

Eyam Parish Council

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Minutes of the Annual Parish Council held Wednesday 20th May 2026 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Mano Belivanis, Rebecca Haywood, John Plant, Peter Silley and Paul Wiles.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman) and Peter O'Brien (DDDC).

Item		Action by
0526/1 Election of Chair	On the motion of Cllr Wiles, seconded by Cllr Belivanis, it was unanimously agreed: Cllr Peter Silley is elected to serve as Chair of Eyam Parish Council for the 2026/27 year.	
0526/2 Election of Vice-Chair	On the motion of Cllr Belivanis, seconded by Cllr Wiles, it was unanimously agreed: Cllr John Plant is elected to serve as Vice-Chair of Eyam Parish Council for the 2026/27 year.	
0526/3 Apologies	Apologies were received from Cllrs, Ian Jackson, Leslie Spittle and Kym West. Apologies were also received from Cllr Alasdair Sutton (DCC) and Cllr Simon Ripton (DDDC)	
0526/4 Variation of business	Agreed: Agenda item 0526/16 Overnight levies be taken after 0526/7 Approval of minutes.	
0526/5 Interests	- Cllr Belivanis declared an interest in agenda item FC0526/16 Overnight levies.	
0526/6 Public speaking	Cllr Peter O'Brien (DDDC) gave a brief update on DDDC's efforts to secure a site for local needs housing.	
0526/7 Approval of minutes	On the motion of Cllr Wiles, seconded by Cllr Belivanis, it was unanimously agreed: The minutes of the Parish Council meeting held Monday 27 th April 2026 be accepted as a true record. The minutes were signed by the Chair.	
0526/8 Chair's remarks	Cllr Silley gave the following report: - I have had various representation concerning the decision the Council has made on vendors selling food and drink on Parish Council land. - The Parishioner who raised concern over the use of a field on High Cliffe to store and manage tree waste has explained that the local Environment Agency does not consider wood chippings to be waste and, therefore, there is no issues with storing it. The Clerk was notified before raising this issue himself with the Environment Agency. - The most recent DALC newsletter comments on the Local Government Reorganisation. In a Houses of Commons debate there has been an amendment added that requires local authorities to engage with Town and Parish Councils regarding parish representation under new neighbourhood governance arrangements. There has also been confirmation that regulations would allow Parish and Town Councils to be represented on neighbourhood governance structures, "locking in" in their importance	

	within the new framework. The government also accepted an amendment which adds rural affairs and coastal communities to the list of competences for strategic authorities, ensuring devolution frameworks must explicitly account for the distinct needs of non-urbans areas.	
0526/9 Clerk and Handyman report	The Clerk reported the following actions and updates since the last meeting: • Field at High Cliffe – Peak Park Planning Enforcement is to investigate if permissions are in place to for the current commercial activity on the site. • Streetlight 42610 at Town Head, outside 3 Orchard Bank obscured by a laurel tree (FS-Case-802398755) - The Clerk has received a telephone call from a concerned parishioner who claims to have injured themselves due to the street being in darkness. This information has been passed onto DCC. • Footpath 16 – No update. • Broken fingerpost at Churchyard entrance/Footpath 13 (FS-Case-733151561) – No update. • Footpath 13 through Churchyard (FS-Case-733152986) – No update • Japanese Knotweed by the Eyam sign on the closed section of New Road (FS-Case-727255592) – No update. • Dangerous tree on closed section of New Road (FS-Case-832448536) – This has been reported to DCC. • Collapsing bank on Riley Lane (FS-Case-770479907) – No update. • Replacement grit bin for The Hillock (FS-Case-768110627) – No update. • Bulging retaining wall (FS-Case-838202314) – DCC has suggested again that the Parish Council contacts the owner of the wall to request they carry out remedial works. The Clerk has told DCC that they are the authority with responsibility for such matters. DCC has now agreed to write to the property owner and request that improvements be made to the wall. • Bus shelter on Church Street – The new shelter will be installed week commencing 8th June 2026. • Bus Shelter at Townhead – The shelter was damaged sometime over the weekend of 16th/17th May 2026 when a lower glass panel was shattered. The glass has been removed and made safe by the Handyman. DCC has confirmed that the shelter is the Parish Council's responsibility. Quotes are to be sourced for a new panel. • Repairs to culvert and gate post at the Parish Council Car Park – The contractor has yet to start the works. • Signs for fingerpost in The Square – These are due to be completed week commencing Monday 18th May 2026 • Car park honesty box signs – Delivery has been delayed to 5th June 2026. • New Parish Council website – This is now live and fully formatted. All documents have been uploaded (COMPLETED). • Closure of Cooperative Bank accounts – The 2x Cooperative Bank accounts have now been closed (COMPLETED). • Replacement Royal Mail pillar box (ref 1204465) – The Clerk has emailed Royal to ask what plans they have to replace the pillar box that has been removed from Church Street. A response is awaited. • Radar lock – The radar lock on the disabled toilet is need of replacing Action: The Clerk is to report this to DDDC.	Clerk

