

Eyam Parish Council

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Minutes of Eyam Parish Council held on Monday 29th July 2024 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Ian Jackson (Chair), Chris Mason (Vice-Chair), Mano Belivanis, John Plant, Peter Silley, Leslie Spittle, Kym West, Paul Wiles and Jeremy Wright.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman) and Cllr Peter O'Brien (DDDC).

Item		Action by
0724/1 Apologies	Apologies were received from Cllr Alasdair Sutton (DCC) and Cllr Simon Ripton (DDDC).	
0724/2 Variation of business	None.	
0724/3 Interests	None.	
0724/4 Public speaking	- Cllr Simon Ripton (DDDC) was unable to attend the meeting but gave the following written report: Car parking: <i>Working with Cllr Alasdair Sutton (DCC), have had a walk about to look at parking in the village and the impact it has on the District Council's bin collections at certain locations. Cllr Sutton has very kindly agreed to explore some management options that might help and the Parish Council will be updated as things progress.</i> Housing: <i>The completion of the hydrology survey means that Cllr O'Brien and I are now advocating to get the Eyam housing scheme on the list of funded projects. This is no small task given there are other schemes ahead in the queue, however we are hopeful that the new Government's focus on social homes will further add to our case.</i> - Cllr Peter O'Brien reported and discussed the following: Housing: Further to Cllr Ripton's report above, Cllr Peter O'Brien (DDDC) told the meeting that DDDC has now agreed to put money into an affordable housing scheme next year. It will be the first phase of the scheme for 3 affordable homes which will primarily be for residents from the local community. The homes will be owned and maintained by DDDC – as opposed to a housing association. Feasibility study for wider housing project: Cllr O'Brien went on to discuss how DDDC are keen to see the Eyam community lead the wider housing and regeneration project. This would initially and primarily be through the Parish Council, but would see the Eyam Sports Association, Eyam Museum and landowners involved. Cllr O'Brien said that funding for the 'feasibility study' is available via Derbyshire Dales Community Service Volunteers (DDCVS) and the organisation can also provide technical and financial support throughout the process - which would involve a regeneration consultancy carrying out the study. The feasibility study would have to be completed before March 2025, and would provide a 'route map' in terms of design concept, what the benefits to each partner and the village would be, an idea of the costs and where they could be met from, and next steps. This would dovetail with the first phase of the housing scheme for 3 dwellings – as referred to in Cllr Ripton's written report.	

	Cllr O'Brien said that he understood this was an ambitious and time-consuming request and task for the Parish Council. He reaffirmed that the Parish Council did not have to commit to the project straightway, but it would be helpful to inform him at the earliest opportunity if there is enough interest from members to take it forward. If agreeable, a meeting with the Chief Executive and relevant officers from DDDC would be set-up to provide members with more details about what exactly the project would involve and what was expected from the Parish Council. Cllr O'Brien left the meeting and members carefully considered the proposals over a quite some time. Agreed: In principle, Eyam Parish Council view the above proposals from DDDC, as set out by Cllr Peter O'Brien, as positive and forward thinking. Councillors raised several concerns and questions which need to be addressed before a decision can be made. Agreed: A working group be set-up to undertake further discussions with the Chief Executives of DDDC and DDCVS and to find out more about what is involved before fully committing the Parish Council to the project. Agreed: The working group is to include Cllrs, Belivanis, Plant, Silley and Wiles. The group is to feedback any updates or information to future Parish Council meetings. Action: The Clerk is to contact Cllr O'Brien immediately after the meeting to inform him of the outcome of the Parish Council's discussions and ask that a meeting be set-up with the members of the working group and the Chief Executives at the earliest opportunity.	Clerk
0724/5 Handyman's report	The Handyman reported the following: - The door of the disabled toilet has been damaged but now repaired. This resulted in additional hours for the Handyman which was agreed with the Clerk prior to works being carried out. - The emergency pull cord in the disabled toilet has been damaged. This has been reported to the Clerk who has reported it to DDDC for repair. Action: The Clerk to pursue the above matter. - The leaking tap in the ladies' toilets has been repaired. - The CCTV cameras in the car park have been painted. - The area around Mompesson's Well has been cleared and tidied-up. - The Delph is to be strimmed and maintained ahead of the Plague Service. - The verges on the footpath leading to the Boundary Stone have been strimmed and cut back. Agreed: The Handyman is to continue maintaining the footpath over the summer months. Additional hours are to be made available for this work to be undertaken - Councillors discussed the concerning number of weeds around the village and DDDC's unwillingness to carry out weed spraying. Agreed: The Handyman be given additional hours to carry out weed spraying around Eyam and given authority to purchase the necessary materials and equipment.	Clerk Handyman Handyman
0724/6 Approval of minutes	On the motion of Cllr Silley, seconded by Cllr Plant, it was agreed: The minutes of the meeting held Monday 24th June 2024 be accepted as true record. The minutes were signed by the Chair.	

