

Eyam Parish Council

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Minutes of Eyam Parish Council held on Monday 30th September 2024 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Ian Jackson (Chair), Chris Mason (Vice-Chair), Mano Belivanis, John Plant, Peter Silley, Paul Wiles and Jeremy Wright.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman) and Cllr Simon Ripton (DDDC).

Item		Action by
0924/1 Apologies	Apologies were received from Cllr Leslie Spittle and Cllr Kym West. Apologies were also received from Cllr Alasdair Sutton (DCC), Cllr Peter O'Brien (DDDC) and PCSO Anthony Boswell.	
0924/2 Variation of business	Agreed: It was agreed to bring forward item 0924/14 Housing Working Group and for this to take place after item 0924/4 Public speaking .	
0924/3 Interests	Cllr Belivanis declared a Pecuniary Interest in item 0924/17 Planning in relation to application NP/DDD/0924/0979 .	
0924/4 Public speaking	- Cllr Simon Ripton (DDDC) spoke on the Parish Council's successful efforts to secure grant through the UK Shared Prosperity Fund and plans to undertake a feasibility study for the development of an affordable housing scheme in Eyam. Cllr Ripton reported that recent meetings with DDDC officers recognised the need for the District Council to project manage the feasibility study and wider housing scheme. This is still to be confirmed. There is also concern that some within the Council's political leadership do not see the regeneration project as a priority. Agreed: The Parish Council thanks the Housing Working Group for their efforts in applying to the UKSPF and welcomes the successful result of the application. Agreed: The Parish Council welcomes the potential for DDDC to project manage the housing scheme. Agreed: With the above taken into consideration, the Parish Council is to defer any decision to make a financial contribution. - PCSO Anthony Boswell was unable to attend the meeting, but gave the following written report: <i>Since the last Parish Council meeting on the 29th July, there have been 4 crimes reported in the village. One involved a car being stolen and later found abandoned in a neighbouring village. Three other crimes had nothing to concern the community.</i>	
0924/5 Handyman's report	The Handyman reported the following: - All is good and jobs are up to date. - Mowing has now finished for the year and the mower needs a service. - As the Handyman is taking on the job of weed spraying throughout the village, a map is needed to identify which areas are to be treated. Agreed: The Handyman is to service the mower himself and charge the Parish Council for any additional hours of work this incurs.	Handyman

	Agreed: Cllr Plant is to draw-up a draft plan of areas for weed spraying to be undertaken.	Cllr Plant
0924/6 Approval of minutes	On the motion of Cllr Silley, seconded by Cllr Belivanis, it was agreed: The minutes of the Parish Council meeting held Monday 29th July 2024 be accepted as true record. The minutes were signed by the Chair.	
0924/7 Clerk's report	The Clerk gave the following report on actions taken since the last meeting: - Flooding – Two emails have been sent to Richard Ward asking for updates on the outstanding items that were agreed at the meeting with Parish Councillors in June 2024. Cllr Barry Lewis (Leader of Derbyshire County Council) and Cllr Charlotte Cupit (DCC Cabinet Member for Place) have been copied in. A response is still awaited. This is to be discussed further under item 0924/11 Flooding update. - Double yellow line request, Chapel Corner (FS-Case-633740631) – A response from DCC has been received and circulated to members. This is to be discussed under agenda item 0924/12 Parking. - Double yellow line request, Town Head (FS-Case-633743340) - A response from DCC has been received and circulated to members. This is to be discussed under agenda item 0924/12 Parking. - 4x outstanding streetlight faults: FS-Case-562396255 (and follow-up reference FS-Case-592138858) - Streetlight at Town Head, outside 3 Orchard Bank obscured by a laurel tree. Originally cutback but additional works are required and reported to DCC. The status on the DCC website remains unchanged as 'In progress'. Update requested from DCC and Cllr Alasdair Sutton. FS-Case-562395604 (Follow-up reference FS-Case-649900200) Street light on Main Road adjacent to Butchers – Status has changed from 'Investigation requested' to 'enquiry noted. Update requested from DCC and Cllr Alasdair Sutton. FS-Case-562396534 (Follow-up reference FS-Case-649900565) Tideswell Lane Opposite Croft House – Status has changed from 'Job authorised' to 'Added to Programme'. Update requested from DCC and Cllr Alasdair Sutton. Riley Lane, Eyam (as reported by Cllr Belivanis) – Unable to track through DCC website. Contacted DCC for an update. - Hand dryers in public toilets – The two devices have now been installed by a local electrician and, so far, appear to be functioning as expected. - Broken emergency pull-cord in disabled toilets – This has now been repaired by DDDC. - Quote for drainage works (carpark) – Several companies have been contacted but to no avail. Agreed: The Handyman is to investigate the broken drainage in the verge by the car park entrance. - Quotes for fingerposts – Fitzpatrick Woolmer have been contacted to quote for the manufacture and supply of traditional fingerposts. Awaiting a response.	Handyman
0924/8 Library Services consultation	Following an invitation from DCC to take part in the consultation over the future of Library Services in Derbyshire, Cllr Silley requested that the matter be discussed and the Parish Council consider making a response on behalf of the community.	

