

Eyam Parish Council

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Minutes of Eyam Parish Council held on Monday 28th October 2024 at 7.30pm in the Mechanics Institute.

Councillors present: Chris Mason (Vice-Chair), Mano Belivanis, John Plant, Peter Silley, Leslie Spittle, Kym West and Paul Wiles.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman), Cllr Peter O'Brien (DDDC), Cllr Simon Ripton (DDDC) and one member of the public.

Item		Action by
1024/1 Apologies	Apologies were received from Cllr Ian Jackson and Cllr Jeremy Wright. Apologies were also received from Cllr Alasdair Sutton (DCC) and PCSO Anthony Boswell. With Cllr Jackson absent from the meeting, Cllr Mason took the Chair.	
1024/2 Variation of business	Agreed: It was agreed to bring forward item 1024/12 Regeneration project and for this item to be discussed with Cllr O'Brien and Cllr Ripton during item 0924/4 Public speaking .	
1024/3 Interests	None.	
1024/4 Public speaking	Parish and District Councillors present discussed the following matters in relation to the Regeneration Project and quotes received for the feasibility study: - 2 quotes have been received before the deadline. - There was concern that the feasibility study might be too narrow and it questioned if alternative sites should be considered - in case the current one is found to be unviable. Councillors discussed the option of asking the companies to explore the potential of alternative sites. - It was questioned what will happen once the results of the feasibility are published. Will the Parish Council still have influence over the scheme? - Councillors expressed disappointment over the lack of communication and leadership from the DDDC Housing Department. - Cllr Mason suggested an alternative proposal would be for DDDC to gift their car park into ownership of the Parish Council and the Parish Council's existing car park be used for housing. This would remove the need to find alternative sites for coach parking and public toilets. - Thanks were expressed to Cllr Peter O'Brien (DDDC) and Cllr Simon Ripton (DDDC) for their work and involvement in the project so far. The following written report was provided by the Safer Neighbourhood team prior the meeting: - Since the date of the last meeting on 30/09/2024 there have been no crimes with a community impact in Eyam. - On 14/10/2024 a roller was reported to have rolled down the field at the sports club coming to rest at a wall. No damage or injury was caused. Eyam Sports Association were contacted and there were no offences reported. - Between 18th and 24th November, officers from the team will be out and about engaging with schools and members of the community for Anti-Social	

	Behaviour Prevention week. We will provide updates for the events we are holding during the week for members of the public to come and speak to us via our social media channels and Derbyshire Alert.	
1024/5 Handyman's report	The Handyman gave the following report: - All appears to be good in the village. - Maintenance work in the car park is completed and the hedges are to be cut back. The Handyman did suggest that a new hedge trimmer was needed to help him carry out the works more efficiently and safer. On the motion of Cllr Belivanis, seconded by Cllr Plant, it was agreed: The Handyman be given delegated approval to purchase a new hedge trimmer at the value of £750.00 (excl VAT), plus any additional personal protective equipment.	
1024/6 Approval of minutes	On the motion of Cllr Plant, seconded by Cllr Wiles, it was agreed: The minutes of the Parish Council meeting held Monday 30th September 2024 be accepted as true record. The minutes were signed by the Chair.	
1024/7 Clerk's report	The Clerk gave the following report on actions taken since the last meeting: - Tender process for feasibility study – The 'Invitation to Tender' was sent out to prospective companies and uploaded to the Parish Council website on Thursday 17th October 2024. Two bids have been received and one other firm has confirmed a quote is to be submitted. - Flooding – As instructed by Council at the September 2024 Parish Council meeting, an email was sent to Richard Ward (DCC Floods Officer), Cllr Barry Lewis (Leader of DCC) and Cllr Charlotte Cupit (DCC Cabinet Member for Place) to express serious concern over the lack of communication in relation to flood prevention and gully cleansing in Eyam. The following responses was eventually given by a DCC officer: 1. Provision of a map to identify the culverts and gullies in Eyam: I've tasked a member of my team to get these maps printed off ASAP (early next week all being well and I'll personally drop them off to whoever needs them). 2. Request not to resurface The Nook & Tideswell Lane with loose stone: I'll check this with our Highways team and come back to you ASAP. 3. Request for large concrete blocks to be put at the entrance to The Nook and Tideswell Lane: I've made contact with the appropriate officer to get a decision on this ASAP. 4. When can Eyam expect to have the gullies cleansed and drains jetted?: I've asked the drainage manager for the gully cleansing schedule and when it was last done. Will let you know as soon as I hear back. - Double yellow line requests at Chapel Corner (FS-Case-633740631) and Town Head (FS-Case-633743340) – Following the poor and dismissive response from DCC Highways to the above requests, the Clerk has pursued this matter directly with Cllr Charlotte Cupit (DCC Cabinet Member for Place). Cllr Cupit has responded and has promised to provide a comprehensive response to the request by the time of the November Parish Council meeting. - 4x outstanding streetlight faults: The Clerk reported that he is now working directly with a DCC Streetlights Officer to address the ongoing matters. The following updates were given:	