0526/10 Annual Governance and Accountability Return	i. Annual Internal Audit Report 2025/26 On the motion of Cllr Wiles, seconded by Cllr Plant, it was unanimously agreed: To note the Annual Internal Audit Report 2025/26. ii. Annual Governance Statement 2025/26 On the motion of Cllr Plant, seconded by Cllr Wiles, it was unanimously agreed: To approve and sign the Annual Governance Statement 2025/26. iii. Annual Accounting Statements 2025/26 On the motion of Cllr Wiles, seconded by Cllr Plant, it was unanimously agreed: To approve and sign the Annual Accounting Statements 2025/26. iv. Notice for the Exercise of Public Rights On the motion of Cllr Haywood, seconded by Cllr Plant, it was unanimously agreed: The dates for the Notice for the Exercise of Public Rights be set as Wednesday 3rd June 2026 to Tuesday 14th July 2026.	
Note:	Cllr Belivanis left the meeting at 7:42pm.	
0526/11 Annual Policy Review	Copies of the Parish Council's current policies and procedures were circulated to members for consideration prior to the meeting. On the motion of Cllr Plant, seconded by Cllr Haywood, it was agreed: The following policies be readopted for the 2026/27 year: - Code of Conduct - Standing Orders - Financial Regulations - Biodiversity Policy - Complaints Procedure - IT and Social Media Policy	
0526/12 Review of risk assessment and management	The Parish Council Risk Assessment and associated Risk Management and Policy Statement were circulated to members for consideration prior to the meeting. On the motion of Cllr Wiles, seconded by Cllr Haywood, it was unanimously agreed: - The Parish Council Risk Assessment is up-to-date and accepted. - The Risk Management and Policy Statement be readopted.	
0526/13 Review of Asset Register	The Parish Council Asset Register was circulated to members for consideration prior to the meeting. On the motion of Cllr Haywood, seconded by Cllr Plant, it was unanimously agreed: The Parish Council Asset Register is accepted as an accurate record.	
0526/14 Review of meeting arrangements	On the motion of Cllr Silley, seconded by Cllr Plant, it was agreed: - The date and time of Parish Council meetings is unchanged for the 2026/27 year. - Parish Council meetings will be held on the last Monday of the month (except August), starting at 7.30pm and in the Mechanics Institute. - To note that Monday 29th March and Monday 31st May 2027 are Bank Holidays, so the meeting dates are to be brought forward one week.	

