

Eyam Parish Council

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Minutes of Eyam Annual Parish Council held Wednesday 21st May 2025 at 7.15pm in the Mechanics Institute.

Councillors present: Cllrs, Mano Belivanis, John Plant, Peter Silley, Leslie Spittle, Kym West and Paul Wiles.

In attendance: Colin Swindell (Clerk), Cllr Peter O'Brien (DDDC) and Cllr Simon Ripton (DDDC).

Item		Action by
Election of Chair of the meeting	On the motion of Cllr Spittle, seconded by Cllr Wiles it was agreed that: In the absence of the Chair and the Vice-Chair, Cllr Plant takes the Chair to preside over the subsequent agenda item.	
0525/1 Election of Chair 2025/26	On the motion of Cllr Spittle, seconded by Cllr West, it was agreed: Cllr Silley be elected Chair of Eyam Parish Council for the 2025/26 year. Cllr Silley signed the Declaration of Acceptance of Office. Members expressed collective thanks to Cllr Ian Jackson for his many years of service as Chair of the Parish Council.	
0525/2 Election of Vice-Chair 2025/26	On the motion of Cllr Wiles, seconded by Cllr Spittle, it was agreed: Cllr Plant be elected Vice-Chair of Eyam Parish Council for the 2025/26 year. Cllr Plant signed the Declaration of Acceptance of Office.	
0525/3 Apologies	Apologies were received from Cllrs, Ian Jackson, Chris Mason and Jeremy Wright. Apologies were also received from Cllr Alasdair Sutton (DCC).	
0525/4 Variation of business	None.	
0525/5 Interests	None.	
0525/6 Public speaking	Cllr Simon Ripton (DDDC) reported the following: - A motion was recently passed by DDDC that would see £100,000.00 of additional funding put into the Housing Department at Town Hall. The money is help move forward a number of housing schemes, like the one submitted for Eyam. - Cllr Ripton and Cllr O'Brien have been lobbying the leadership team at DDDC to provide the Parish Council with a formal response to its question to Cllr Flitter - It is believed that DDDC will be doing further work and feasibility studies, in addition to that submitted by Eyam Parish Council, to explore options for the delivery of a housing scheme. In response to the above, Cllr Wiles expressed concern that £1000,000.00 was not enough funding to generate a number of housing schemes and Cllr Spittle was concerned about the lack of communication with the village over the scheme put forward by the Parish Council.	
0525/7 Approval of minutes	On the motion of Cllr Plant seconded by Cllr Wiles it was agreed: The minutes of the Parish Council meeting held Monday 28 th April 2025 be accepted as a true record. The minutes were signed by the Chair.	

0525/8 Clerk's	The Clerk reported the following actions and updates since the last meeting: - Housing regeneration scheme – As requested at the April 2025 meeting, a question was put to the Leader of DDDC, Cllr Steven Flitter, asking when DDDC will bring the Eyam Regeneration Scheme to fruition. The response was non-committal with Cllr Flitter simply stating that the scheme would be considered in line with the Council's usual procedures. A transcript of Cllr Flitter's response is to be emailed to the Parish Council soon. - Streetlight at Town Head, outside 3 Orchard Bank obscured by a laurel tree (FS-Case-562396255 and follow-up reference FS-Case-592138858) – The Clerk has contact the relevant DCC officers again that action be taken to have the tree cut back and, if needs be, an enforcement notice served on the property. A response is awaited. - Collapsed culvert – The contractor has been asked to carry out the works but no start date has been given. - Footpath 16 – The Clerk has challenged DCC's assessment of the Footpath, as requested at the April 2025 meeting. A response is awaited. - Minor Maintenance Agreement – The Clerk is still awaiting the final draft/signed agreement from DCC. - Faulty light in toilet maintenance room – This has been reported to DDDC. - Japanese Knotweed (by the Eyam sign on the closed section of New Road) – Reported to DCC. A response is awaited. - Pollarding of trees on New Road – Reported to DCC. A response is awaited. - VE Day grant – The application to DDDC for the VE Day grant was successful and this is to be passed on to the Mechanics Institute to cover the cost of the celebration event.	
0425/9 Regeneration Scheme	Councillors discussed the comments made by Cllr Ripton earlier in the meeting, particularly in relation to DDDC exploring alternative sites and schemes to provide affordable housing in Eyam. Councillors expressed disappointment and frustration that the extensive work undertaken by the Parish Council and its Working Group is being overlooked and not progressed – despite DDDC asking the Parish Council to undertake the feasibility study. Prior to the meeting, Cllr Wiles circulated to members a draft 'questions and answers' document which aims to outline the proposed Regeneration Scheme to the community. Cllr Wiles said that the document would need updating in light of the comments made by Cllr Ripton, earlier in the meeting. Following on from the comments made by Cllr Spittle about the lack of communication with the village, members discussed the practicalities of holding a public meeting to illustrate and explain the Regeneration Scheme. On the motion of Cllr Spittle, seconded by Cllr Belivanis, it was agreed: - With DDDC now exploring other options for the delivery of a housing scheme in Eyam, the Parish Council is to formally support and recommend the housing and regeneration scheme formulated by Peak Architects Ltd (The Eyam Regeneration Scheme) as the sole scheme to be taken forward and implemented. - Cllr Wiles is to update the 'question and answer' document, relating to the Rege and distribute to all Councillors. - The Clerk is to seek agreement on a date for a public meeting to be held at the Church Centre.	Cllr Wiles Clerk