	Councillors discussed the impact the proposals would have on the mobile library service that visits Eyam on a monthly basis. DCC are proposing to remove 'onboard browsing' and replace it with a 'click and collect' style service – where residents pre-select their books online or at a library building. Agreed: The Clerk is to respond to the consultation on behalf of the Parish Council, making the following points: - Eyam Parish Council urges Derbyshire County Council to retain mobile library services in their current state. - The Parish Council strongly opposes DCC's proposals to remove the 'onboard browsing' from the mobile library service. - The proposed changes, which includes pre-selecting books online, will limit choice and particularly disadvantage older people and those without online access. - The mobile library service, as it stands, is a lifeline to many rural communities like Eyam. This service, as with many outreach services, is valued by those with limited mobility and should be protected.	Clerk
0924/9 CCTV monitoring	Cllr Plant recommended that the Parish Council look at ways to make it easier to access CCTV images and possibly access them remotely. Agreed: The Clerk to contact local and reputable CCTV engineers to discuss options and obtain quotes.	Clerk
0924/10 Snow Warden Scheme 24/25	Agreed: The Parish Council is to participate in the DCC Snow Warden Scheme 2024/25 with the Handyman appointed as the Snow Warden for Eyam. Action: The Clerk is to register the Parish Council with the Snow Warden Scheme and apply for the supply 1 tonne of rock salt.	Clerk
0924/11 Flooding update	As reported under item 0924/4 Public speaking, DCC have failed to respond to the Parish Council's concerns about flood prevention and gully cleansing in Eyam. The ongoing concerns include: - An immediate cleansing of all gullies and the jetting of the drainage system around the village. A schedule of when/how often this will take place is to be provided to the Parish Council. - The Provision of a map by which would allow Eyam Parish Council to locate all gullies and culverts in the village. This information is to be passed back to DCC to ensure all gullies are cleansed. - Confirmation from DCC that loose stones will no longer be used to resurface The Nook and Tideswell Lane to prevent them being washed into the gullies and drains during period of heavy and persistent rainfall. - Further to the above point, large concrete blocks are put at the entrances to The Nook and Tideswell Lane to prevent vehicular access and, in turn, the need to resurface the lane with loose stones. Agreed: The Clerk is to contact Mr Ward (DCC Floods Officer), Cllr Barry Lewis (Leader of DCC) and Cllr Charlotte Cupit (DCC Cabinet Member for Place) to demand that an action plan be provided, with dates, as to when the above matters will be addressed. The Clerk is to ask for a response within one week.	Clerk
0924/12 Parking	Prior to the meeting the Clerk circulated an email from DCC in response to the Parish Council's requests for double yellow lines to be painted at Chapel Corner and Town Head. The email from DCC states that the requested works would require a Traffic Regulation Order and that the authority has no plans to carry this out any time soon. It was also referenced that there have been no reports of accidents,	

