

Eyam Parish Council

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Minutes of Eyam Parish Council held on Monday 31st July 2023 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Ian Jackson (Chair), Chris Mason (Vice-Chair), Mano Belivanis, Marie Brown, John Plant, Peter Silley, Leslie Spittle, Paul Wiles and Jeremy Wright.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman), Cllr Alasdair Sutton (DCC), Cllr Peter O'Brien and Cllr Simon Ripton (DDDC).

Item		Action by
0723/1 Apologies	Apologies were received from PCSO Anthony Boswell.	
0723/2 Variation of business	Agreed: To bring items 0723/8 Parking review and 0723/9 Housing motion response forward and be considered after public speaking. This will allow the representatives from District and County Councils an opportunity to participate in the discussions.	
0723/3 Declaration of interests	None.	
0723/4 Public Speaking	- Cllr Simon Ripton (DDDC) reported that he had inspected the flytipping at The Dale and had reported this for removal. Cllr Ripton also commented on a recent site visit to Hawkhill Road to look at drainage issues. - Cllr Peter O'Brien (DDDC) gave a detailed updated on housing matters. - Cllr Alasdair Sutton (DCC) said that had recently spoken with Highways Officers about the upcoming parking review and clarified that a consultation by the Parish Council 'would not be harmful'. Cllr Sutton remarked that the main aspect of any review should be safety and he will encourage DCC to undertake the works at the earliest opportunity. - PCSO Anthony Boswell was unable to attend but reported through the Clerk that 2 assaults have been reported since the last meeting.	
0723/5 Handyman's report	The Handyman reported the following: - There are no major issues to report and everything seems to be good. - The Handyman said that he had received a request from the ESA for a set of keys to public toilets. This is to allow those using the sports facilities to access the conveniences out of hours. On the motion of Cllr Silley, seconded by Cllr Plant, it was agreed: Cllr Silley, as a trustee of the ESA, be provided with a set of keys to the Eyam public toilets. Cllr Silley is to take full responsibility for the keys and their whereabouts. No copies are to be made. The toilets are to be accessed by ESA trustees only and use is solely for people using the sports facilities.	
0723/6 Approval of minutes	On the motion of Cllr Silley, seconded by Cllr Plant, it was agreed: The minutes of the meeting held on Monday 26th June 2023 are accepted as true record. The minutes were signed by the Chair.	
0723/7 Clerk's report	The following matters are ongoing and further updates will be given at the next meeting: - New information board - No update.	

	- Reroofing of the Market Hall – The Clerk to arrange for the contractor to meet with Cllr Mason to discuss the works required. - Hand dryers in public toilets – Initial have said they are continuing to look at hand dryer models that are suitable for outdoor environments Action: The Clerk to pursue this matter with Initial's Area Contract Manager. - Banking mandate – This was sent to the Co-operative Bank following the meeting, but no further correspondence have been received. - Sunken manhole cover, Foolow Road (FS-Case-522868862) – No works have been carried as yet. Action: The Clerk to chase the above matter.	Clerk												
0723/8 Parking review	Agreed: Having considered the comments made by Cllr Sutton (DCC) during public speaking, the Clerk is to provide Cllr Sutton with copies of emails with Highways Officers so that clarification can be sought on whether the Parish Council should be holding its own consultation over parking restrictions in Eyam.	Clerk												
0723/9 Housing motion response	As per Councillors' instructions at the last meeting, the Clerk wrote to the political leadership and Head of Housing at DDDC to reaffirm the points made in the Housing Motion – that social housing in Eyam should be prioritised for local people. The Clerk reported that no official response had been received. Cllrs O'Brien and Ripton (DCC) said that they would take the matter forward on behalf of the Parish Council. Agreed: The Clerk to press for a reply from the political leadership of DDDC and to copy in the leaders of all political parties.	Clerk												
0723/10 Donation request from Eyam Village Club	The Clerk reported that a donation request had been received from the Eyam Village Club. The funding is required to help with decorating costs at the Mechanics Institute and other internal improvements. Agreed: To defer any decision on this matter until the next meeting. Action: The Clerk to get further information on the Village Club's business model.	Clerk												
0723/11 Request from Eyam Carnival Committee	A request had been received from the Eyam Wakes Committee requesting sole use of the Market Hall between Thursday 31st August 2023 and Sunday 3rd September 2023. Agreed: To grant the above request on condition that: • The correct insurance is in place and risk assessments are carried out by the organisers. • The building be returned as received – in a clean and tidy condition. • Any damage to the building is to be repaired to its original state and the cost met by the organisers.													
0723/12 Village reports	None.													
0723/13 Councillor training	Agreed: Councillors to undertake 'Councillor Essentials' with DALC. Action: The Clerk to arrange for the above training session to be held.													
0723/14 Finance	i. Approval of payments On the motion of Cllr Jackson, seconded by Cllr Beliivanis, the following payments were agreed: <table> <tr> <td>Payee:</td><td>Item of expenditure:</td><td>Amount:</td></tr> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pension contributions</td><td>£1719.47</td></tr> <tr> <td>Colin Swindell</td><td>Printer ink</td><td>£12.99</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity</td><td>£4.00 (DD)</td></tr> </table>	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salaries, tax and pension contributions	£1719.47	Colin Swindell	Printer ink	£12.99	EDF	Market Hall Electricity	£4.00 (DD)	
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	DDDC Returning Officer's fee 2023 £1,438.00 Ann Harrison Cleaning materials £56.66 PWLB Loan repayment £3,179.93 (DD) JA Porter Cleaning £450.00 ii. Income received None. iii. Budget and accounts monitoring The budget and bank reconciliation (June 2023) was circulated to members – see Appendix 0723/A1 . <u>Agreed:</u> The budget and bank reconciliation were considered and noted. iv. To agree payments to be made in August 2023 <u>Agreed:</u> Salaries for the Clerk, Handyman and JA Porter be pre-approved for payment in the month of August. <u>Action:</u> The Clerk to arrange for payments to be made once payslips are made available.	Clerk
0723/15 Planning	i. Response to recent planning applications None. ii. PDNPA decisions on recent planning applications NP/DDD/0523/0519 - Echo Gate, Foolow Road, Eyam (Removal of 2No chimney stacks) <u>Decision:</u> Granted with conditions	
0723/16 Correspondence	The following correspondence were considered and received: - PCSO Anthony Boswell – Bakewell SNT newsletter (June 2023) - DALC – Newsletter (July 2023) - DCC – Community News (July 2023) - Eyam Surgery – Consultation on car park security bollard - DDDC – Your bin day could be changing - DCC – Community News 2 (July 2023) - Eyam Village Club – New arrangements and grant request	
0723/17 Next agenda	None.	
0723/18 Next meeting	<u>Agreed:</u> The next meeting of Eyam Parish Meeting be held on Monday 25 th September 2023 at 7.30pm in the Mechanics Institute, Eyam.	

