

Eyam Parish Council

Email: eyamparishcouncil@gmail.com

Website: www.eyamparishcouncil.com

Minutes of Eyam Parish Council held on Monday 24th June 2024 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Ian Jackson (Chair), Chris Mason (Vice-Chair), Mano Belivanis, John Plant, Peter Silley, Leslie Spittle, Kym West and Jeremy Wright.

In attendance: Colin Swindell (Clerk) and Adrian Webster (Handyman).

Item		Action by
0624/1 Apologies	Apologies were received from Cllr Paul Wiles. Apologies were also received from Cllr Peter O'Brien (DDDC).	
0624/2 Variation of business	None.	
0624/3 Interests	None.	
0624/4 Public speaking	- Cllr Simon Ripton (DDDC) gave a brief update on the plans for the affordable housing scheme. He reported that the hydrology survey has been completed and the results are positive. It has been identified that water run-off from The Nook and Tideswell Lane exceeds the capacity of the drains on Hawkhill Road and the culvert under the car park is defective. Both will require repair works should the DDDC car park be used as a site for development. - Cllr Ripton reported that there have been continued issues with parking and access for refuse vehicles at Chapel Corner. - Cllr Ripton was asked what plans DDDC have in place to remove/kill weeds across the Parish. Cllr Ripton confirmed that DDDC are no longer using chemicals to kill weeds, including glyphosate. A 'boiling foam' is used as a temporary alternative to kill the weeds. Other than this, DDDC will carry out a reactive service to remove weeds that are causing a highway safety concern. - Questions were asked about the sale of the land at Glebe Park, which includes the attenuation pond. Councillors questioned whether prospective buyers would be aware of the liabilities that come with the purchase of the pond and the requirement to carry out regular maintenance to prevent flooding. Action: The Clerk is to write to the estate agent to clarify that any prospective buyer must be will have an obligation to service and maintain the attenuation pond at The Glebe. - Councillors expressed thanks to everyone involved in improving the planters in the village and the attractive floral displays.	Clerk
0624/5 Handyman's report	The Handyman reported the following: - The wall at Mompesson's Well has been rebuilt by a local landowner. - The area around Mompesson's Well is overgrown and to be tidied-up soon. - The leaking tap in the ladies toilet is still in need of repair. - A complaint has been received that the footpath leading to the Boundary Stone is overgrown and is causing problems for the schools using it. In conversation with the Clerk, no action has yet been taken to remove the undergrowth as the footpath is the responsibility of DCC.	

	Action: The Handyman is to cutback the vegetation at the earliest opportunity in the interest of safety for school pupils. Agreed: The Clerk is to contact DCC to enrol the Parish Council in the Minor Maintenance Agreement 2024/25.	Handyman Clerk
0624/6 Approval of minutes	On the motion of Cllr Silley, seconded by Cllr Plant, it was agreed: The minutes of the meeting held Tuesday 21st May 2024 be accepted as true record. The minutes were signed by the Chair.	
0624/7 Clerk's report	- Annual Governance and Accountability Return 2023/24 – All documents have been submitted to the External Auditor. - Flooding – A meeting was arranged to take place between Councillors and a DCC Floods Officer on Friday 31st May 2024. An update is to be given later in the meeting under item 0624/10 Flooding update. - Obscured streetlight at Town Head, outside 3 Orchard Bank (Original reference FS-Case-562396255 and follow-up reference for additional cutting back of laurel FS-Case-592138858) – The status on the DCC website remains unchanged as 'In progress'. - 3x outstanding streetlight faults: FS-Case-562395604 (Street light on Main Road adjacent to Butchers) – Status remains unchanged as 'Investigation requested' FS-Case-562396534 (Tideswell Lane Opposite Croft House) – Status has changed from 'Job authorised' to 'Added to Programme' Riley Lane, Eyam – This has been reported to DCC. - Hand dryers in public toilets – As agreed at the last meeting, 2x hand dryers have been ordered from Heat Outdoors Ltd at a cost of £880.00 (excl VAT). The devices are to be delivered to Cllr Jackson at the Miners Arms pub. Once they have arrived, the Clerk will source an electrician to fit them. - Leaking tap in the ladies toilets – This has been reported to DDDC for repair. - Wall at Mompesson's Well – As reported by the Handyman, this has now been rebuilt by a local landowner. - Quote for drainage works (carpark) – J&A Road Sweeping has been chased on 2 occasions to meet with the Clerk and Handyman to quote for the cleansing and repair of drainage at the Parish Council car park. JA Road Sweeping have apologised for the delay and will be in touch soon. - Power supply in the Square – The Clerk has made enquiries with DCC about the possibility of using the electricity from a streetlight to power the Christmas lights. They are willing to consider the use of certain types of lighting, but did not clarify which. Action: The Clerk is to seek further clarity on the above matter.	Action
0624/8 Purchase of heater and thermostat	On the motion of Cllr Plant, seconded by Cllr Spittle, it was agreed: - To purchase a thermostat-controlled tube heater for the maintenance area of the public toilets. - The Clerk to liaise with the Handyman to identify the most suitable heater. - The Clerk is to be given delegated authority to spend up to £100.00.	
0624/9 Request for use of Market Hall – Well Dressings	The Parish Council has received a request from the Well Dressings Committee for sole use of the Market Hall between Sunday 18th August and Saturday 24th August 2024. On the motion of Cllr Plant, seconded by Cllr Jackson, it was agreed: - The correct insurance is in place and risk assessments are carried out by the organisers.	