	injuries or fatalities in these locations which, therefore, does not justify the need for parking restrictions. Agreed: The Clerk to reply to the Highways Officer to ask why DCC is waiting for an accident to occur before imposing parking restrictions - as opposed to preventing one from happening.	Clerk																																																												
0924/13 Christmas lights	Agreed: This item be deferred to 2025.																																																													
0924/14 Housing Working Group	Councillors felt that this matter was adequately covered under item 0924/4 Public speaking and, therefore, made no further comments.																																																													
0924/15 Village signage	As reported by the Clerk under item 0924/7 Clerk's report , a quote is awaited from Fitzpatrick Woolmer for the manufacture and supply of traditional fingerposts – as proposed in the Signage Improvement Plan 2024.																																																													
0924/16 Finance	i. Approval of payments On the motion of Cllr Mason, seconded by Cllr Wiles, the following payments were agreed: <table> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk and Handyman</td><td>Salaries, pensions and tax (August)</td><td>£ 2,092.91</td></tr> <tr> <td>Clerk and Handyman</td><td>Salaries, pensions and tax (September)</td><td>£ 1,916.13</td></tr> <tr> <td>JA Porter</td><td>Cleaning (August)</td><td>£ 450.00</td></tr> <tr> <td>JA Porter</td><td>Cleaning (September)</td><td>£ 450.00</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity (August)</td><td>£ 8.00</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity (September)</td><td>£ 8.00</td></tr> <tr> <td>Security Camera Syst.</td><td>Annual CCTV service (2024)</td><td>£ 365.00</td></tr> <tr> <td>PWLB</td><td>Loan repayment</td><td>£ 3,179.83</td></tr> <tr> <td>Hope Energy Systems</td><td>Installation of 2x hand dryers</td><td>£ 485.80</td></tr> <tr> <td>PKF Littlejohn</td><td>External Audit 2023/24</td><td>£ 378.00</td></tr> <tr> <td>Janice Jackson</td><td>Internal Audit (2023/24)</td><td>£ 85.00</td></tr> <tr> <td>Ann Harrison</td><td>Cleaning materials</td><td>£55.15</td></tr> <tr> <td>Initial Washrooms</td><td>Toilet rolls</td><td>£ 316.18 *</td></tr> <tr> <td>Amazon</td><td>Toilet door latches</td><td>£ 119.90 *</td></tr> <tr> <td>Amazon</td><td>2x rolls barrier tape</td><td>£ 25.98 *</td></tr> <tr> <td>Cartridge People</td><td>Printer ink</td><td>£ 43.90 *</td></tr> </tbody> </table> * Purchased by and to be reimbursed to the Clerk. ii. Income received <table> <thead> <tr> <th>From:</th><th>Item of income:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Honesty box 1</td><td>Donations</td><td>Undisclosed *</td></tr> <tr> <td>Honesty box 2</td><td>Donations</td><td>Undisclosed *</td></tr> </tbody> </table> * For details, please contact the Clerk. iii. Budget and accounts monitoring The budget and bank reconciliation (August 2024) was circulated to members – see Appendix 0924/A1 Agreed: The budget and bank reconciliation be noted.	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salaries, pensions and tax (August)	£ 2,092.91	Clerk and Handyman	Salaries, pensions and tax (September)	£ 1,916.13	JA Porter	Cleaning (August)	£ 450.00	JA Porter	Cleaning (September)	£ 450.00	EDF	Market Hall Electricity (August)	£ 8.00	EDF	Market Hall Electricity (September)	£ 8.00	Security Camera Syst.	Annual CCTV service (2024)	£ 365.00	PWLB	Loan repayment	£ 3,179.83	Hope Energy Systems	Installation of 2x hand dryers	£ 485.80	PKF Littlejohn	External Audit 2023/24	£ 378.00	Janice Jackson	Internal Audit (2023/24)	£ 85.00	Ann Harrison	Cleaning materials	£55.15	Initial Washrooms	Toilet rolls	£ 316.18 *	Amazon	Toilet door latches	£ 119.90 *	Amazon	2x rolls barrier tape	£ 25.98 *	Cartridge People	Printer ink	£ 43.90 *	From:	Item of income:	Amount:	Honesty box 1	Donations	Undisclosed *	Honesty box 2	Donations	Undisclosed *	
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0924/17 Planning	i. Response to recent planning applications NP/DDD/0824/0889 - Underlowe, Lydgate, Eyam Proposed erection of two storey extension and pool house Agreed: No objections NP/DDD/0924/0979 - Top Riley, Riley Lane, Eyam S.73 for the removal or variation of condition 4 on NP/DDD/1121/1299 Agreed: No objections																																																													