0724/7 Clerk's report	The Clerk gave the following report on actions taken since the last meeting: - Flooding – An email has been sent to Richard Ward, DCC Floods Officer, to follow-up on 3 outstanding items agreed at the recent meeting with Parish Councillors. A response is still awaited. - Blocked gullies, The Square Eyam (FS-Case-633739448) – A blocked gully in The Square was reported to DCC along with a request to cleanse other gullies in vicinity. This was RESOLVED and the gully cleansed on 26.07.2024. - Blocked gully, Church Street (FS-Case-633739905) – Reported to DCC following an email from Cllr Spittle. The blockage had caused flooding across Church Street, alongside the Sheep Roast. This was RESOLVED and the gully cleansed on 26.07.2024. - Double yellow line request, Chapel Corner (FS-Case-633740631) – Reported to DCC. A response is still awaited. - Double yellow line request, Town Head (FS-Case-633743340) - Reported to DCC. A response is still awaited. - Attenuation Pond behind The Glebe – Following June Parish Council meeting, an email was sent to Bagshaw Estate Agent asking that any prospective buyer is made aware of the obligations and responsibilities to maintain the attenuation pond at the rear of Glebe Park to prevent flooding to the houses below. A response was received on 26.10.2024, as follows: <i>"Thank you for the website enquiry regarding concern towards the land at Eyam and the drainage feature. I can assure you that we have passed the comments onto our client's solicitor, who will pass this onto the purchasers solicitors".</i> - Minor Maintenance Agreement – DCC have confirmed that Eyam Parish Council does not have an agreement in place and, therefore, cannot apply to participate in the scheme this year. Action: The Clerk has now obtained an application form to join the 2025/26 scheme, which will be submitted in the coming weeks. - 4x outstanding streetlight faults: FS-Case-562396255 (and follow-up reference FS-Case-592138858) - Streetlight at Town Head, outside 3 Orchard Bank obscured by a laurel tree. Originally cutback but additional works are required and reported to DCC. The status on the DCC website remains unchanged as 'In progress'. FS-Case-562395604 (Street light on Main Road adjacent to Butchers) – Status remains unchanged as 'Investigation requested' FS-Case-562396534 (Tideswell Lane Opposite Croft House) – Status has changed from 'Job authorised' to 'Added to Programme' Riley Lane, Eyam (as reported by Cllr Belivanis) – Unable to track through DCC website. Update requested at meeting. - Hand dryers in public toilets – A local electrician has agreed to install the devices. He is to liaise with the Handyman over access to switching off the power supply. - Leaking tap in the ladies' toilets – This has now been RESOLVED as repairs have been carried out. - Broken emergency pull-cord in disabled toilets – This has been reported to DDDC for repair. - Quote for drainage works (carpark) – JA Road Sweeping has been contacted again since the last meeting but failed to return calls or arrange a site visit as requested. Agreed: The Clerk is to source a different company to look at the works.	Clerk Clerk
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	- Power supply in the Square – Enquiries have been made with DCC about what type of Christmas lights/equipment are deemed suitable for connecting to the electricity supply from public streetlights. Enquiries have also been made about the application process for use of the power supply. A response is still awaited.																																		
0724/8 Initial Washrooms annual service contract	On the motion of Cllr Jackson, seconded by Cllr Wiles, it was agreed: To approve payment of £1,528.37 (exl VAT) to Initial Washroom Services for the 2024/25 Annual Service Contract for Eyam public toilets.																																		
0724/9 Flooding update	Agreed: Further to the Clerk's update under item 0724/7 Clerk's report, the Parish Council should continue to press the Floods Officer and DCC to fulfil their promises made at the meeting held in May 2024. If there has been no response by the September meeting, the Parish Council is to consider all options to make DCC act.	Clerk																																	
0724/10 Parking	Cllr Plant reported that he has found official proposals from DCC for a Traffic Regulation Order in Eyam which was agreed in 2014. Agreed: The Clerk is to contact DCC to ask for a timeline for implementation of the proposals.	Clerk																																	