	- The Market Hall is to be returned as received – in a clean and tidy condition. - Any damage to Parish Council property is to be repaired to its original state and the cost met by the organisers.																						
0624/10 Flooding update	Cllr Silley reported that he had attended a Flood Warden meeting, organised by DCC and EA. The two authorities are encouraging the residents and communities to take up the role of Flood Wardens who would be the point of first point of contact with DCC and the EA. Cllr Silley was given a proforma Flood Plan. Cllr Plant told the meeting that he was in the early stages of putting together a draft Flood Plan and would update the meeting once it was ready for review. Councillors reported on the recent meeting with Richard Ward, DCC Floods Officer. Mr Ward was shown several gullies around Eyam which were completely full of silt – to road level with vegetation and weeds growing out. This was despite claims by DCC that all gullies had recently been serviced and cleansed. Councillors did not feel there was any benefit to be had from the meeting and there has been no action since. Action: The Clerk is to follow-up on responses from Mr Ward to the following: - Cllrs were promised a blank map of the village to enable them to identify where gullies are and which need cleansing. - To seek confirmation that loose stone will no longer be used to resurface The Nook and Tideswell Lane. - The suggestion to place large concrete blocks (lego style) at the entrance to the The Nook be considered to prevent vehicular access. Agreed: All future correspondence related to flooding be sent to Cllr Barry Lewis (Leader of DCC) and Cllr Cupit (Cabinet Member for Place).	Clerk																					
0624/11 Working group	Councillors expressed a desire to pursue better and uniformed signage throughout Eyam to point visitors in the direction of historical points or interest and useful facilities. There is also still a need to be better direct visitors to the Parish Council car park. Agreed: The Clerk is to meet with Cllr Plant in the coming weeks to walk through Eyam and look at the potential locations for new signage and signposts. The Clerk is put together proposals to bring back to Parish Council for review and agreement. Quotes will then be sourced for the purchase and installation of new signposts.	Clerk & Cllr Plant																					
0624/12 Christmas lights	Action: Following the email response from DCC regarding the possible use of power from streetlights, the Clerk is to clarify with DCC what type of lights can be used.	Clerk																					
0624/13 Finance	i. Approval of payments On the motion of Cllr Mason, seconded by Cllr Wright, the following payments were agreed: <table> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pensions (June 2024)</td><td>£ 1889.98</td></tr> <tr> <td>JA Porter</td><td>Cleaning (June 2024)</td><td>£ 480.00</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity (May 2023)</td><td>£ 8.00</td></tr> <tr> <td>Heat Outdoors Ltd</td><td>2x Zebrillo hand dryers</td><td>£ 1,056.00 *</td></tr> <tr> <td>Winster Village Shop</td><td>Office paper</td><td>£ 7.50 *</td></tr> <tr> <td>Initial Washrooms</td><td>Toilet rolls (2x boxes)</td><td>£ 158.09 *</td></tr> </tbody> </table> * Purchased by and to be reimbursed to the Clerk.	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salaries, tax and pensions (June 2024)	£ 1889.98	JA Porter	Cleaning (June 2024)	£ 480.00	EDF	Market Hall Electricity (May 2023)	£ 8.00	Heat Outdoors Ltd	2x Zebrillo hand dryers	£ 1,056.00 *	Winster Village Shop	Office paper	£ 7.50 *	Initial Washrooms	Toilet rolls (2x boxes)	£ 158.09 *	
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	ii. Income received <table> <tr> <td>From:</td><td>Item of income:</td><td>Amount:</td></tr> <tr> <td>Toilet honest box</td><td>Donations</td><td>Undisclosed</td></tr> </table> iii. Budget and accounts monitoring The budget and bank reconciliation (May 2024) was circulated to members – see Appendix 0624/A1. Agreed: The budget and bank reconciliation be noted.	From:	Item of income:	Amount:	Toilet honest box	Donations	Undisclosed	
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0624/14 Planning	i. PDNPA decisions on recent planning applications None. ii. PDNPA decisions on recent planning applications - NP/DDD/0324/0302 - Longstone View Water Lane Eyam Removal of existing UPVC conservatory and erection of single storey extension. Erection of porch. Minor engineering works within domestic curtilage to facilitate off-street parking and patio area. Reinstatement of car port. Decision: Approved with conditions - NP/DDD/0224/0160 - Ivy Cottage Lydgate Eyam S.73 application for the variation of condition 3 from NP/DDD/0618/0562 - to open on a Monday. Decision: Approved with conditions - NP/DDD/0623/0613 – Bagshaw House, Church Street, Eyam Alterations and improvements to dwelling Decision: Granted with conditions - NP/DDD/0623/0614 – Bagshaw House, Church Street, Eyam Alterations and improvements to dwelling – Listed building consent Decision: Granted with conditions							
0624/15 Correspondence	- PDNPA – Invite to Parishes Day 2024 - DCC – Community News (28.05.2024) - DCC – Refusal notice for the upgrade of 2x footpaths to restricted byways - DALC – Pre-election period advice - PCSO Anthony Boswell - SNT Newsletter (May 2024) - DDDC – Confirmation of exploratory works around Hawkhill Road - DCC – Community News (03.06.2024) - DALC - Newsletter (June 2024) - Eyam Well Dressings – Request for use of Market Hall - DCC- Extension of Closure of Byway Open to All Traffic (BOAT) no.31 - DCC – Community News (10.06.2024) - DCC – Community News (17.06.2024) - Bakewell & Eyam Community Transport – Request for financial assistance							
0624/16 Next agenda	Agreed: Parking be reinstated as a running agenda item.							
0624/17 Next meeting	Agreed: The next Eyam Parish Council meeting be held on Monday 29 th July 2024 at 7.30pm in the Mechanics Institute.							
0624/18 Exclusion of public and press	There was no public or present.							
0624/19 Review of salaries	Councillors undertook the annual review of the 2024/25 salaries for the Clerk and Handyman. On the motion of Cllr Silley, seconded by Cllr Webster, it was agreed: Both the Clerk's and Handyman's salary be increased by one SPC.							