	- FS-Case-562396255 (and follow-up reference FS-Case-592138858) - Streetlight at Town Head, outside 3 Orchard Bank obscured by a laurel tree: The bush has been cut back and the light repaired (faulty Cell). Action: Following comments from Cllr Wiles that the Laurel is still overhanging the streetlight. The Clerk is to follow up. - FS-Case-562395604 (Follow-up reference FS-Case-649900200) Street light on Main Road adjacent to Butchers: The DCC officer has met with the resident and discussed the works required. Works to begin the asset removal and reinstallation are now progressing. - FS-Case-562396534 (Follow-up reference FS-Case-649900565) Tideswell Lane Opposite Croft House: It would appear that the energy supplier has forgotten to reconnect the asset that they requested be installed adjacent to their overhead lines. I have sent a request for the works to be carried out asap. - Riley Lane, Eyam (as reported by Cllr Belivanis) – The Officer has confirmed that this light is not a DCC asset and is located on an unadopted road. It would appear that the light was possibly disconnected 20 years ago. Action: This response was challenged by Cllr Belivanis who is to provide further information to the Clerk after the meeting. The Clerk to follow up. - Quote for drainage works (carpark) – A quote has been received from a company willing to flush out the car park drainage system and survey the collapsed drain the verge. The quote for 2 days work is £2,700.00 (net). It is possible the works might only take one day which will bring down the cost. On the motion of Cllr Silley, seconded by Cllr Plant, it was agreed: To accept the quote for £2,700.00 as set out above. - Snow Warden Scheme 2024/25 – The application for Eyam Parish Council to take part in the scheme has been submitted to DCC. A response is awaited. - Library Services Consultation – The Clerk has responded to the consultation on behalf of the Parish Council, as instructed at the September 2024 meeting. - Gravel pile in car park – DDDC has confirmed that they did not deposit the stone in the car park and that the road sweeper caught on CCTV is not part of their fleet. DCC have yet to respond. The Clerk will pursue.	Clerk Clerk
1024/8 Remembrance 2024	The Clerk reported that Royal British Legion has arranged for a wreath to be laid by the Parish Council. Cllr Mason is to display the large poppies on streetlights throughout the village. On the motion of Cllr Plant, seconded by Cllr Wiles, it was agreed: - To make the annual donation of £75.00 to the Royal British Legion. - The annual donation be increased to £100.00 from 2025.	Clerk
1024/9 PDNPA Local Plan	Cllr Silley gave any overview of the PDNPA Local Plan Consultation and the implications it could have on Parishes like Eyam. Agreed: Cllr Silley be nominated to complete the online consultation on behalf of the Parish Council. The Clerk must circulate the link to all Parish Councillors to allow the opportunity to make any comments to Cllr Silley	Cllr Silley
1024/10 Village signage	The Clerk reported that Fitzpatrick Woolmer has provided a quote for traditional (metal) fingerposts. Members felt that more traditional looking, timber effect fingerposts would be more aesthetically pleasing. Action: The Clerk is to get additional quotes for fingerposts of varying designs and materials.	Clerk

