

Eyam Parish Council

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Draft minutes of Eyam Parish Council held on Monday 25th September 2023 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Ian Jackson (Chair), Chris Mason (Vice-Chair), Mano Belivanis, John Plant, Peter Silley, Leslie Spittle and Paul Wiles.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman), Cllr Simon Ripton (DDDC) and 1 member of the public.

Item		Action by
0923/1 Apologies	Apologies were received from Cllrs, Marie Brown and Jeremy Wright. Apologies were also received from Cllr Alasdair Sutton (DCC) and Cllr Peter O'Brien (DDDC)	
0923/2 Variation of business	None	
0923/3 Declaration of interests	None.	
0923/4 Public Speaking	- Davina Ripton, on behalf of the Eyam Wakes Committee, thanked the Parish Council for supporting this year's carnival. Thanks were also expressed to the Handyman for his assistance over the wakes weekend. Councillors congratulated the Wakes Committee on a very successful event. - Cllr Simon Ripton (DDDC) reported the meeting between DDDC and PDNPA to look at housing opportunities in Eyam was to go-ahead, but no date had been agreed. It was hoped this would take place at the end of October. Cllr Ripton reported that there was no longer any plans to use the car park on Hawkhill Road as a temporary traveller site. Cllr Ripton told the meeting that DDDC are looking to speed-up house building across the district over the coming years. He also addressed concerns from Cllr Plant over household refuse bins being left out for several days following collections.	
0923/5 Handyman's report	The Handyman reported the following: - Repairs to the car park are underway. - There is a need to flush the drainage system at the public toilets due to an intermittent foul smell. Action: The Clerk to find a local company to undertake the works. - The drainage around the entrance to the car park and Hawkhill Road needs investigating. Action: The Clerk to find a local company to undertake the works. - The Handyman is willing to participate in the DCC Snow Warden Scheme and a new push gritter is needed. Action: The Handyman to get prices for a new push gritter. - A request was made to open a trade account at Markovitz. Action: The Clerk to make enquiries regarding the above. - It was noted that the Red Rat Rampage had requested out-of-hours use of the public toilets without advanced notice or permission.	Clerk Clerk Handyman Clerk

	Action: The Clerk to write to the organisers and ask that, in advance of future events, they make a formal request to EPC for use of the toilets.	Clerk
0923/6 Approval of minutes	On the motion of Cllr Silley, seconded by Cllr Mason, it was agreed: The minutes of the meeting held on Monday 31 st July 2023 are accepted as true record. The minutes were signed by the Chair.	
0923/7 Clerk's report	The Clerk reported the following: - Reroofing of the Market Hall – Works are to start in the coming weeks Action: The Clerk is to contact the neighbouring property to ask if scaffolding can be erected on their land. - Hand dryers in public toilets – Initial Area Manager is to meet with the Handyman to look at serial numbers on the hand dryers to see if an updated model would work better in an outdoor environment. - New Close Residents' Association – The New Close Residents' Association is to be wound-up and remaining funds to be transferred to the Parish Council. - Housing Motion – All 4 political group leaders at DDDC have been contacted for a response to the EPC Housing Motion. 2 have responded. - CCTV service – The Parish Council's CCTV equipment has undergone its annual service, arranged through Cllr Plant. - Sunken manhole cover, Foolow Road (FS-Case-522868862) – This has now been repaired.	Clerk
0923/8 Parking review	The Clerk reported on emails received from Cllr Alasdair Sutton (DCC) and Highways Officers which state that all Traffic Regulation Orders (TRO) have been suspended due to DCC's budget restraints. As all non-essential works are put on hold, it could be several years before begins on a review of parking and waiting restrictions in Eyam. Agreed: To defer any further work or a consultation on the TRO. The Parish Council is to raise highway-related concerns with DCC, as and when they arise.	
0923/9 Housing motion response	The Clerk reported that 2 political leaders at DDDC have responded to EPC's housing motion – Cllr Peter Slack (Labour Group Leader) and Cllr Susan Hobson (Conservative Group Leader). Neither response appears to directly address the concerns set out by the Parish Council. Councillors reaffirmed their position that existing social housing should be prioritised for local people and that future house building should be owned and controlled by DDDC. Agreed: To await the outcome of the housing meeting between DDDC and PDNPA before making any further representations.	
0923/10 Donation request from Eyam Village Club	Agreed: To defer any decision on this matter until the next meeting, following the Eyam Village Club AGM.	
0923/11 Eyam Youth Hostel	This item was not discussed as the property was under offer.	
0923/12 Snow Warden Scheme 2023/24	Agreed: The Clerk to apply for Eyam Parish Council to join the DCC Snow Warden Scheme 2023/24.	
0923/13 Village reports	- It was reported that there was a pothole on Sir William Hill Road. Action: The Chair undertook to report the above to DCC.	Cllr Jackson

