should be connected. Clerk to respond pointing out the admission of the fact that it is not a new light and therefore based on the points and evidence provided it should be working and re-connected.
- **Quote for drainage works (carpark)** – The works to survey and flush the car park drainage and the sunken grass verge have been agreed with the contractor and a start date is awaited.
- **Quotes for fingerposts** – Fitzpatrick Woolmer has provided 2 additional quotes, bringing the total to 3 for varying designs and materials. For now, the following quotes are:
- > Traditional fingerpost - £24,300 (excl VAT)
  - > Contemporary fingerpost - £13,076 (excl VAT)
  - > Grenadier fingerpost - £12,070 (excl VAT)

Clerk

Clerk

|                                     | <ul style="list-style-type: none"> <li>- <b>Snow Warden Scheme 2024/25</b> – The 1 tonne supply of grit from DCC has been received. The Handyman has replenished grit bins and carried out snow and ice clearance following the recent cold weather. The Parish Council has received an email praising the Handyman’s work in this matter.</li> <li>- <b>Gravel pile in car park</b> – DCC has been asked on a number of occasions to confirm it was one of their road sweepers (caught on CCTV) depositing the gravel in the car park. A response is still awaited, and the Clerk will continue to pursue.</li> <li>- <b>Blocked urinal</b> – The Handyman has reported to the Clerk that one of the urinals is blocked. This has been reported to DDDC.</li> </ul>                                                                                                                                                           |                     |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
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| <b>1124/8 Regeneration project</b>  | <p>Members reconfirmed that the previous Parish Council meeting , October 2024, agreed that the Chair of the Council is given authority to sign the grant agreement.</p> <p><b>Agreed:</b> The Chair is to sign the agreement as soon as possible to avoid further delay.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Cllr Jackson</b> |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| <b>1124/9 Flooding</b>              | <b>Agreed:</b> This matter was covered under item <b>1124/4 Public speaking</b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| <b>1124/10 Parking</b>              | <p>This matter was covered under item <b>1124/7 Clerk’s report</b> where the Clerk gave the response from Cllr Charlotte Cupit (DCC Cabinet Member for Highways) following the request for double yellow lines at Chapel Corner and Town Head.</p> <p><b>Agreed:</b> Parish Council will publish the letter received from Cllr Cupit in relation to parking in Eyam and the above request. This is to be published on the Parish Council’s website and all available media platforms to allow transparency to the public.</p>                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Clerk</b>        |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| <b>1124/11 Village signage</b>      | <p>This matter was covered under item <b>1124/7 Clerk’s report</b> where the Clerk provided quotes for varying designs of fingerpost.</p> <p><b>Agreed:</b> Further discussions on this matter to be had post budget agreement.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                     |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| <b>1124/12 Village reports</b>      | None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                     |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| <b>1124/13 Finance</b>              | <p><b>i. Approval of payments</b></p> <p><b>On the motion of Cllr Spittle, seconded by Cllr Silley, the following payments were agreed:</b></p> <table> <thead> <tr> <th><b>Payee:</b></th><th><b>Item of expenditure:</b></th><th><b>Amount:</b></th></tr> </thead> <tbody> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pensions (Nov 2024)</td><td>£ 2,147.39</td></tr> <tr> <td>JA Porter</td><td>Cleaning (November 2024)</td><td>£ 405.00</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity (Nov 2024)</td><td>£ 8.00</td></tr> <tr> <td>M Markovitz</td><td>MOT/hardcore</td><td>£ 56.36</td></tr> <tr> <td>ICO</td><td>Data protection fee</td><td>£ 35.00</td></tr> </tbody> </table> <p><b>ii. Income received</b></p> <p>None.</p> <p><b>iii. Budget and accounts monitoring</b></p> <p>The budget and bank reconciliation (October 2024) was circulated to members – see <b>Appendix 1124/A1</b></p> | <b>Payee:</b>       | <b>Item of expenditure:</b> | <b>Amount:</b> | Clerk and Handyman | Salaries, tax and pensions (Nov 2024) | £ 2,147.39 | JA Porter | Cleaning (November 2024) | £ 405.00 | EDF | Market Hall Electricity (Nov 2024) | £ 8.00 | M Markovitz | MOT/hardcore | £ 56.36 | ICO | Data protection fee | £ 35.00 |  |
| <b>Payee:</b>                       | <b>Item of expenditure:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Amount:</b>      |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| Clerk and Handyman                  | Salaries, tax and pensions (Nov 2024)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | £ 2,147.39          |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| JA Porter                           | Cleaning (November 2024)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | £ 405.00            |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| EDF                                 | Market Hall Electricity (Nov 2024)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | £ 8.00              |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| M Markovitz                         | MOT/hardcore                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | £ 56.36             |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| ICO                                 | Data protection fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | £ 35.00             |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |
| <b>1124/14 Draft budget 2025/26</b> | <b>Agreed:</b> Members present did not feel comfortable that the RFO, Chair and Deputy Chair were not in attendance at such an important meeting, therefore, this issue is to be deferred.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |                             |                |                    |                                       |            |           |                          |          |     |                                    |        |             |              |         |     |                     |         |  |