1024/11 Noticeboard	The Clerk presented members with a quote to replace the Parish Council noticeboard at the Mechanics Institute. The quote provided was for the only noticeboard that would fit in the existing location and manufactured from man-made timber. The cost would be £1,394.14 (excl VAT). Agreed: Cllr Mason is to look at the existing noticeboard to see if it can be repaired and restored.	Cllr Mason																																	
1024/12 Regeneration project	Following a lengthy discussion on this item under 1024/4 Public speaking, Councillors made the following agreements in relation to the bids received: Agreed: Cllr Belivanis is to draw up a tender scoring matrix to evaluate the bids received. Agreed: The focus of the feasibility study should be on the existing site for the time being. Agreed: This could be looked at as part of the feasibility study. Agreed: The Chair of the Council is authorised to sign the Grant Agreement when the time comes.	Cllr Belivanis Working group																																	
1024/13 Flooding	This item was covered in detail under item 1024/4 Public speaking. Cllr Silley expressed frustration at the recently released Flood Report from DCC which makes mention of Eyam. Considering houses were flooded in October 2023, Councillors agreed that this was unacceptable. Agreed: The Clerk is to write to DCC to express the Parish Council's disappointment as set out above and question why the flooding of properties and businesses in Eyam was not acknowledged in the report. It should also be made clear that the report should not only consider flooding caused by the breach of rivers, but also surface water run-off from surrounding hillsides.	Clerk																																	
1024/14 Parking	Agreed: This item was covered in detail under item 1024/4 Public speaking and the Council awaits the response from Cllr Charlotte Cupit (DCC).																																		
1024/15 Village reports	No issues were raised.																																		
1024/16 Finance	i. Approval of payments On the motion of Cllr Silley, seconded by Cllr Wiles, the following payments were agreed: <table> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> <tr> <td>Clerk and Handyman</td><td>Salaries, pensions and tax (October)</td><td>£ 1,899.26</td></tr> <tr> <td>JA Porter</td><td>Cleaning (September)</td><td>£ 450.00</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity (September)</td><td>£ 8.00</td></tr> <tr> <td>Co-operative Bank</td><td>Bank charges</td><td>£ 30.00</td></tr> <tr> <td>WM Eyre & Sons</td><td>Handyman supplies and hardware</td><td>£ 228.32</td></tr> <tr> <td>Initial Washrooms</td><td>2x boxes of toilet rolls</td><td>£158.09 *</td></tr> <tr> <td>RBL Poppy Shop</td><td>50x large poppies (for streetlights)</td><td>£ 250.00 *</td></tr> </table> * Purchased by and to be reimbursed to the Clerk. ii. Income received <table> <tr> <th>From:</th><th>Item of income:</th><th>Amount:</th></tr> <tr> <td>Various</td><td>Donations</td><td>£ 583.85</td></tr> <tr> <td>Eyam Museum</td><td>Charge for toilets advertising</td><td>£ 1,000.00</td></tr> </table> iii. Budget and accounts monitoring The budget and bank reconciliation (September 2024) was circulated to members – see Appendix 1024/A1 Agreed: The budget and bank reconciliation be noted. On the motion of Cllr Plant, seconded by Cllr Spittle, it was agreed: - The pay award for 2024, as recommended by the National Joint Council, be	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salaries, pensions and tax (October)	£ 1,899.26	JA Porter	Cleaning (September)	£ 450.00	EDF	Market Hall Electricity (September)	£ 8.00	Co-operative Bank	Bank charges	£ 30.00	WM Eyre & Sons	Handyman supplies and hardware	£ 228.32	Initial Washrooms	2x boxes of toilet rolls	£158.09 *	RBL Poppy Shop	50x large poppies (for streetlights)	£ 250.00 *	From:	Item of income:	Amount:	Various	Donations	£ 583.85	Eyam Museum	Charge for toilets advertising	£ 1,000.00	
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	applied to staff salaries and back dated to April 2024.	
1024/17 Draft budget 2025/26	Members considered the Clerk's draft budget 2025/26 and recommended several amendments. Overall, it was agreed that draft budget was in line with the Parish Council's plans for 2025/26. Action: The Clerk is to amend the draft budget based on feedback by members and bring it back to the November meeting for further scrutiny.	Clerk
1024/18 Planning	i. Response to recent planning applications None. ii. PDNPA decisions on recent planning applications None.	
1024/19 Correspondence	Agreed: The following correspondence were received and noted: - PCSO Errington-Radcliffe - SNT newsletter (October 2024) - DCC – Mobile library dates (Oct, Nov and Dec 2024) - DCC – Community News (07.10.2024) - PDNPA - Parishes Bulletin (October 2024) - DALC – Newsletter (October 2024) - DCC - Community News (14.10.2024) - DCC – Community News (21.10.2024) - PCSO Anthony Boswell - Bakewell SNT newsletter (October 2024) - PCSO Shaun Jakins – Bakewell SNT monthly report (October 2024) - DALC – Pay award 2024/25 - DCC – Community News (28.10.2024)	
1024/20 Next agenda	Agreed: To include the draft budget 2025/26 on the next agenda.	
1024/21 Next meeting	Agreed: The next Eyam Parish Council meeting be held on Monday 25 th November 2024 at 7.30pm in the Mechanics Institute.	