0526/15 Insurance renewal	Agreed: This item be deferred to the next meeting due to the renewal letter not being received. Action: The Clerk is to contact Clear Councils to chase up the renewal letter and ensure cover is temporarily put in place.	Clerk
0526/16 Overnight levies	Following discussions at the recent Hope Valley Parish Council's Forum, Councillors considered the East Midland's Mayors proposals for overnight levies for visitors to the Peak District. The discussion was aimed at reaching a collective position on the matter to enable Cllr Silley and Cllr Plant to convey the Parish Council's stance at the next Hope Valley Parish Council's Forum. The Chair opened the discussion by going over the following draft proposals that have been put forward by the Mayor's Office: - The levy is expected to be around £1 to £2 per night per night for hotels, bed and breakfasts and holiday lets. - The levy would not come into effect until 2027. - Funds would be invested back in public transport across the region. The Chair also mentioned that the plans have been opposed by businesses within the sector due to the already high cost of living and DCC have raised concerns that the levy would deter visitors to the area and adversely impact on the local economy. Members discussed the above and made the following comments: - It was felt that day visitors and overnight campers had a greater impact on the Peak Park when compared to overnight visitors staying in local accommodation. It was suggested that day visitors are more likely to create problems around congestion, littering, waste, inconsiderate parking and general harm to the countryside. - To be able to impose a levy on day visitors, ANPR cameras positioned on all roads that lead into the Peak Park would be one to impose the charge. This would, however, be very expensive to set up and manage and impact. Concern was also raised that this initiative would impact on people living in the Peak Park who commute in and out on regular basis, but could be tackled by residents being able to register their vehicle to stop them being charged. - A congestion charge, like those elsewhere in the country, was another suggestion put forward. This has the potential to deter tourists which will harm the local economy and employment. - It was commented that, should the levy be introduced, the funds should be invested back into the Peak Park to improve public transport and the tourist sector there – not elsewhere in the region. On the motion of Cllr Silley, seconded by Cllr Plant, it was unanimously agreed: - The Clerk is to write to the East Midlands Mayor, Claire Ward, to put forward the Parish Council's concerns as set out above. - The Parish Council supports initiatives to raise funds to better support and manage the growing number of visitors to the Peak Park, but an overnight or day levy on tourists is likely to harm the local tourist economy. - Should a tourist levy be introduced, the Parish Council strongly supports the condition that all funds be invested directly back into the Peak District National Park and not the wider East Midlands region.	Clerk

0526/17 Village reports	None.																															
0526/18 Finance	i. Approval of payments On the motion of Cllr Jackson, seconded by Cllr Plant, the following payments were unanimously agreed: <table> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pensions (May 2026)</td><td>£ 2,466.41</td></tr> <tr> <td>AJ Porter</td><td>Cleaning (April 2026)</td><td>£ 500.00</td></tr> <tr> <td>EDF Energy</td><td>Market Hall electricity (March 2026)</td><td>£ 21.08</td></tr> <tr> <td>AJ Porter</td><td>Cleaning (May 2026)</td><td>£ 510.00</td></tr> <tr> <td>EDF Energy</td><td>Market Hall electricity (April 2026)</td><td>£ 21.08</td></tr> <tr> <td>Unity Trust Bank</td><td>Bank charges (April 2026)</td><td>£ 7.00</td></tr> <tr> <td>PPPF</td><td>Annual subscription fee (2026/27)</td><td>£ 12.00</td></tr> </table> ii. Income received <table> <tr> <th>Payee</th><th>Item of income</th><th>Amount:</th></tr> <tr> <td>None.</td><td></td><td></td></tr> </table> iii. Budget and accounts monitoring The Monthly Budget and Bank Reconciliation Statement (as of 30th April 2026) was circulated to members – see Appendix 0526/A1 Agreed: The Monthly Budget and Bank Reconciliation Statement be noted and accepted as an accurate record.	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salaries, tax and pensions (May 2026)	£ 2,466.41	AJ Porter	Cleaning (April 2026)	£ 500.00	EDF Energy	Market Hall electricity (March 2026)	£ 21.08	AJ Porter	Cleaning (May 2026)	£ 510.00	EDF Energy	Market Hall electricity (April 2026)	£ 21.08	Unity Trust Bank	Bank charges (April 2026)	£ 7.00	PPPF	Annual subscription fee (2026/27)	£ 12.00	Payee	Item of income	Amount:	None.			
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0526/19 Planning	NP/DDD/0526/0465 - Cornerstones, Tideswell Lane, Eyam Alterations and extension Agreed: No objections.																															
0526/20 Correspondence	The following correspondence were considered and noted: - Security Camera Systems – Quote for CCTV system upgrade - DCC – Invite to join PROW Minor Maintenance Scheme (2026/27) - DCC – Temporary Road Closure Notice at The Square, Eyam (22.06.2026) - DCC - A57 Snake Pass closure (15.06.2026 to 03.07.2026) - DALC – Newsletter (May 2026)																															
0526/21 Next agenda	Agreed: The next meeting is to discuss the Parish Council's future objectives and strategy.																															
0526/22 Next meeting	Agreed: The next Eyam Parish Council meeting be held Monday 29 th June 2026 at 7.30pm in the Mechanics Institute.																															

