Eyam Parish Council
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Minutes of Eyam Parish Council held on Monday 28th April 2025 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Mano Belivanis, John Plant, Peter Silley, Leslie Spittle, Kym West and Paul Wiles.

In attendance: Colin Swindell (Clerk), Cllr Peter O'Brien (DDDC), Adrian Webster (Handyman) and one member of the public.

Item		Action by
Election of Chair	**On the motion of Cllr West, seconded by Cllr Spittle, it was agreed:** In the absence of the Chair and the Vice-Chair, Cllr Plant takes the Chair for the duration of the meeting.	
0425/1 Apologies	Apologies were received from Cllrs, Ian Jackson, Chris Mason and Jeremy Wright. Apologies were also received from Cllr Alasdair Sutton (DCC) and Cllr Simon Ripton (DDDC).	
0425/2 Variation of business	**Agreed:** Item **0425/10 Initial Washrooms contract quote** be deferred to a future meeting.	
0425/3 Interests	None.	
0425/4 Public speaking	Mr Alan Nichols told the meeting: - A group has been formed to explore opportunities to improve the Christmas lights in the village. Things are progressing well and the option to power the lights from a DCC streetlights is to be looked into. - The Mechanics Institute is to host a community celebration to mark VE Day. Refreshments and entertainment will be put on for local residents to enjoy. **Agreed:** The Clerk to apply to DDDC's VE Day Grant Scheme to help fund the event. Cllr Peter O'Brien (DDDC) reported the following: - The feeling from DDDC in relation to the Community Regeneration Project has not been as positive as was hoped. Cllr O'Brien and Cllr Simon Ripton (DDDC) are working to promote the scheme as best they can. - The Parish Council is encouraged to submit a formal question to the Leader of the Council asking for a commitment in moving the Regeneration Project forward. - There is funding available to the Parish Council for the upkeep of the public toilets through DDDC. **Action:** The Clerk is to contact the relevant DDDC officers to enquire about the above.	**Clerk** **Clerk**
0425/5 Approval of minutes	**On the motion of Cllr Silley seconded by Cllr Belivanis it was agreed:** The minutes of the Parish Council meeting held Monday 24th March 2025 be accepted as a true record. The minutes were signed by the Chair.	
0425/6 Reports from the Clerk & Handyman	**The Handyman reported the following:** - The Church Street bus shelter has been repaired and is need of repainting. **Agreed:** The Handyman is authorised to purchase the paint required.	**Handyman**

