

Eyam Parish Council

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Minutes of Eyam Parish Council held on Monday 30th October 2023 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Ian Jackson (Chair), Chris Mason (Vice-Chair), Cllr Marie Brown, John Plant, Peter Silley, Leslie Spittle, Paul Wiles and Jeremy Wright.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman), Cllr Alasdair Sutton (DCC), Cllr Simon Ripton (DDDC) and 7 members of the public.

Item		Action by
1023/1 Apologies	Apologies were received from Cllr Mano Belivanis. Apologies were also received from Cllr Peter O'Brien and PCSO Boswell.	
1023/2 Variation of business	Agreed: To bring forward item 1023/8 Flooding to be discussed after item 1023/4 Public speaking to allow members of the public to hear the debate.	
1023/3 Interests	Cllr Brown declared a personal interest in item 1023/9 Eyam GP Surgery . Cllr Silley declared a personal interest in item 1023/8 Flooding . Cllr Jackson declared a pecuniary interest in item 1023/18 Planning with regards to application NP/DDD/1023/1226 .	
1023/4 Public Speaking	- Members of the public gave personal experiences of recent, local flooding caused by storm Babet on Friday 20th October. Residents proposed ways the community could work together to prevent flooding in the future. Residents of Glebe Park expressed concern over the attenuation pond and the need for maintenance to be carried out to prevent future flooding. Cllr Alasdair Sutton (DCC) said he would speak with officers at County Hall about this matter. A letter, signed by 30 residents affected by the recent flooding, was read out to the meeting. Residents asked for clarity on which services the authorities are responsible for, better maintenance of drains and how to report blocked gullies. Residents also suggested that the Parish Council fund flood prevention equipment and facilitate a flood response plan. Cllr Sutton told the meeting that he has visited affected residents to discuss ongoing concerns. He has also spoken with flood officers at DCC to request more gullies be installed at the bottom of Hawkhill Road. Cllr Sutton will continue pressing officers for action to be taken in the short term, but in the longer term, there is a need to review drainage throughout the village. Parish Councillors discussed the issues raised and agreed that there is a need for a shared a community response and integrated plan so that there is better prevention and management of future flooding events. - Cllr Simon Ripton (DDDC) spoke about the housing meeting which is due to take place on Wednesday 15th November 2023. Agreed: Cllr Belivanis and Cllr Plant to attend the meeting on behalf of EPC. Agreed: The following the questions be asked at the meeting: Who will own the properties? Will the owner of the properties be DDDC or a social housing provider? Will the housing be prioritised for local people? Will the development affect the drainage down The Edge?	

	Where is it proposed that coaches park - if the car park is taken away? How will the development impact the ESA's facilities? Will the plans impact on the provision of the public toilets? Are there alternative sites should the current plans be inappropriate? Can the Parish Council have an input into the Section 106 agreement?	
1023/5 Handyman's report	The Handyman reported the following: - A further supply of toilet rolls is needed. Action: The Clerk to order the above. - A pile of flood rubbish has been left in car park and needs to be removed. Action: The Clerk to report the above to both DCC and DDDC. - The grit for the Snow Warden Scheme has now been delivered. - A new grit spreader is needed as the other was no longer fit for purpose. On the motion of Cllr Jackson, seconded by Cllr Plant, it was agreed: The Clerk purchase a new grit spreader at the cost of £395.00.	Clerk Clerk Clerk
1023/6 Approval of minutes	Cllr Silley proposed the following amendment to minute 0923/8 Parking review. To remove: <i>Agreed: To defer any further work or a consultation on the TRO. The Parish Council is to raise highway-related concerns with DCC, as and when they arise.</i> To replace/insert: <i>Agreed: The Parish Council is to keep the pressure on DCC to deliver the Traffic Regulation Order as an urgent matter of road safety.</i> On the motion of Cllr Plant, seconded by Cllr Silley, with the above amendment, it was agreed: The minutes of the meeting held on Monday 25th September 2023 are accepted as true record. The minutes were signed by the Chair.	
1023/7 Clerk's report	The clerk reported the following: - Reroofing of the Market Hall – The works have now been completed. - Hand dryers in public toilets – Awaiting contact from the new Initial contract manager to bring this matter to his attention. - Toilet drainage – Andy Payne contacted but no response yet received. - New Close Residents' Association - The funds are now in the bank and will be ringfenced. - Markovitz trade account – This has been applied for and undergoing a credit check. - Snow Warden Scheme – EPC's application was successful, and the grit has now been delivered.	
1023/8 Flooding	Councillors discussed at length the flooding matters raised during item 1023/4 Public speaking. Action: The Clerk to write to DCC and ask that they contact the owners of the pond at Glebe Park, with a view to having maintenance work undertaken. Agreed: The Parish Council to organise a forum to discuss flooding issues in Eyam. This is to include members of the community, Parish Councillors and relevant representatives and officers from DDDC and DCC. Action: The Clerk to publish a notice inviting residents to provide concise, local and historical knowledge of flooding, culverts and drainage in Eyam.	Clerk Clerk

