

Approved minutes of Eyam Parish Council held on Tuesday 23rd May 2023 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Ian Jackson, Chris Mason, Mano Belivanis, Marie Brown, John Plant, Peter Silley, Leslie Spittle, Paul Wiles and Jeremy Wright.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman) and Cllr Peter O'Brien (DDDC).

Item		Action by
0523/1 Apologies	Apologies were received from Cllr Simon Ripton (DDDC), Cllr Alasdair Sutton (DCC) and PCSO Anthony Boswell.	
0523/2 Election of Chair & Vice-Chair	On the motion of Cllr Mason, seconded by Cllr Brown, it was agreed: Cllr Jackson is elected Chair of Eyam Parish Council for the 2023/24 year. Cllr Jackson signed the Declaration of Acceptance of Office. On the motion of Cllr Jackson, seconded by Cllr Belivanis, it was agreed: Cllr Mason is elected Vice-Chair of Eyam Parish Council for the 2023/24 year. Cllr Jackson signed the Declaration of Acceptance of Office.	
0523/3 Variation to business	Agreed: To bring forward item 0523/12 Cleaning of toilets for discussion after item 0523/6 the Handyman's report . This would allow the Handyman to have an input into the matter.	
0523/4 Declaration of Interests	None.	
0523/5 Public speaking	- The Chair opened the public session by congratulating Cllr Peter O'Brien on his recent re-election to DDDC for the Hathersage Ward. The sentiments were echoed by other Councillors. - Cllr O'Brien reported that several households in Eyam have complained about missing inserts from their blue bins following waste collections. Cllr O'Brien has asked DDDC to investigate what has happened and to issue replacement insets at the earliest opportunity. - Cllr O'Brien noted the response received from the Head of Housing at DDDC in response to EPC's affordable housing motion. He encouraged the Parish Council to respond and encourage DDDC to review its housing policy to make sure it prioritises housing for local people. - Cllr O'Brien updated Councillors on plans to build more affordable housing in Eyam. The DDDC car park has been identified as one potential site.	
0523/6 Handyman's report	The Handyman reported the following: - Generally, all is well in the village and in good order. - The trail of a new cleaner in the toilets has gone well and work is being undertaken to a high standard. This is also helping to reduce the Handyman's overall workload and hours. - The fingerpost and other signs on Riley Lane directing visitors to the Riley Graves are covered by vegetation from a neighbouring property. Action: The Clerk to contact DCC to ask if the vegetation can be cut back.	Clerk

0523/7 Approval of minutes	On the motion of Cllr Mason, seconded by Cllr Silley, it was agreed: The minutes of the meeting held on Monday 24th April 2023 are accepted as true record. The minutes were signed by the Chair.	
0523/8 Clerk's report	The Clerk reported the following matters are ongoing and further updates will be given at the next meeting: - New information board: This has not progressed as the time has been prioritised on completing the End-of-Year accounts. - Reroofing of the Market Hall: No further quotes have been received. The matter is to be put on the June meeting agenda with a view to accepting one of the quotes received. - Road sweeping: Since the last meeting, Plant reported to the Clerk that heavy rainfall had cleared away most of the detritus, so a road sweep was no longer needed. He did, however, ask about weed spraying which the Clerk requested from DDDC. The Clerk was informed that works would be carried out in early May with the trial of a new foam stream. - Tender notice for fitting and supply of hand dryers – The notice has been re-advertised on the Parish Council noticeboard, Parish Council website, Eyam Community Facebook Page and Parish Magazine. To date, there have been no expressions of interest. - Missing slate on toilet roof – No further communications have been received on this matter from DDDC. Action: The Handyman to inspect the toilet. - Parking restrictions – The Clerk has contacted DCC about adding the revised restrictions onto a paper and digital copy of the village map. No response has been received. Action: The Clerk to follow-up the above matter. The following matters are now complete and/or no further action is required: - End of Year Accounts 2023/24 – The accounts have been returned by the Internal Auditor and are ready for approval at this meeting. The Clerk was pleased to report that all of the figures balance and everything appears to be in good order.	Clerk Clerk
0523/9 Certification of Accounting Statements 2022/23	On the motion of Cllr Plant, seconded by Cllr Spittle, the following were approved: i. Internal Auditor's report The report was considered and noted. ii. Annual Governance Statement The Governance Statement was approved and signed by the Chair. iii. The Annual Accounting Statement The Accounting Statement was approved and signed by the Chair.	
0523/10 Approval of policies	On the motion of Cllr Brown, seconded by Cllr Wright, the following policies were reviewed and approved: i. Code of Conduct ii. Standing Orders iii. Financial Regulations	