|                               |                                                                                                                                                                                                                                                                                                                                                                                         |  |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>1124/15 Planning</b>       | None.                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <b>1124/16 Correspondence</b> | <p><b><u>Agreed:</u></b> The following correspondence were received and noted:</p> <ul style="list-style-type: none"> <li>- DALC – Newsletter (November 2024)</li> <li>- Derbyshire Dales CAB – 6-month report</li> <li>- Hope Valley Climate Action – Note of public transport meeting</li> <li>- Cllr Charlotte Cupit (DCC) - Response to request for parking restrictions</li> </ul> |  |
| <b>1124/17 Next agenda</b>    | <p><b><u>Agreed:</u></b> The following items be included on the next agenda:</p> <ul style="list-style-type: none"> <li>- Draft budget 2025/26</li> <li>- Electronic mapping</li> </ul>                                                                                                                                                                                                 |  |
| <b>1124/18 Next meeting</b>   | <p><b><u>Agreed:</u></b> The next Eyam Parish Council meeting be held on Monday 16<sup>th</sup> December 2024 at 7.30pm in the Mechanics Institute.</p>                                                                                                                                                                                                                                 |  |

EPC – Eyam Parish Council

DCC – Derbyshire County Council

PDNPA – Peak District National Park Authority

DDDC – Derbyshire Dales District Council

DALC – Derbyshire Association of Local Councils

**Appendix 1124/A1****Budget and Bank Reconciliation****Budget 2024/25**31<sup>st</sup> October 2024

| Category of expenditure             | Actual             | Budget             | Variance           |
|-------------------------------------|--------------------|--------------------|--------------------|
| Salaries, pensions and PAYE         | £ 14,260.87        | £ 26,500           | £ 12,239.13        |
| Clerk's administration and expenses | £ 42.83            | £ 100              | £ 57.17            |
| Handyman's supplies and equipment   | £ 336.74           | £ 550              | £ 213.26           |
| IT and website                      | £ 16.00            | £ 250              | £ 234.00           |
| Advertising                         | £ -                | £ 150              | £ 150.00           |
| Room hire                           | £ -                | £ 200              | £ 200.00           |
| Payroll services                    | £ 132.00           | £ 200              | £ 68.00            |
| Insurance                           | £ 1,099.37         | £ 1,200            | £ 100.63           |
| Audit                               | £ 400.00           | £ 450              | £ 50.00            |
| DALC/PPPF subscriptions             | £ 12.00            | £ 425              | £ 413.00           |
| Training                            | £ -                | £ 500              | £ 500.00           |
| Toilet cleaning                     | £ 3,328.03         | £ 5,500            | £ 2,171.97         |
| Washroom services and supplies      | £ 3,764.58         | £ 3,500            | -£ 264.58          |
| Market Hall electricity             | £ 56.00            | £ 500              | £ 444.00           |
| Defibrillator maintenance           | £ -                | £ 300              | £ 300.00           |
| CCTV maintenance                    | £ 365.00           | £ 1,000            | £ 635.00           |
| Footpaths                           | £ -                | £ 300              | £ 300.00           |
| Maintenance and contingency         | £ 328.31           | £ 2,000            | £ 1,671.69         |
| Elections                           | £ -                | £ 500              | £ 500.00           |
| Donations                           | £ 75.00            | £ 1,200            | £ 1,125.00         |
| PWLB loan repayments                | £ 3,179.93         | £ 6,360            | £ 3,180.07         |
| Bank charges                        | £ 90.00            | £ 150              | £ 60.00            |
| Flood Prevention                    | £ -                | £ 1,000            | £ 1,000.00         |
| <b>Total expenditure:</b>           | <b>£ 27,486.66</b> | <b>£ 52,835.00</b> | <b>£ 25,348.34</b> |
|                                     |                    |                    |                    |
| <b>Income</b>                       |                    |                    |                    |
| Parish precept                      | £ 43,695.00        |                    |                    |
| Donations                           | £ 1,485.14         |                    |                    |
| Eyam Museum (Advertising)           | £ 1,000.00         |                    |                    |
| Co-Operative Bank shares            | £ 4.46             |                    |                    |
| Co-Operative Bank interest          | £ 1,169.31         |                    |                    |
| VAT reclaim (2023/24)               | £ 530.53           |                    |                    |
| <b>Total income:</b>                | <b>£ 47,884.44</b> |                    |                    |
|                                     |                    |                    |                    |
| <b>Balance 2024/25</b>              | <b>£ 20,397.78</b> |                    |                    |

**Bank Reconciliation**31<sup>st</sup> October 2024

| Cash Book            |                    | Bank                               |                    |
|----------------------|--------------------|------------------------------------|--------------------|
| Balance from 2023/24 | £ 53,475.36        | Current account balance            | £ 2,500.00         |
| Plus receipts        | £ 47,884.44        | Reserve Account balance            | £ 73,424.06        |
| Less payments        | -£ 27,486.66       | Plus unrepresented receipts        | £ -                |
| Less VAT paid        | -£ 917.70          | Less unrepresented cheques/payment | -£ 2,968.62        |
|                      | <b>£ 72,955.44</b> |                                    | <b>£ 72,955.44</b> |