0525/10 Annual governance and accounting statements	i. Internal Auditor's report. On the motion of Cllr Plant, seconded by Cllr Wiles, it was agreed: To note the Internal Auditor's report. ii. Annual Governance Statement 2024/25 On the motion of Cllr Spittle, seconded by Cllr Plant, it was agreed: To approve and sign the document. iii. Annual Accounting Statement 2024/25 On the motion of Cllr Plant, seconded by Cllr Wiles, it was agreed: To approve and sign the document. iv. Notice for the Exercise of Public Rights On the motion of Cllr Plant, seconded by Cllr Wiles, it was agreed: The 'Notice for the Exercise of Public Rights' be set as Monday 9th June 2025 to Friday 18th July 2025.	
0525/11 Policy review	i. Code of Conduct On the motion of Cllr Wiles, seconded by Cllr Plant, it was agreed: The code of Conduct be readopted for the 2025/26 year. ii. Standing Orders On the motion of Cllr Spittle, seconded by Cllr Plant, it was agreed: The Standing Orders be readopted for the 2025/26 year, subject to the following amendments/corrections being made: - Standing Order 3(f) be amended to show that public speaking shall not exceed 15 minutes, unless directed by the Chair. - Standing order 3(g) be amended to state that members of the public can speak for 3 minutes. iii. Financial Regulations On the motion of Cllr Plant, seconded by Cllr Spittle, it was agreed: The Financial Regulations be readopted for the 2025/26 year. iv. Biodiversity Policy On the motion of Cllr Silley, seconded by Cllr Plant, it was agreed: The adoption of the biodiversity policy be deferred, pending a review by Cllr Silley and Cllr West. The revised policy is to be brought back to a future meeting of the Council. Agreed: Council is to formulate and adopt new policies and procedures over the coming year, including Complaints Policy, Risk Management Procedure and Press and Media Policy. Agreed: The Clerk is to put together draft documents and bring them to future Parish Council meetings.	
0525/12 Insurance renewal	On the motion of Cllr Silley, seconded by Cllr Belivanis, it was agreed: To approve payment of £1,340.79 to Clear Councils for the annual insurance premium.	
0525/13 Village reports	- Cllr Silley suggested that the Parish Council reaches out to the new administration at DCC to discuss ongoing highways concerns, including parking, flooding and gulley cleansing. Agreed: The Clerk is to contact the DCC Cabinet Member for Highways, Cllr Charlotte Hill, to seek a meeting to discuss the above issues. - Councillors discussed the need to press ahead with weed spraying on the roads and streets around the village, as agreed in previous meetings. Agreed: Cllr Plant is to provide the Handyman with a street map of areas that require weed spraying.	Clerk Cllr Plant

