Eyam Parish Council
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Minutes of Eyam Parish Council held on Monday 29th April 2024 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Mano Belivanis, John Plant, Peter Silley, Leslie Spittle, Paul Wiles and Jeremy Wright.

In attendance: Colin Swindell (Clerk) Cllr Peter O'Brien (DDDC), Cllr Simon Ripton (DDDC)

Item		Action by
Election of Chair	With both the Chair and Vice-Chair absent from the meeting, nominations were sought for a member to Chair the meeting. **On the motion of Cllr Silley, seconded by Cllr Wiles, it was agreed:** Cllr Plant be elected to Chair the meeting.	
0424/1 Apologies	Apologies were received from Cllr Ian Jackson and Cllr Chris Mason. Apologies were also received from Adrian Webster (Handyman).	
0424/2 Variation of business	None.	
0424/3 Interests	None.	
0424/4 Public speaking	Cllr Simon Ripton (DDDC) reported that the hydrology survey results have come back positive and there is not flood risk on the potential housing site. A further assessment is considered at the foot of Hawkhill Road and a topographical survey is also proposed. Cllr Ripton also reported that DDDC refuse staff have been monitoring waste collections in Eyam over the last 4 weeks. A lot of problems have been found which are a result of parking, so DDDC will be carrying out a parking awareness campaign. An update from DDDC refuse staff will provide a further update for the next meeting. Cllr Peter O'Brien (DDDC) reported on efforts to get DDDC to work collaboratively with Eyam Parish Council, Eyam Sports Association, Eyam Museum and the landowner to see if a larger development is possible. Cllr O'Brien also reported that the Director of Housing at DDDC has put forward a proposal to central government for more funding for council housing – some of which is proposed for Eyam.	
0424/5 Handyman's report	The Handyman was unable to attend the meeting but gave the following update through the Clerk: - Graffiti on the bus shelter has now been removed. - Mowing has started throughout the village. - There are outstanding repairs in the toilets, but the Clerk is aware of these and working to get them rectified. - Generally, everything appears to be good. - A section of wall at Mompesson's Well has fallen down. **Action:** The Clerk to get quotes to rebuild the wall at Mompesson's Well.	**Clerk**
0424/6 Approval of minutes	**On the motion of Cllr Silley, seconded by Cllr Wiles, it was agreed:** The minutes of the meeting held on Monday 25th March 2024 be accepted as true record. The minutes were signed by the Chair.	

0424/7 Clerk's report	The Clerk reported the following: - **Flooding –** An update on gully cleansing has been provided by Cllr Alasdair Sutton (DCC) which states: ***"****The highways drains from the Eyam Junction to the village were cleaned in November 2023. Further to this, the side roads are scheduled to be cleansed in June 2024 and the main road is scheduled for cleansing in December 2024. In the meantime should any drainage hot spots be identified and the reactive Jetter will attend location".* - **Obscured streetlight at Town Head, outside 3 Orchard Bank (Original reference FS-Case-562396255 and follow-up reference for additional cutting back of laurel FS-Case-592138858)** – DCC website states the works have been fully completed. - **2x outstanding streetlight faults**: **FS-Case-562395604 (Street light on Main Road adjacent to Butchers)** – Status remains unchanged as 'Investigation requested' **FS-Case-562396534 (Tideswell Lane Opposite Croft House)** – Status has changed from 'Job authorised' to 'Added to Programme' - **Overhanging vegetation at The Dale (FS-Case-562397402) –** Status remains unchanged as 'Inspected – Not actionable'. - **Hand dryers in public toilets –** Initial are to provide new sensors to be fitted in the faulty hand-dryers. There will be not charge for this. If the new sensors fail to rectify the issue, the Clerk will purchase and trial new hand-dryers. - **Toilet faults and issues (cleaning of drainage inlet seals, replacement lights, faulty tap and blocked urinal drainage) – Despite chasing these matters on several occasions, n**o response from DDDC since February 2024. The above matters have been escalated to the Chief Executive who has promised to personally look into it.	
0424/8 Council vacancy	The Clerk reported that a Parishioner has expressed interest in joining the Parish Council but was unable to attend the meeting.	
0424/9 Flooding update	Councillors expressed great disappointment with the lack of responses and action by DCC in relation to gully cleansing and flood prevention. The response from DCC, given in the Clerk's report, illustrates the lack of understanding of the problems the village faces. The Clerk reported that a DCC Floods Officer has offered to meet with Councillors to discuss concerns flooding and gully cleansing concerns. **Agreed:** The Clerk to respond to DCC Floods Officer and arrange a meeting date. **Agreed:** Cllrs, Wiles, Silley and Spittle are to meet in the coming weeks to discuss how to address the lack of communication and action by DCC. **Action:** The Clerk is to ask DALC to send a 'round robin' asking other Parish Councils if they are experiencing similar problems with DCC and any advice on how to get a response.	**Clerk** **Wiles, Silly & Spittle** **Clerk**
0424/10 Working group	Cllr Belivanis has been looking at designs and options for new signage. Cllr Belivanis also reported that a village resident is developing a Village APP to provide residents and visitors with local information. Cllr Belivanis is to monitor developments and keep the Parish Council updated.	
0424/11 Insurance renewal premium	**On the motion of Cllr Silley, seconded by Cllr Wright, it was agreed:** To approve payment for the renewal premium of £1,099.37 from Clear Councils for Parish Council insurance 2024/25.	
0424/12 PPPF subscription	**On the motion of Cllr Silley, seconded by Cllr Spittle, it was agreed:** To approve payment of £12.00 for Peak Park Parishes Forum fees 2024/25.	