0523/11 Insurance	The Clerk presented to Councillors the following 3 quotes for the renewal of the Parish Council insurance: i. Zurich: £959.10 ii. BHIB: £969.74 iii. Lloyds Bank: £1018.26 On the motion of Cllr Plant, seconded by Cllr Belivanis, it was agreed: To accept the insurance renewal quote from BHIB at £969.74																															
0523/12 Cleaning of toilets	Following the decision to terminate the contract for the toilet cleaner, a replacement cleaner from Eyam has been given a trial run throughout May. This was under the supervision of the Handyman. Councillors and the Handyman remarked that there had been a significant improvement in the standard of cleanliness. On the motion of Cllr Ian Jackson, seconded by Cllr Belivanis, it was agreed: To accept the cleaning services by Mr Andy Porter on an ongoing basis. The cleaner is to work 7 days every fortnight, alternating weekly shift patterns with the Handyman. The cleaner is to work under the instruction and supervision of the Handyman. Action: A job description and service agreement is to be drawn up by the Clerk and signed by the cleaner.	Clerk																														
0523/13 Village reports	- Cllr Brown reported a fallen branch on New Road – past the road closure. Action: The Clerk to report the above to DCC. - Cllr Wright reported a sunken manhole cover and road deterioration on Foolow Road, near to Cross Low Farm. Action: The Clerk to report the above to DCC. - Cllr Brown reported that a number of residents on New Road had raised the issue of visitors to the villages walking in and around residential gardens.	Clerk Clerk																														
0523/14 Finance	i. Approval of payments On the motion of Cllr Plant, seconded by Cllr Mason, the following payments were agreed: <table data-bbox="389 1355 1374 1624"> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk & Handyman</td><td>Salary and pension contributions</td><td>£1,966.54</td></tr> <tr> <td>HMRC</td><td>PAYE Tax</td><td>£420.54 (DD)</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity</td><td>£5.00 (DD)</td></tr> <tr> <td>Ann Harrison</td><td>Cleaning (April 2023)</td><td>£345.72</td></tr> <tr> <td>JA Porter</td><td>Cleaning (May 2023)</td><td>£450.00</td></tr> <tr> <td>BHIB</td><td>Parish Council insurance</td><td>£969.74</td></tr> </tbody> </table> ii. Income received The following income was noted: <table data-bbox="389 1751 1374 1870"> <thead> <tr> <th>From:</th><th>Item of income:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>DDDC</td><td>Precept</td><td>£43,262.00</td></tr> <tr> <td>Mompesson's Well</td><td>Donations</td><td>Undisclosed *</td></tr> </tbody> </table> iii. Budget and accounts monitoring Due to the Clerk prioritising time on the completion of the End of Year Accounts, there was no budget or banking reconciliation available to members.	Payee:	Item of expenditure:	Amount:	Clerk & Handyman	Salary and pension contributions	£1,966.54	HMRC	PAYE Tax	£420.54 (DD)	EDF	Market Hall Electricity	£5.00 (DD)	Ann Harrison	Cleaning (April 2023)	£345.72	JA Porter	Cleaning (May 2023)	£450.00	BHIB	Parish Council insurance	£969.74	From:	Item of income:	Amount:	DDDC	Precept	£43,262.00	Mompesson's Well	Donations	Undisclosed *	
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0523/15 Planning	i. Response to recent planning applications - NP/DDD/0523/0519 – Echo Gate, Foolow Road, Eyam (Removal of 2No chimney stacks) <u>Agreed:</u> No objections. ii. PDNPA decisions on recent planning applications - NP/DDD/0618/0562 – Ivy Cottage, Lydgate, Eyam (S.73 application for the removal or variation of condition 3 opening hours/days NP/DDD/0618/0562) <u>Decision:</u> Refused	
0523/16 Correspondence	The following correspondence were considered and received: - Cllr Peter O’Brien (DDDC) – Various regarding damage to Roman Road - DCC – Community News 2 (April 2023) - Hope Valley Climate Action – Report 2022 - Robert Cogings (Head of Housing, DDDC) – Response to EPC Housing Motion - PCSO Anthony Boswell – Bakewell SNT Newsletter (April 2023) - PCSO Anthony Boswell – Annual report 2022/23 - DCC Community News (May 2023) - DALC – DALC Day 2023	
0523/17 Items for next agenda	- Consider a response to DDDC regarding EPC’s Housing Motion. - Consider tenders received for re-roofing of the Market Hall.	
0523/18 Next meeting	<u>Agreed:</u> The next meeting of Eyam Parish Meeting be held on Monday 26 th June 2023 at 7.30pm in the Mechanics Institute, Eyam.	
0523/19 Exclusion of public and press	<u>Agreed:</u> Items 0523/20 Clerk’s salary and 0523/21 Handyman’s salary be considered with the exclusion of the public and press.	
0523/20 (Closed) Clerk’s salary	The Clerk’s salary for 2023/24 was agreed.	
0523/21 (Closed) Handyman’s salary	The Handyman’s salary for 2023/24 was agreed.	

The meeting closed at 9.00pm

EPC – Eyam Parish Council

DDDC – Derbyshire Dales District Council

DALC – Derbyshire Association of Local Councils

PDNPA – Peak District National Park Authority

DCC – Derbyshire County Council

* Item not for disclosure on public documents. Please contact the clerk for details.