The meeting closed at 9.10pm

EPC – Eyam Parish Council
DDDC – Derbyshire Dales District Council
ESA – Eyam Sports Association

DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council
PDNPA – Peak District National Park Authority

Appendix 0723/A1

Budget and Bank Reconciliation

Budget 2023/24

(including payments invoices received prior to the meeting)

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 7,943.52	£ 25,000.00	£ 17,056.48
Administration and expenses	£ 12.99	£ 100.00	£ 87.01
Handyman's supplies and equipment	£ -	£ 550.00	£ 550.00
IT and website	£ -	£ 250.00	£ 250.00
Advertising	£ -	£ 150.00	£ 150.00
Room hire & Zoom	-£ 35.00	£ 200.00	£ 235.00
Payroll	£ 132.00	£ 200.00	£ 68.00
Insurance	£ 969.74	£ 1,000.00	£ 30.26
Audit	£ -	£ 450.00	£ 450.00
DALC subscriptions	£ -	£ 425.00	£ 425.00
Training	£ -	£ 750.00	£ 750.00
Cleaning	£ 1,621.23	£ 3,000.00	£ 1,378.77
Toilets - Initial contract and supplies	£ 1,498.52	£ 3,500.00	£ 2,001.48
Market Hall electricity	£ 18.00	£ 500.00	£ 482.00
Defibrillator maintenance	£ -	£ 300.00	£ 300.00
CCTV	£ -	£ 1,000.00	£ 1,000.00
Footpaths	£ -	£ 300.00	£ 300.00
Maintenance and contingency	£ -	£ 2,000.00	£ 2,000.00
Elections	£ 1,438.00	£ 500.00	-£ 938.00
Donations	-£ 500.00	£ 1,200.00	£ 1,700.00
PWLB loan repayments	£ 3,179.93	£ 6,360.00	£ 3,180.07
Bank charges	£ 60.00	£ 150.00	£ 90.00
Christmas lights	£ -	£ 1,000.00	£ 1,000.00
Market Hall re-roofing	£ -	£ 8,500.00	£ 8,500.00
Total expenditure:	£ 16,338.93	£ 57,385.00	£ 41,046.07
Income			
Parish precept	£ 43,262.00		
Car park donations	£ 604.03		
Public toilet donations	£ 415.41		
Mompesson's Well donations	£ 83.64		
Eyam Museum (Advertising)	£ 1,000.00		
Co-Operative Bank (Shares)	£ 2.46		
Co-Op Reserve Acc. (Interest)	£ 284.09		
Total income:	£ 45,651.63		
Balance 2023/24:	£ 29,312.70		

Bank Reconciliation - June 2023

Cash Book		Bank	
Balance from 2022/23	£ 55,973.94	Current account balance	£ 2,500.00
Plus receipts	£ 45,651.63	Reserve Account balance	£ 91,256.34
Less payments	-£ 10,427.88	Plus unrepresented receipts	£ -
Less VAT paid	-£ 289.06	Less unrepresented cheques/payment	-£ 2,847.71
	£ 90,908.63		£ 90,908.63