The meeting closed at 9.41pm

EPC – Eyam Parish Council

DCC – Derbyshire County Council

PDNPA – Peak District National Park Authority

DDDC – Derbyshire Dales District Council

DALC – Derbyshire Association of Local Councils

PPPF – Peak Park Parishes Forum

Appendix 1024/A1**Budget and Bank Reconciliation****Budget 2024/25**30th September 2024

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 12,361.61	£ 26,500	£ 14,138.39
Clerk's administration and expenses	£ 42.83	£ 100	£ 57.17
Handyman's supplies and equipment	£ 146.47	£ 550	£ 403.53
IT and website	£ 16.00	£ 250	£ 234.00
Advertising	£ -	£ 150	£ 150.00
Room hire	£ -	£ 200	£ 200.00
Payroll services	£ 132.00	£ 200	£ 68.00
Insurance	£ 1,099.37	£ 1,200	£ 100.63
Audit	£ 400.00	£ 450	£ 50.00
DALC/PPPF subscriptions	£ 12.00	£ 425	£ 413.00
Training	£ -	£ 500	£ 500.00
Toilet cleaning	£ 2,878.03	£ 5,500	£ 2,621.97
Washroom services and supplies	£ 3,632.84	£ 3,500	-£ 132.84
Market Hall electricity	£ 48.00	£ 500	£ 452.00
Defibrillator maintenance	£ -	£ 300	£ 300.00
CCTV maintenance	£ 365.00	£ 1,000	£ 635.00
Footpaths	£ -	£ 300	£ 300.00
Maintenance and contingency	£ 78.31	£ 2,000	£ 1,921.69
Elections	£ -	£ 500	£ 500.00
Donations	£ -	£ 1,200	£ 1,200.00
PWLB loan repayments	£ 3,179.93	£ 6,360	£ 3,180.07
Bank charges	£ 60.00	£ 150	£ 90.00
Flood Prevention	£ -	£ 1,000	£ 1,000.00
Total expenditure:	£ 24,452.39	£ 52,835.00	£ 28,382.61
Income			
Parish precept	£ 43,695.00		
Car park donations	£ 537.89		
Public toilet donations	£ 363.40		
Mompesson's Well donations			
Eyam Museum (Advertising)			
Co-Operative Bank shares	£ 4.46		
Co-Operative Bank interest	£ 526.79		
VAT reclaim (2023/24)	£ 530.53		
Total income:	£ 45,658.07		
Balance 2024/25	£ 21,205.68		

Bank Reconciliation30th September 2024

Cash Book		Bank	
Balance from 2023/24	£ 53,475.36	Current account balance	£ 2,500.00
Plus receipts	£ 45,658.07	Reserve Account balance	£ 74,969.76
Less payments	-£ 24,452.39	Plus unpresented receipts	£ -
Less VAT paid	-£ 853.30	Less unpresented cheques/payment	-£ 3,642.02
	£ 73,827.74		£ 73,827.74