The meeting closed at 9.10pm

Appendix 0624/A1

Budget and Bank Reconciliation

Budget 2024/25

31st May 2024

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 3,795.18	£ 26,500	£ 22,704.82
Clerk's administration and expenses	£ -	£ 100	£ 100.00
Handyman's supplies and equipment	£ 124.83	£ 550	£ 425.17
IT and website	£ 16.00	£ 250	£ 234.00
Advertising	£ -	£ 150	£ 150.00
Room hire	£ -	£ 200	£ 200.00
Payroll services	£ 132.00	£ 200	£ 68.00
Insurance	£ 1,099.37	£ 1,200	£ 100.63
Audit	£ -	£ 450	£ 450.00
DALC/PPPF subscriptions	£ 12.00	£ 425	£ 413.00
Training	£ -	£ 500	£ 500.00
Toilet cleaning	£ 450.00	£ 5,500	£ 5,050.00
Washroom services and supplies	£ 677.61	£ 3,500	£ 2,822.39
Market Hall electricity	£ 16.00	£ 500	£ 484.00
Defibrillator maintenance	£ -	£ 300	£ 300.00
CCTV maintenance	£ -	£ 1,000	£ 1,000.00
Footpaths	£ -	£ 300	£ 300.00
Maintenance and contingency	£ -	£ 2,000	£ 2,000.00
Elections	£ -	£ 500	£ 500.00
Donations	£ -	£ 1,200	£ 1,200.00
PWLB loan repayments	£ -	£ 6,360	£ 6,360.00
Bank charges	£ 30.00	£ 150	£ 120.00
Flood Prevention	£ -	£ 1,000	£ 1,000.00
Total expenditure:	£ 6,352.99	£ 52,835.00	£ 46,482.01
Income			
Parish precept	£ 43,695.00		
Car park donations			
Public toilet donations			
Mompesson's Well donations			
Eyam Museum (Advertising)			
Co-Operative Bank shares	£ 2.83		
Co-Operative Bank interest	£ 526.79		
VAT reclaim (2023/24)			
Total income:	£ 44,224.62		
Balance 2024/25	£ 37,871.63		

Bank Reconciliation

May 2024

Cash Book		Bank	
Balance from 2023/24	£ 53,475.36	Current account balance	£ 2,500.00
Plus receipts	£ 44,224.62	Reserve Account balance	£ 89,003.88
Less payments	-£ 6,352.99	Plus unrepresented receipts	£ -
Less VAT paid	-£ 68.86	Less unrepresented cheques/payment	-£ 225.75
	£ 91,278.13		£ 91,278.13