	ii. PDNPA decisions on recent planning applications - NP/DDD/0624/0665 - Crosslow Farm, Foolow Road, Eyam Conversion of field to camp site for 2 bell tents and 5 pitching tents, and addition of 2 composting toilets. Decision: Withdrawn - NP/DDD/0724/0695 - Mill Haven, Tideswell Lane, Eyam Construction of a single storey rear extension Decision: Lawful Development Certificate issued	
0924/18 Correspondence	The following correspondence were received and noted: - DCC – Community News (29.07.2024) - PCSO Boswell – Bakewell SNT newsletter (July 2024) - LGBCE - County division boundary review (Final recommendations) - The Planning Inspectorate – Appeal decision for Top Riley, Riley Lane, Eyam - DDDC - Car park review consultation - Hope Valley Climate Action – Invite to Active Travel Masterplan meeting - DCC – Community News (12.08.2024) - DDDC – Temporary Road Closure for Eyam Bonfire - PPPF – Invitation to join the PPF Management Committee - PDNPA - Invitation to Parishes Day (12th October 2024) - DCC - Invitation to Parish and Town Council Liaison Forum (15th Oct 2024) - PCSO Boswell – Bakewell SNT newsletter (July 2024) - DCC – Response re parking restriction at Town Head and The Causeway - DCC - Invite to join the Snow Warden Scheme (2024-25) - Eyam Museum - Update on Heritage Grant Funding - DALC – Newsletter (September 2024) - DCC – Community News (16.09.2024) - DCC – Community News (23.09.2024) - DDDC - Review of Polling Stations (2024) - DCC - Draft Council Plan 2025/29 consultation - DCC – Road Closure Notice - DCC – Community News (30.09.2024)	
0924/19 Next agenda	Agreed: The next agenda to include the following items: - Draft budget 2025/26 - Remembrance	
0924/20 Next meeting	Agreed: The next Eyam Parish Council meeting be held on Monday 28th October 2024 at 7.30pm in the Mechanics Institute.	

The meeting closed at 9.15pm

EPC – Eyam Parish Council

DCC – Derbyshire County Council

PDNPA – Peak District National Park Authority

DDDC – Derbyshire Dales District Council

DALC – Derbyshire Association of Local Councils

PPPF – Peak Park Parishes Forum

Appendix 0924/A1

Budget and Bank Reconciliation

Budget 2024/25

31st August 2024

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 10,445.48	£ 26,500	£ 16,054.52
Clerk's administration and expenses	£ 42.83	£ 100	£ 57.17
Handyman's supplies and equipment	£ 146.47	£ 550	£ 403.53
IT and website	£ 16.00	£ 250	£ 234.00
Advertising	£ -	£ 150	£ 150.00
Room hire	£ -	£ 200	£ 200.00
Payroll services	£ 132.00	£ 200	£ 68.00
Insurance	£ 1,099.37	£ 1,200	£ 100.63
Audit	£ -	£ 450	£ 450.00
DALC/PPPF subscriptions	£ 12.00	£ 425	£ 413.00
Training	£ -	£ 500	£ 500.00
Toilet cleaning	£ 2,372.88	£ 5,500	£ 3,127.12
Washroom services and supplies	£ 3,232.84	£ 3,500	£ 267.16
Market Hall electricity	£ 40.00	£ 500	£ 460.00
Defibrillator maintenance	£ -	£ 300	£ 300.00
CCTV maintenance	£ 365.00	£ 1,000	£ 635.00
Footpaths	£ -	£ 300	£ 300.00
Maintenance and contingency	£ 78.31	£ 2,000	£ 1,921.69
Elections	£ -	£ 500	£ 500.00
Donations	£ -	£ 1,200	£ 1,200.00
PWLB loan repayments	£ 3,179.93	£ 6,360	£ 3,180.07
Bank charges	£ 60.00	£ 150	£ 90.00
Flood Prevention	£ -	£ 1,000	£ 1,000.00
Total expenditure:	£ 21,223.11	£ 52,835.00	£ 31,611.89
Income			
Parish precept	£ 43,695.00		
Car park donations	£ -		
Public toilet donations	£ 114.03		
Mompesson's Well donations			
Eyam Museum (Advertising)			
Co-Operative Bank shares	£ 2.83		
Co-Operative Bank interest	£ 526.79		
VAT reclaim (2023/24)	£ 530.53		
Total income:	£ 44,869.18		
Balance 2024/25	£ 23,646.07		

Bank Reconciliation

31st August 2024

Cash Book		Bank	
Balance from 2023/24	£ 53,475.36	Current account balance	£ 2,500.00
Plus receipts	£ 44,869.18	Reserve Account balance	£ 74,567.19
Less payments	-£ 21,223.11	Plus unrepresented receipts	£ -
Less VAT paid	-£ 704.50	Less unrepresented cheques/payment	-£ 650.26
	£ 76,416.93		£ 76,416.93