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<td>0424/13 Eyam Car Show request</td>
<td>Councillors considered a request from the Alfa Romeo Owners Club for use of half of the car park on Sunday 12th May 2024.

On the motion of Cllr Spittle, seconded by Cllr Wiles, it was agreed:
To grant the use of the Parish Council car park as requested above on condition that the organisers ensure the correct insurances are in place and risk assessments are carried out. The car park is to be returned as received – in a clean and tidy condition.

<u>Action</u>: The Clerk to contact the organisers to inform them of the above.</td>
<td>Clerk</td>
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<td>0424/14 Village reports</td>
<td>- Cllr Belivanis informed the meeting that he has reported a faulty streetlight at Riley Lane. The lamp is out.
<u>Action</u>: The Clerk to add this to the list of outstanding streetlight repairs.

- Cllr Plant told members he was drawing up a draft flood plan.</td>
<td>Clerk</td>
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<td>0424/15 Finance</td>
<td>i. Approval of payments
On the motion of Cllr Wiles, seconded by Cllr Silley, the following payments were agreed:
<table>
<tr><th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr>
<tr><td>Clerk and Handyman</td><td>Salaries, pensions & tax (April 2024)</td><td>£ 2,088.06</td></tr>
<tr><td>JA Porter</td><td>Cleaning (April 2024)</td><td>£ 450.00</td></tr>
<tr><td>EDF</td><td>Market Hall Electricity (April 2024)</td><td>£ 8.00</td></tr>
<tr><td>WM Eyre & Sons</td><td>Hardware goods</td><td>£ 90.66</td></tr>
<tr><td>DM Payroll Services</td><td>Payroll services (2024/25)</td><td>£ 132.00</td></tr>
<tr><td>PPPF</td><td>Subscription fees (2024/25)</td><td>£ 12.00</td></tr>
<tr><td>Initial</td><td>Toilet rolls</td><td>£ 79.04 *</td></tr>
<tr><td>Wordpress</td><td>Annual website domain registration</td><td>£ 19.20 *</td></tr>
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* Item purchased by and to be reimbursed to the Clerk.

ii. Income received
None.

iii. Budget and accounts monitoring
The budget and bank reconciliation (March 2024) was circulated to members – see Appendix 0424/A1.
<u>Agreed</u>: The budget and bank reconciliation be noted.

iv. Year-end financial forecast:
<u>Agreed</u>: The year-end forecast be noted.</td>
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<td>0424/16 Planning</td>
<td>i. PDNPA decisions on recent planning applications

- NP/DDD/0324/0312 - Suidhe Ban, The Nook, Eyam
Remove old existing wooden conservatory and propose a stone faced garden room extension with a tiled roof to match the house.
<u>Agreed</u>: No objections

- NP/DDD/0424/0402 – Eyam House, Foolow Road, Eyam
Works to existing garden including construction of new greenhouse, outdoor kitchen, demolition of existing car port and replacement with new gym building
<u>Agreed</u>: No objections