0525/14 Finance	i. Approval of payments On the motion of Cllr Plant, seconded by Cllr Belivanis, the following payments were agreed: <table border="1"> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pensions (May 2025)</td><td>£ 2,068.58</td></tr> <tr> <td>JA Porter</td><td>Cleaning (May 2025)</td><td>£ 630.00</td></tr> <tr> <td>EDF Energy</td><td>Market Hall electricity (May 2025)</td><td>£ 8.00</td></tr> <tr> <td>Initial Washrooms</td><td>4x box of toilet rolls</td><td>£ 316.18 *</td></tr> <tr> <td>Cartridge People</td><td>Printer ink</td><td>£ 43.90 *</td></tr> <tr> <td>Clear Councils</td><td>Annual premium insurance (2025/26)</td><td>£ 1,340.79</td></tr> <tr> <td>Mechanics Institute</td><td>VE Day grant</td><td>£ 250.00</td></tr> </tbody> </table> * Purchased by and to be reimbursed to the Clerk. ii. Income received <table border="1"> <thead> <tr> <th>Payee:</th><th>Item of income:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>DDDC</td><td>VE Day Grant</td><td>£ 250.00</td></tr> <tr> <td>Lloyds Banking Group</td><td>Shares</td><td>£ 3.25</td></tr> </tbody> </table> iii. Budget and accounts monitoring The budget and bank reconciliation (as of 30th April 2025) was circulated to members – see Appendix 0525/A1	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salaries, tax and pensions (May 2025)	£ 2,068.58	JA Porter	Cleaning (May 2025)	£ 630.00	EDF Energy	Market Hall electricity (May 2025)	£ 8.00	Initial Washrooms	4x box of toilet rolls	£ 316.18 *	Cartridge People	Printer ink	£ 43.90 *	Clear Councils	Annual premium insurance (2025/26)	£ 1,340.79	Mechanics Institute	VE Day grant	£ 250.00	Payee:	Item of income:	Amount:	DDDC	VE Day Grant	£ 250.00	Lloyds Banking Group	Shares	£ 3.25	
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0425/15 Planning	i. Response to recent planning applications None. ii. PDNPA decisions on recent planning application. None.																																		
0425/16 Correspondence	The following correspondence were considered and noted: - DCC – Road Closure at Sir William Hill Road (9th June to 11th June 2025) - DALC – Newsletter (May 2025) - DCC – Community News (12.05.2025)																																		
0425/17 Next agenda	Agreed: The next agenda to include the following items: - Review of the Parish Council Risk Assessment. - Review of the Biodiversity Policy. - Review of the Parish Council Asset Register.																																		
0425/18 Next meeting	Agreed: The Annual Parish Meeting and Annual Parish Council be held Monday 30th June 2025 at 7.30pm in the Mechanics Institute.																																		

The meeting closed at 9.01pm

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council
PDNPA – Peak District National Park Authority

Appendix 0525/A1**Budget and Bank Reconciliation****Budget 2025/26**30th April 2025

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 2,027.52	£ 27,000	£ 24,972.48
Administration and expenses	£ -	£ 100	£ 100.00
Handyman's supplies and equipment	£ 16.00	£ 550	£ 534.00
IT and website	£ -	£ 100	£ 100.00
Advertising	£ -	£ 150	£ 150.00
Room hire	£ -	£ 250	£ 250.00
Payroll services	£ 7.50	£ 160	£ 152.50
Insurance	£ -	£ 1,250	£ 1,250.00
Audit	£ -	£ 500	£ 500.00
Subscriptions	£ -	£ 425	£ 425.00
Training	£ -	£ 500	£ 500.00
Cleaning	£ -	£ 6,000	£ 6,000.00
Washroom services and supplies	£ 450.00	£ 3,500	£ 3,050.00
Market Hall electricity	£ -	£ 150	£ 150.00
Defibrillator maintenance	£ 8.00	£ 300	£ 292.00
CCTV maintenance	£ -	£ 500	£ 500.00
Footpaths	£ -	£ 300	£ 300.00
Maintenance and contingency	£ -	£ 2,000	£ 2,000.00
Elections	£ 125.00	£ 300	£ 175.00
Donations	£ -	£ 1,200	£ 1,200.00
PWLB loan repayments	£ -	£ 6,360	£ 6,360.00
Bank charges	£ 30.00	£ 200	£ 170.00
Flood Prevention	£ -	£ 1,000	£ 1,000.00
Christmas lights	£ -	£ 1,000	£ 1,000.00
Total expenditure:	£ 2,664.02	£ 53,795.00	£ 51,131.0
Income			
Parish precept	£ 50,250.00		
Donations	£ -		
Eyam Museum (Advertising)	£ -		
Co-Operative Bank shares	£ -		
Co-Operative Bank interest	£ 512.74		
VAT reclaim (2024/25)	£ -		
Total income:	£ 50,762.74		
Balance 2025/26 (incl VAT paid)	£ 48,070.52		

Bank Reconciliation30th April 2025

Cash Book		Bank	
Balance from 2024/25	£ 45,936.37	Current account balance	£ 10,000.00
Plus receipts	£ 50,762.74	Reserve Account balance	£ 86,566.10
Less payments	-£ 2,664.02	Plus unpresented receipts	£ -
Less VAT paid	-£ 28.20	Less unpresented cheques/payment	-£ 2,559.21
	£ 94,006.89		£ 94,006.89