The meeting closed at 8.39pm

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils
PPPF – Peak Park Parishes Forum

DCC – Derbyshire County Council
PDNPA – Peak District National Park Authority
ESA – Eyam Sports Association

Appendix 0526/A1**Monthly Budget and Bank Reconciliation Statement****Budget 2026/27**As of 30th April 2026

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 2,154.62	£ 27,750	£ 25,595.38
Administration and expenses	£ -	£ 150	£ 150.00
Handyman's supplies and equipment	£ -	£ 550	£ 550.00
IT and website	£ -	£ 650	£ 650.00
Advertising	£ -	£ -	£ -
Room hire	£ -	£ 250	£ 250.00
Payroll	£ 132.00	£ 160	£ 28.00
Insurance	£ -	£ 1,500	£ 1,500.00
Audit	£ -	£ 500	£ 500.00
Subscriptions	£ 428.89	£ 450	£ 21.11
Training	£ -	£ 250	£ 250.00
Toilet cleaning	£ 559.40	£ 6,500	£ 5,940.60
Washroom contract and supplies	£ -	£ 3,500	£ 3,500.00
Market Hall electricity	£ 20.08	£ 250	£ 229.92
Defibrillators	£ -	£ 300	£ 300.00
CCTV maintenance	£ -	£ 500	£ 500.00
Footpaths	£ -	£ 300	£ 300.00
Maintenance and contingency	£ -	£ 2,000	£ 2,000.00
Elections	£ -	£ 300	£ 300.00
Grants/donations	-£ 100.00	£ 1,200	£ 1,300.00
PWLB loan repayments	£ -	£ 6,360	£ 6,360.00
Bank charges	£ 7.00	£ 100	£ 93.00
Flood prevention	£ -	£ 1,000	£ 1,000.00
Christmas lights	£ 2,556.60	£ 1,000	-£ 1,556.60
Total expenditure:	£ 5,758.59	£ 55,520.00	£ 49,761.4
Income			
Parish precept	£ 52,763.00		
Donations (Facilities)	£ -		
Donations (Christmas lights)	£ -		
PROW Minor Maintenance Grant	£ 430.00		
Grants	£ -		
Eyam Museum (Advertising)	£ -		
Bank shares	£ -		
Bank interest	£ 41.05		
VAT reclaim (2025/26)	£ -		
Total income:	£ 53,234.05		

Bank ReconciliationAs of 30th April 2026

Cash Book		Bank	
Balance from 2025/26	£ 57,839.13	Unity Trust Current Account	£ 54,170.58
Plus receipts	£ 53,234.05	Unity Trust Instant Access Account	£ 11,052.99
Less payments	£ 5,758.59	Unity Trust Savings Account	£ 40,063.62
Less VAT paid	£ 27.40	Plus unrepresented receipts	£ -
	£ 105,287.19	Less unrepresented cheques/payment	£ -
			£ 105,287.19