	- The light in the maintenance room at the public toilets is not working. **Action:** The Clerk to report the above to DDDC of repair.	**Clerk**
	- Works to clear the undergrowth along the footpath to the Boundary Stone will commence in the coming weeks.	
	- Council was asked if weed spraying is to be carried out around the village and, if so, which areas are to be treated. **Agreed:** The Handyman be authorised to carry out weed spraying around Eyam during the growing season. The areas to treated are to be same as those previously covered by DDDC.	**Handyman**
	Action: Cllr Plant to provide the Handyman with a map outlining the areas to be treated.	**Cllr Plant**
	The Clerk gave the following report on actions taken since the last meeting:	
	- **257-bus service** – As requested at the March Parish Council, concerns over the future of the 257-bus service were made to DCC and the Member of Parliament. The service has since been reinstated and is now operated by Andrew's of Tideswell **(COMPLETED)**.	
	- **Housing regeneration scheme** – The conclusion of the feasibility study has been formally submitted to Paul Wilson, Chief Executive of DDDC. The final invoice to Peak Architects Ltd has been settled and the UKSPF Grant Report submitted to DDCVS.	
	- **Damage to bus shelter –** The bench has been repaired and restored by Richard Gilbourne Engineering Ltd and invoice received **(COMPLETED)**.	
	- **Streetlight at Town Head, outside 3 Orchard Bank obscured by a laurel tree (FS-Case-562396255 and follow-up reference FS-Case-592138858) –** No update. **Agreed:** The Clerk to contact DCC and recommend that the authority carry out the works to cut back the laurel tree.	**Clerk**
	- **Collapsed culvert –** To be discussed under agenda item **0425/9 Collapsed culvert.**	
	- **CCTV camera found in Hawkhill Road drainage** – No response or communication received from DDDC regarding the CCTV unit. **Agreed:** There being no interest from DDDC in recovering the CCTV camera, the Clerk is to dispose of it **(COMPLETED)**.	**Clerk**
	- **Footpath 16** – DCC has provided an extract of Footpath 16 on the Definitive Map of Public Rights of Way for the former Bakewell Rural District (relevant date 1st Jan 1954). The map shows Footpath 16 as a solid black line, but this turns into fine dotted line running to the rear of 'Thatchers'. The response also states *'At today's date, no applications which affect the site have been received under Section 53 of the Wildlife and Countryside Act 1981.* **Agreed:** The Clerk to challenge the above response from DCC, suggesting that the dotted line indicates the existence of Footpath 16 running behind 'Thatchers' and beyond the solid black line.	**Clerk**
	- **Minor Maintenance Agreement** – DCC has provided the Clerk with a draft Minor Maintenance Agreement which would allow the Parish Council to claim up to £430.00 per annum for the clearing of undergrowth along public rights of way in Eyam. **Agreed:** The Clerk is to accept and sign the draft agreement on behalf of the Parish Council.	**Clerk**
	- **Internal Audit/Financial Year-end 2024/25** – All documents have been finalised and submitted to the Internal Auditor.	

0425/7 Regeneration project	Councillors discussed at length the comments from Cllr Peter O'Brien and DDDC's reluctance to commit to the proposals formulated by Peak Architects Ltd and submitted by Eyam Parish Council. **On the motion of Cllr Plant, seconded by Cllr Wiles, it was agreed:** - The upcoming meeting with DDDC Housing Officers be postponed. - The Parish Council, through the Clerk, to submit a formal question to the Leader of DDDC asking for a firm commitment to deliver the Community Regeneration Project, as submitted to the Chief Executive. The question is to be put to the Full Council meeting on Thursday 8 May 2025. - The Housing Working Group be given delegated authority to arrange and hold a public meeting to update local residents on the Community Regeneration Project.	**Clerk** **Housing working group**
0425/8 Car park charging	The Clerk updated members on discussions with companies that provide car park management solutions, including the introduction of charges. The main points from the Clerk's discussions were as follows: - Most car park management firms no longer support the use of 'pay and display' meters. Cash and card payments are being phased out and replaced with ANPR systems and payment via an online app only. - Although the installation and maintenance of the ANPR equipment is completely free, most companies take a 50% share of all income from parking fees and 100% from penalty fines. - In general, companies offer 5-year minimum contracts for car parking solutions as outlined above. - Enforcement is carried out by a third-party company who issue parking fines direct to the owner of the offending vehicle. The Parish Council can consider appeals for parking fines but can only cancel 3 per month. Members also considered a suggestion from a local resident to erect a 2D barcode sign in the car park which would allow visitors to make cashless donations towards the upkeep of the car park. **On the motion of Cllr Belivanis, seconded by Cllr Plant, it was agreed:** - The Parish Council abandons plans to introduce mandatory charges for parking. - The car park honesty box be promoted with new signage to encourage visitors to make donations.	**Clerk**
0425/9 Collapsed culvert	The Clerk reported that a local contractor has quoted £240.00 per day for works to carry out works to the collapsed culvert by the car park entrance gate. The initial works to excavate the verge and investigate the cause of the collapsed culvert should be completed within one day with additional works to be agreed once the problem has been identified. **On the motion of Cllr Plant, seconded by Cllr Silley, it was agreed:** - The initial works, as outlined above, be approved. - The Clerk be given delegate authority to spend up to £1,500.00 (excl VAT) to have any necessary repair works carried out. - The contractor is to ensure that repair works are carried out as soon as possible after the initial excavation, to lower the risk to the public. The area of work is to be fenced-off and secured at all times.	**Clerk**
0425/10 Initial Washrooms contract	**Agreed:** Due to administrative error by Initial Washrooms, this item is to be deferred to a future meeting.	