0724/11 Working group	Prior to the meeting, the Clerk presented to members a draft document titled 'Signage Improvement Plan' – based on the original proposals by Cllr Plant and Cllr Belivanis. Councillors considered the plans within the document for the installation of fingerposts and additional signage around the parish which direct visitors to historical points of interest, facilities and car parking. Agreed: The proposals within draft 'Signage Improvement Plan' be accepted. Agreed: The Clerk is to obtain quotes for the manufacture, supply and installation of the signage and bring back to the next Parish Council meeting.	Clerk																																	
0724/12 Christmas lights	Agreed: Further to the Clerk's update under item 0724/7 Clerk's report, this matter be deferred until the next meeting when more information should be available to members.																																		
0724/13 Finance	i. Approval of payments On the motion of Cllr Mason, seconded by Cllr Wiles, the following payments were agreed: <table> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk and Handyman</td><td>Salaries, pensions and tax (July 2024)</td><td>£ 2,667.41</td></tr> <tr> <td>JA Porter</td><td>Cleaning (July 2024)</td><td>£ 450.00</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity (July 2023)</td><td>£ 8.00</td></tr> <tr> <td>Initial Washrooms</td><td>Annual contract (July 2024 – July 2025)</td><td>£ 1,834.04</td></tr> <tr> <td>Ann Harrison</td><td>Cleaning materials</td><td>£ 62.88</td></tr> <tr> <td>Amazon</td><td>Oil filled radiator</td><td>£ 79.99 *</td></tr> <tr> <td>Amazon</td><td>Extension lead</td><td>£ 13.98 *</td></tr> <tr> <td>Initial Washrooms</td><td>2x box of toilet rolls</td><td>£ 158.09 *</td></tr> </tbody> </table> * Purchased by and to be reimbursed to the Clerk. ii. Income received <table> <thead> <tr> <th>From:</th><th>Item of income:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>None.</td><td></td><td></td></tr> </tbody> </table> iii. Budget and accounts monitoring The budget and bank reconciliation (June 2024) was circulated to members – see Appendix 0724/A1. Agreed: The budget and bank reconciliation be noted.	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salaries, pensions and tax (July 2024)	£ 2,667.41	JA Porter	Cleaning (July 2024)	£ 450.00	EDF	Market Hall Electricity (July 2023)	£ 8.00	Initial Washrooms	Annual contract (July 2024 – July 2025)	£ 1,834.04	Ann Harrison	Cleaning materials	£ 62.88	Amazon	Oil filled radiator	£ 79.99 *	Amazon	Extension lead	£ 13.98 *	Initial Washrooms	2x box of toilet rolls	£ 158.09 *	From:	Item of income:	Amount:	None.			
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0724/14 Planning	i. Response to recent planning applications - NP/DDD/0524/0471 – Pippin Cottage, Church Street, Eyam Proposed ground floor extension and alterations, and roof alterations to form room-in-roof first floor Agreed: No objections - NP/DDD/0624/0665 – Crosslow Farm, Foolow Road, Eyam Conversion of field to camp site for 2 bell tents and 5 pitching tents, and addition of 2 composting toilets. Agreed: No objections - NP/DDD/0724/0695 – Mill Haven, Tideswell Lane Lawful Development certificate for a proposed use - Single storey rear extension and new external hard landscaping Agreed: No objections - NP/DDD/0724/0731 – Jonas House, Lydgate, Eyam Proposed first floor extension and internal alterations Agreed: The Parish Council submits the following comments to the PDNPA: <i>Eyam Parish Council has concern that the property already has limited capacity for off-street parking. Without provision for additional parking, the extension to the property could result in more on-street parking, which is already a major problem in the vicinity.</i> - NP/DDD/0724/0744 - Beaconsfield Cottage, The Causeway, Eyam S. 73 application for the removal or variation of a condition 2 on NP/DDD/1121/1257 Agreed: No objections - NP/DDD/0724/0738 – Swallows Barn, The Edge, Eyam Proposed creation of an agricultural barn for bee-keeping requirements Agreed: No objections ii. PDNPA decisions on recent planning applications None.	
0724/15 Correspondence	The following correspondence were received and noted: - Cllr Simon Ripton (DDDC) – Update on DDDC weed spraying policy. - PCSO Boswell - Bakewell SNT Newsletter (July 2024) - DCC - Community News (01.07.2024) - DALC – Newsletter (July 2024) - Grindleford resident – Concerns over the Solskin Festival - DCC - Bus Service Improvement Plan newsletter - Sarah Dines (former MP) – Thank you letter to Parish Councils - Derbyshire PCC - Police and Crime Plan Consultation - PDNPA - Local Plan and planning training for councillors - DCC – Mobile Library dates for Eyam	
0724/16 Next agenda	Agreed: The next agenda includes an update from the Housing Working Group.	
0724/17 Next meeting	Agreed: The next Eyam Parish Council meeting be held on Monday 30 th September 2024 at 7.30pm in the Mechanics Institute.	