	Action: The Clerk to acquire maps of drains, sewers and culverts in Eyam. It was suggested that an inspection map, produced by John Beck in 2001, might be in storage at the Matlock Records Office. Severn Trent may also be able to provide such documents.	Clerk																											
1023/9 Eyam GP Surgery	Councillors raised concerns about the possible sale of Eyam Surgery. Agreed: The Clerk to write to Dr Taylor seeking reassurance that prospective buyers continue to provide a fully staffed medical service - as at present.	Clerk																											
1023/10 Eyam Post Office	Councillors raised concerns about the possible closure of Eyam Post Office. Agreed: The Clerk to contact the local Network Transformation Officer at Post Office Ltd to seek clarification over the potential closure of Eyam Post Office. The Clerk to also enquire about alternative ways services could continue to be provided in the village.	Clerk																											
1023/11 Street lighting	Cllr Wiles reported that the following 3 streetlights require attention. The lights have been reported to DCC on numerous occasions, but no action taken. 42610 at Town Head – not working. 42609 at Main Street by the Butchers – obscured by new build. 42634 at Tideswell Lane opposite Croft House – not working. Action: The Clerk to report the above streetlight faults to DCC and stress that repairs have been outstanding for some time.	Clerk																											
1023/12 Christmas lighting	Agreed: To defer this item to the next meeting.																												
1023/13 Parish Council aims and objectives	Cllr Spittle, who requested a discussion on this subject, commented that EPC should consider its purpose, how it can proactively serve the community and engage more with residents. Agreed: To hold a separate meeting in the new year, outside of a Parish Council meeting, to discuss ideas and proposals.																												
1023/14 Councillor training	Agreed: The Clerk to arrange for a training session to be held in January 2024. The date of Monday 15 th January 2024 seemed agreeable to most members.	Clerk																											
1023/15 Donation request from Eyam Village Club	On the motion of Cllr Plant, seconded by Cllr Silley, it was agreed: To award a grant of £200 to the Eyam Village Club.																												
1023/16 Village reports	It was reported that vegetation on the side of the highway at The Dale has still not been cut back. Action: The Clerk to pursue the above matter with DCC.	Clerk																											
1023/17 Finance	i. Approval of payments On the motion of Cllr Plant, seconded by Cllr Spittle, the following payments were agreed: <table> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> <tr> <td>Clerk and Handyman</td><td>Salary, pensions and tax (Oct 2023)</td><td>£1,823.46</td></tr> <tr> <td>JA Porter</td><td>Cleaning</td><td>£450.00</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity (Oct 2023)</td><td>£4.00 (DD)</td></tr> <tr> <td>PKJ Little John</td><td>External audit 2022/23</td><td>£378.00</td></tr> <tr> <td>Wm Eyre & Sons</td><td>Posts, postcrete and tools</td><td>£166.91</td></tr> <tr> <td>Derwent Valley Roofing</td><td>Reroofing Market Hall</td><td>£6572.00</td></tr> <tr> <td>Chris Mason Ltd</td><td>Sand (for sandbags)</td><td>£50.00</td></tr> <tr> <td>Eyam Village Club</td><td>Grant</td><td>£200.00</td></tr> </table>	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salary, pensions and tax (Oct 2023)	£1,823.46	JA Porter	Cleaning	£450.00	EDF	Market Hall Electricity (Oct 2023)	£4.00 (DD)	PKJ Little John	External audit 2022/23	£378.00	Wm Eyre & Sons	Posts, postcrete and tools	£166.91	Derwent Valley Roofing	Reroofing Market Hall	£6572.00	Chris Mason Ltd	Sand (for sandbags)	£50.00	Eyam Village Club	Grant	£200.00	
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	ii. Income received None. iii. Budget and accounts monitoring The budget and bank reconciliation (September 2023) was circulated to members – see Appendix 1023/A1. Agreed: The budget and bank reconciliation were considered and noted. iv. Draft budget 2023/24 Agreed: Due to the lateness of the draft budget being circulated to members, the item be deferred until the next meeting.	
Interest declared:	Cllr Jackson declared an interest in the following planning application and left the meeting.	
1023/18 Planning	i. Response to recent planning applications - NP/DDD/1023/1226 - Miners Arms Public House, Water Lane, Eyam (Advertisement consent - Installation of replacement signs to include 2 x name boards, 1 x 'V' shaped post mounted sign, 2 x lanterns, 1 x transom sign, 1 x amenity sign, 1 x history sign, 1 x menu case, 2 x directional signs and 5 x building lights) Agreed: No objections	
Cllr Jackson rejoined the meeting.		
	- NP/DDD/1023/1206 – Rock Square, Elton Cottage, Main Road, Eyam (Demolition of existing garage and replace with new garage) Agreed: No objections ii. PDNPA decisions on recent planning applications None.	
1023/19 Correspondence	The following correspondence were considered and received: - DALC – Newsletter (October 2023) - PDNPA – Cessation of Planning Decision notices to Parish Councils - DDDC - Business and Community grant schemes - DCC – Community News (October 2023) - Sarah Dines MP - Parish notice board request - Sarah Dines MP – Thanks to those who responded to floods - Lucia Nicolls – Proposal for a 30 year time capsule	
1023/20 Next agenda	Agreed: The next agenda to included the following items: - Donation to RBL - Christmas lights - Bus services - Flooding update - Post Office update - Draft budget 2024/25	
1023/21 Next meeting	Agreed: The next Eyam Parish Council meeting be held on Monday 20 th November 2023.	