- NP/DDD/0424/0403 – Eyam House, Foolow Road, Eyam
Listed Building consent - Works to existing garden including construction of new greenhouse, outdoor kitchen, demolition of existing car port and replacement with new gym building.</td>
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	<u>Agreed</u>: No objections - **PDNPA decisions on recent planning applications** None.	
0424/17 Correspondence	**<u>Agreed</u>:** The following correspondence be considered and noted: - Eyam Museum – Thank you for letter of support - Eyam Car Show – Request for use of half car park on 12th May 2024 - DALC – Newsletter (April 2024) - DCC – Mobile library dates (May, June and July 2024) - DCC - Community News (15.04.2024) - PDNPA – Appeal notice (NP/DDD/1121/1299 Change of use from domestic garden to camping pod site at Top Riley, Riley Lane, Eyam) - DCC - Road closure notice for Eyam Main Road (8th July to 19th July 2024)	
0424/18 Next agenda	**<u>Agreed</u>:** The next agenda to include the following items: - Working group update–particularly in relation to signage and communication - Christmas lights	
0424/19 Next meeting	**Agreed:** The next meeting of Eyam Parish Council be held on Monday 20th May 2024. The Annual Parish Meeting is to be held at 7pm with the Annual Parish Council held immediately after.	

The meeting closed at 9.12pm

EPC – Eyam Parish Council
DCC – Derbyshire County Council
DALC – Derbyshire Association of Local Councils
DDDC – Derbyshire Dales District Council
PDNPA – Peak District National Park Authority
PPPF – Peak Park Parishes Forum

Appendix 0424/A1
Budget and Bank Reconciliation

Budget 2023/24
Sunday 31st March 2024

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 24,461.39	£ 25,000.00	£ 538.61
Administration and expenses	£ 118.63	£ 100.00	-£ 18.63
Handyman's supplies and equipment	£ 364.26	£ 550.00	£ 185.74
IT and website	£ -	£ 250.00	£ 250.00
Advertising	£ -	£ 150.00	£ 150.00
Room hire & Zoom	£ 207.00	£ 200.00	-£ 7.00
Payroll	£ 132.00	£ 200.00	£ 68.00
Insurance	£ 969.74	£ 1,000.00	£ 30.26
Audit	£ 390.00	£ 450.00	£ 60.00
DALC subscriptions	£ 355.33	£ 425.00	£ 69.67
Training	£ -	£ 750.00	£ 750.00
Cleaning	£ 5,836.77	£ 3,000.00	-£ 2,836.77
Toilets - Initial contract and supplies	£ 2,001.93	£ 3,500.00	£ 1,498.07
Market Hall electricity	£ 66.00	£ 500.00	£ 434.00
Defibrillator maintenance	£ -	£ 300.00	£ 300.00
CCTV	£ 355.00	£ 1,000.00	£ 645.00
Footpaths	£ -	£ 300.00	£ 300.00
Maintenance and contingency	£ 550.00	£ 2,000.00	£ 1,450.00
Elections	£ 1,438.00	£ 500.00	-£ 938.00
Donations	£ 275.00	£ 1,200.00	£ 925.00
PWLB loan repayments	£ 6,359.86	£ 6,360.00	£ 0.14
Bank charges	£ 120.00	£ 150.00	£ 30.00
Christmas lights	£ -	£ 1,000.00	£ 1,000.00
Market Hall re-roofing	£ 6,572.00	£ 8,500.00	£ 1,928.00
Total expenditure:	**£ 50,572.91**	**£ 57,385.00**	**£ 6,812.09**
Income			
Parish precept	£ 43,262.00		
Car park donations	£ 1,045.96		
Public toilet donations	£ 844.07		
Mompesson's Well donations	£ 83.64		
Eyam Museum (Advertising)	£ 1,000.00		
New Road Residents Association	£ 495.00		
Co-Operative Bank shares	£ 3.88		
Co-Op Reserve Acc. interest	£ 885.74		
VAT reclaim (2022/23)	£ 984.57		
Total income:	**£ 48,604.86**		
Balance 2023/24:	**-£ 1,968.05**		

Bank Reconciliation
March 2024

Cash book		Bank	
Balance from 2022/23	£ 55,973.94	Current account balance	£ 2,500.00
Plus receipts	£ 48,604.86	Reserve Account balance	£ 50,975.36
Less payments	-£ 50,572.91	Plus unpresented receipts	£ -
Less VAT paid	-£ 530.53	Less unpresented cheques/payment	£ -
	£ 53,475.36		**£ 53,475.36**