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<td>0425/11 Local government restructuring</td>
<td>Councillors discussed at length the proposals put forward to Central Government by DCC and the Borough/District Councils across Derbyshire for the creation of a unitary authority. Councillors also considered the implications the restricting of local government might have on Parish Councils.</td>
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<td>0425/12 Village reports</td>
<td>- Cllr Plant reported the need to pollard trees on New Road where they are obstructing the streetlights.
<u>Action</u>: The Clerk to report the above to DCC.
- Cllr Silley reported on the presence of Japanese Knotweed by the Eyam sign on the closed section of New Road. Through the Clerk, this has already been reported to DCC.
<u>Action</u>: The Clerk to follow-up the above matter with DCC.</td>
<td>Clerk

Clerk</td>
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<td>0425/13 Finance</td>
<td>i. Approval of payments
On the motion of Cllr Spittle, seconded by Cllr Wiles, the following payments were agreed:
<table>
<tr><th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr>
<tr><td>Clerk and Handyman</td><td>Salaries, tax and pensions (April 2025)</td><td>£ 2,027.52</td></tr>
<tr><td>JA Porter</td><td>Cleaning (April 2025)</td><td>£ 450.00</td></tr>
<tr><td>EDF Energy</td><td>Market Hall electricity (April 2025)</td><td>£ 8.00</td></tr>
<tr><td>Eyam PCC</td><td>Church Centre room hire (09.04.2025)</td><td>£ 7.50</td></tr>
<tr><td>Richard Gilbourne</td><td>Repair to bus shelter bench</td><td>£ 150.00</td></tr>
<tr><td>Wordpress</td><td>Website domain registration</td><td>£ 19.20 *</td></tr>
<tr><td>Cooperative Bank</td><td>Bank charges</td><td>£ 30.00</td></tr>
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* Purchased by and to be reimbursed to the Clerk.

ii. Income received
<table>
<tr><th>Payee:</th><th>Item of income:</th><th>Amount:</th></tr>
<tr><td>DDDC</td><td>Parish precept (2025/26)</td><td>£ 50,250.00</td></tr>
<tr><td>Cooperative Bank</td><td>Bank interest</td><td>£ 512.74</td></tr>
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iii. Budget and accounts monitoring
The budget and bank reconciliation (as of 31st March 2025) was circulated to members – see Appendix 0425/A1</td>
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<td>0425/14 Planning</td>
<td>i. Response to recent planning applications
NP/DDD/0325/0265 - Pippin Cottage, Church Steet, Eyam
Alterations and extensions to house
On the motion of Cllr Silley, seconded by Cllr Plant, it was agreed:
The following comments be submitted to the PDNPA:
Eyam Parish Council believes that the plans set out in the above application are similar to those submitted in early 2024 under application number NP/DDD/0524/0471.
The Parish Council, therefore, wishes to restate its original comments, as set out in its letter of 22nd May 2024, which are as follows:
- Eyam Parish Council does not outright object to the application, but members question if the plans are overdevelopment of the local vicinity.
- Eyam Parish Council is concerned that the proposed development is incongruous, harmful to the character of the area and will adversely impact neighbouring properties.</td>
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	- **NP/DDD/0425/0376 - Swallows Nest Barn, The Edge, Eyam** S.73 application for the removal of condition 5 and the variation of condition 4 on NP/DDD/0724/0738 **On the motion of Cllr Silley, seconded by Cllr Belivanis, it was agreed:** The Parish Council is to write to PDNPA to express support for the above application. ii. **PDNPA decisions on recent planning application.** None.	
0425/15 Correspondence	**The following correspondence were considered and noted:** - PCC Nicolle Ndiweni-Roberts - Police and Crime Plan Priorities poster - John Whitby MP - Closure of Hulleys of Baslow - DCC – Eyam footpath 16 (response to Parish Council enquiry) - DCC – Community News (31.03.2025) - Paul Wilson (CEO, DDDC) – Response to Eyam Regeneration Project - PDNPA – Response to invite for CEO to hold roadshow in Eyam - Cllr Charlotte Cupit – Response to concerns over the 257 bus service - DCC – Council Plan 2025-29 - DALC – DALC Day and AGM - DCC – Road closures at High Cliffe, Eyam and High Street, Stoney Middleton	
0425/16 Next agenda	None.	
0425/17 Next meeting	**Agreed:** The Annual Parish Meeting and Annual Parish Council be held Wednesday 21st May 2025 at 7pm in the Mechanics Institute.	