	- It was reported that vegetation needs cutting back at The Dale on approach to the village. Action: The Clerk to report the above to DCC.	Clerk																																							
0923/14 Finance	i. Approval of payments On the motion of Cllr Plant, seconded by Cllr Silley, the following payments were agreed: <table> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pensions (August)</td><td>£2,059.98</td></tr> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pensions (September)</td><td>£1,837.70</td></tr> <tr> <td>JA Porter</td><td>Cleaning and materials (August)</td><td>£486.96</td></tr> <tr> <td>JA Porter</td><td>Cleaning (September)</td><td>£450.00</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity (August)</td><td>£4.00 (DD)</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity (September)</td><td>£4.00 (DD)</td></tr> <tr> <td>Janice Jackson</td><td>Internal Audit (2022/23)</td><td>£75.00</td></tr> <tr> <td>Sec. Camera Systems</td><td>CCTV service</td><td>£426.00</td></tr> </tbody> </table> ii. Income received <table> <thead> <tr> <th>From:</th><th>Item of income:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>HMRC</td><td>VAT reclaim (2022/23)</td><td>£984.57</td></tr> <tr> <td>Car Park honesty box</td><td>Donations</td><td>Undisclosed</td></tr> <tr> <td>Toilets honesty box</td><td>Donations</td><td>Undisclosed</td></tr> </tbody> </table> iii. Budget and accounts monitoring The budget and bank reconciliation (August 2023) was circulated to members – see Appendix 0923/A1. Agreed: The budget and bank reconciliation were considered and noted.	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salaries, tax and pensions (August)	£2,059.98	Clerk and Handyman	Salaries, tax and pensions (September)	£1,837.70	JA Porter	Cleaning and materials (August)	£486.96	JA Porter	Cleaning (September)	£450.00	EDF	Market Hall Electricity (August)	£4.00 (DD)	EDF	Market Hall Electricity (September)	£4.00 (DD)	Janice Jackson	Internal Audit (2022/23)	£75.00	Sec. Camera Systems	CCTV service	£426.00	From:	Item of income:	Amount:	HMRC	VAT reclaim (2022/23)	£984.57	Car Park honesty box	Donations	Undisclosed	Toilets honesty box	Donations	Undisclosed	
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0923/15 Planning	i. Response to recent planning applications None. ii. PDNPA decisions on recent planning applications - NP/DDD/0623/0669 – Alice Cottage, Main Road, Eyam (Proposed replacement porch extension) Decision: Granted with conditions - NP/DDD/0423/0363 – Brookhead Cottage, Water Lane, Eyam (Proposed replacement outbuilding) Decision: Granted with conditions - NP/DDD/1121/1299 – Top Riley, Riley Lane, Eyam (Change of use from domestic garden to camping pod site) Decision: Refused																																								
0923/16 Correspondence	The following correspondence were considered and received: - DALC Newsletter (August 2023) - DCC – Community News (August 2023) - Grindleford Parish Council - The Grindleford Goat - DCC - Your Council Your Voice 2023 - DCC – Mobile Library dates (Aug, Sept and Oct 2023) - PCSO Anthony Boswell – SNT Newsletter (August 2023) - Cllr Peter Slack (DDDC) – Response to Housing Motion - Cllr Susan Hobson (DDDC) – Response to Housing Motion																																								