The meeting closed at 9.18pm

EPC – Eyam Parish Council
DCC – Derbyshire County Council
DALC – Derbyshire Association of Local Councils

DDDC – Derbyshire Dales District Council
PDNPA – Peak District National Park Authority

Appendix 0724/A1

Budget and Bank Reconciliation

Budget 2024/25

30th June 2024

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 5,685.16	£ 26,500	£ 20,814.84
Clerk's administration and expenses	£ 6.25	£ 100	£ 93.75
Handyman's supplies and equipment	£ 124.83	£ 550	£ 425.17
IT and website	£ 16.00	£ 250	£ 234.00
Advertising	£ -	£ 150	£ 150.00
Room hire	£ -	£ 200	£ 200.00
Payroll services	£ 132.00	£ 200	£ 68.00
Insurance	£ 1,099.37	£ 1,200	£ 100.63
Audit	£ -	£ 450	£ 450.00
DALC/PPPF subscriptions	£ 12.00	£ 425	£ 413.00
Training	£ -	£ 500	£ 500.00
Toilet cleaning	£ 1,410.00	£ 5,500	£ 4,090.00
Washroom services and supplies	£ 1,209.35	£ 3,500	£ 2,290.65
Market Hall electricity	£ 24.00	£ 500	£ 476.00
Defibrillator maintenance	£ -	£ 300	£ 300.00
CCTV maintenance	£ -	£ 1,000	£ 1,000.00
Footpaths	£ -	£ 300	£ 300.00
Maintenance and contingency	£ -	£ 2,000	£ 2,000.00
Elections	£ -	£ 500	£ 500.00
Donations	£ -	£ 1,200	£ 1,200.00
PWLB loan repayments	£ -	£ 6,360	£ 6,360.00
Bank charges	£ 30.00	£ 150	£ 120.00
Flood Prevention	£ -	£ 1,000	£ 1,000.00
Total expenditure:	£ 9,748.96	£ 52,835.00	£ 43,086.04
Income			
Parish precept	£ 43,695.00		
Car park donations			
Public toilet donations	£ 114.03		
Mompesson's Well donations			
Eyam Museum (Advertising)			
Co-Operative Bank shares	£ 2.83		
Co-Operative Bank interest	£ 526.79		
VAT reclaim (2023/24)			
Total income:	£ 44,338.65		
Balance 2024/25	£ 34,589.69		

Bank Reconciliation

June 2024

Cash Book		Bank	
Balance from 2023/24	£ 53,475.36	Current account balance	£ 2,500.00
Plus receipts	£ 44,338.65	Reserve Account balance	£ 85,732.34
Less payments	-£ 9,748.96	Plus unrepresented receipts	£ -
Less VAT paid	-£ 272.46	Less unrepresented cheques/payment	-£ 439.75
	£ 87,792.59		£ 87,792.59