The meeting closed at 9.50pm

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council
PDNPA – Peak District National Park Authority

Appendix 0425/A1
Budget and Bank Reconciliation

Budget 2024/25
31st March 2025

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 25,535.52	£ 26,500.00	£ 964.48
Clerk's administration and expenses	£ 159.33	£ 100.00	-£ 59.33
Handyman's supplies and equipment	£ 97.19	£ 550.00	£ 452.81
IT and website	£ 16.00	£ 250.00	£ 234.00
Advertising	£ -	£ 150.00	£ 150.00
Room hire	£ 294.00	£ 200.00	-£ 94.00
Payroll services	£ 132.00	£ 200.00	£ 68.00
Insurance	£ 1,099.37	£ 1,200.00	£ 100.63
Audit	£ 400.00	£ 450.00	£ 50.00
DALC/PPPF subscriptions	£ 429.30	£ 425.00	-£ 4.30
Training	£ -	£ 500.00	£ 500.00
Toilet cleaning	£ 5,577.42	£ 5,500.00	-£ 77.42
Washroom services and supplies	£ 4,028.06	£ 3,500.00	-£ 528.06
Market Hall electricity	£ 96.00	£ 500.00	£ 404.00
Defibrillator maintenance	£ -	£ 300.00	£ 300.00
CCTV maintenance	£ 365.00	£ 1,000.00	£ 635.00
Footpaths	£ -	£ 300.00	£ 300.00
Maintenance and contingency	£ 19,113.57	£ 2,000.00	-£ 17,113.57
Elections	£ -	£ 500.00	£ 500.00
Donations	£ 2,075.00	£ 1,200.00	-£ 875.00
PWLB loan repayments	£ 6,359.86	£ 6,360.00	£ 0.14
Bank charges	£ 120.00	£ 150.00	£ 30.00
Flood Prevention	£ -	£ 1,000.00	£ 1,000.00
Total expenditure:	**£ 65,897.62**	**£ 52,835.00**	**-£ 13,062.6**
Income			
Parish precept	£ 43,695.00		
Donations	£ 1,485.14		
Eyam Museum (Advertising)	£ 1,000.00		
Grant - UK Shared Prosperity Fund	£ 14,895.00		
Co-Operative Bank shares	£ 4.46		
Co-Operative Bank interest	£ 1,169.31		
VAT reclaim (2023/24)	£ 530.53		
Total income:	**£ 62,779.44**		
Balance 2024/25	**-£ 3,118.18**		

Bank Reconciliation
31st March 2025

Cash Book	
Balance from 2023/24	£ 53,475.36
Plus receipts	£ 62,779.44
Less payments	-£ 65,897.62
Less VAT paid	-£ 4,660.84
	£ 45,696.34

Bank	
Current account balance	£ 10,000.00
Reserve Account balance	£ 35,936.37
Plus unpresented receipts	£ -
Less unpresented cheques/payment	-£ 240.03
	£ 45,696.34