0923/17 Next agenda	<u>Agreed:</u> To include the following items on the next agenda: - Draft budget 2024/25 - Christmas lights	
0923/18 Next meeting	<u>Agreed:</u> The next meeting of Eyam Parish Meeting be held on Monday 30 th October 2023 at 7.30pm in the Mechanics Institute, Eyam.	

The meeting closed at 9.10pm

EPC – Eyam Parish Council

DDDC – Derbyshire Dales District Council

PDNPA – Peak District National Park Authority

DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council

* Item not for disclosure on public documents. Please contact the clerk for details.

Appendix 0923/A1

Budget and Bank Reconciliation

Budget 2023/24

(including payments invoices received prior to the meeting)

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 11,769.90	£ 25,000.00	£ 13,230.10
Administration and expenses	£ 12.99	£ 100.00	£ 87.01
Handyman's supplies and equipment	£ 14.00	£ 550.00	£ 536.00
IT and website	£ -	£ 250.00	£ 250.00
Advertising	£ -	£ 150.00	£ 150.00
Room hire & Zoom	-£ 35.00	£ 200.00	£ 235.00
Payroll	£ 132.00	£ 200.00	£ 68.00
Insurance	£ 969.74	£ 1,000.00	£ 30.26
Audit	£ 75.00	£ 450.00	£ 375.00
DALC subscriptions	£ -	£ 425.00	£ 425.00
Training	£ -	£ 750.00	£ 750.00
Cleaning	£ 2,558.19	£ 3,000.00	£ 441.81
Toilets - Initial contract and supplies	£ 1,498.52	£ 3,500.00	£ 2,001.48
Market Hall electricity	£ 26.00	£ 500.00	£ 474.00
Defibrillator maintenance	£ -	£ 300.00	£ 300.00
CCTV	£ 355.00	£ 1,000.00	£ 645.00
Footpaths	£ -	£ 300.00	£ 300.00
Maintenance and contingency	£ -	£ 2,000.00	£ 2,000.00
Elections	£ 1,438.00	£ 500.00	-£ 938.00
Donations	£ -	£ 1,200.00	£ 1,200.00
PWLB loan repayments	£ 3,179.93	£ 6,360.00	£ 3,180.07
Bank charges	£ 60.00	£ 150.00	£ 90.00
Christmas lights	£ -	£ 1,000.00	£ 1,000.00
Market Hall re-roofing	£ -	£ 8,500.00	£ 8,500.00
Total expenditure:	£ 22,054.27	£ 57,385.00	£ 35,330.73
Income			
Parish precept	£ 43,262.00		
Car park donations	£ 604.03		
Public toilet donations	£ 415.41		
Mompesson's Well donations	£ 83.64		
Eyam Museum (Advertising)	£ 1,000.00		
Co-Operative Bank (Shares)	£ 2.46		
Co-Op Reserve Acc. (Interest)	£ 284.09		
VAT reclaim (2022/23)	£ 984.57		
Total income:	£ 46,636.20		
Balance 2023/24:	£ 24,581.93		

Bank Reconciliation - August 2023

Cash Book		Bank	
Balance from 2022/23	£ 55,973.94	Current account balance	£ 2,500.00
Plus receipts	£ 46,636.20	Reserve Account balance	£ 82,585.45
Less payments	-£ 19,782.57	Plus unrepresented receipts	£ -
Less VAT paid	-£ 289.06	Less unrepresented cheques/payment	-£ 2,546.94
	£ 82,538.51		£ 82,538.51