The meeting closed at 9.55pm

EPC – Eyam Parish Council
DDDC – Derbyshire Dales District Council
PDNPA – Peak District National Park Authority

DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council

Appendix 1023/A1

Budget and Bank Reconciliation

Budget 2023/24

(including invoices received prior to the meeting)

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 11,769.90	£ 25,000.00	£ 13,230.10
Administration and expenses	£ 12.99	£ 100.00	£ 87.01
Handyman's supplies and equipment	£ 14.00	£ 550.00	£ 536.00
IT and website	£ -	£ 250.00	£ 250.00
Advertising	£ -	£ 150.00	£ 150.00
Room hire & Zoom	-£ 35.00	£ 200.00	£ 235.00
Payroll	£ 132.00	£ 200.00	£ 68.00
Insurance	£ 969.74	£ 1,000.00	£ 30.26
Audit	£ 75.00	£ 450.00	£ 375.00
DALC subscriptions	£ -	£ 425.00	£ 425.00
Training	£ -	£ 750.00	£ 750.00
Cleaning	£ 2,558.19	£ 3,000.00	£ 441.81
Toilets - Initial contract and supplies	£ 1,498.52	£ 3,500.00	£ 2,001.48
Market Hall electricity	£ 26.00	£ 500.00	£ 474.00
Defibrillator maintenance	£ -	£ 300.00	£ 300.00
CCTV	£ 355.00	£ 1,000.00	£ 645.00
Footpaths	£ -	£ 300.00	£ 300.00
Maintenance and contingency	£ -	£ 2,000.00	£ 2,000.00
Elections	£ 1,438.00	£ 500.00	-£ 938.00
Donations	£ -	£ 1,200.00	£ 1,200.00
PWLB loan repayments	£ 3,179.93	£ 6,360.00	£ 3,180.07
Bank charges	£ 60.00	£ 150.00	£ 90.00
Christmas lights	£ -	£ 1,000.00	£ 1,000.00
Market Hall re-roofing	£ -	£ 8,500.00	£ 8,500.00
Total expenditure:	£ 22,054.27	£ 57,385.00	£ 35,330.73
Income			
Parish precept	£ 43,262.00		
Car park donations	£ 604.03		
Public toilet donations	£ 415.41		
Mompesson's Well donations	£ 83.64		
Eyam Museum (Advertising)	£ 1,000.00		
Co-Operative Bank (Shares)	£ 2.46		
Co-Op Reserve Acc. (Interest)	£ 284.09		
VAT reclaim (2022/23)	£ 984.57		
Total income:	£ 46,636.20		
Balance 2023/24:	£ 24,581.93		

Bank Reconciliation - September 2023

Cash Book		Bank	
Balance from 2022/23	£ 55,973.94	Current account balance	£ 2,500.00
Plus receipts	£ 47,132.62	Reserve Account balance	£ 78,372.17
Less payments	-£ 22,504.27	Plus unrepresented receipts	£ -
Less VAT paid	-£ 360.06	Less unrepresented cheques/payment	-£ 629.94
	£ 80,242.23		£ 80,242.23