

Minutes of Eyam Parish Council held on Monday 27th January 2025 at 7.30pm in the Mechanics Institute.

Councillors present: Cllrs, Ian Jackson, Chris Mason (Vice-Chair), Mano Belivanis, John Plant, Peter Silley, Leslie Spittle, Kym West, Paul Wiles and Jeremy Wright.

In attendance: Colin Swindell (Clerk), Adrian Webster (Handyman) and 1 member of the public

Item		Action by
0125/1 Apologies	Apologies were received from Cllr Alasdair Sutton (DCC), Cllr Peter O'Brien (DDDC), Cllr Simon Ripton (DDDC) and the Safer Neighbour Team.	
0125/2 Variation of business	None.	
0125/3 Interests	Cllr Wright declared an interest in item 0125/8 'Car park charges' .	
0125/4 Public speaking	- Mr Alan Nichols asked about improving business advertisements within the village, with a particular focus on updating a refurbishing the two A-boards next to the stocks. Mr Nichols is to speak with local businesses and bring back proposals to the Parish Council. The Parish Council had no objections but insisted that two A-boards be put on the grassed area and these must be freestanding. - Mr Nicols also reported that he and other residents continue to explore options for improving the Christmas lights in the village. - Cllr Simon Ripton (DDDC) was unable to attend the meeting, but gave the following written report: <i>"Peter [Cllr Peter O'Brien] and I had a challenging but productive meeting with the Council's CEO regarding the Eyam housing scheme. We shared our frustrations and concerns at the lack of support being provided to the Parish Council by the Housing team, who are the primary beneficiaries of your work.</i> <i>A paper is being progressed to bring forward additional technical resources to increase the housing team's ability to support the Eyam Scheme. Detail to follow."</i> - The Safer Neighbour Hood Team were unable to attend the meeting, but gave the following written report: <i>"Between 16th December 2024 and 27th January 2025, there have been 3 crimes recorded in Eyam. Two of the crimes don't affect the community whereby the criminal damage of the playing equipment does.</i> <i>We ask people to vigilant around the fields and car park near the mulita-used games area and if they witness anti-social behaviour, then please report it."</i> Noted: Cllr Plant informed the meeting that he had made available CCTV images to the police as part of their investigation into criminal damage to the play equipment.	
0125/5 Handyman's report	The Handyman gave the following report: - The toilets were closed for a day during the freezing weather on the grounds of health and safety.	

	- The urinal in the men's toilet has been unblocked. - There is a leaking tap in the ladies' toilets. - There is still a need to replace the broken toilet roll holder and a faulty hand sanitiser dispenser. - The Parish Council grit bins need replenishing following the prolonged spell of freezing weather and snowfall. Action: The Clerk is to enquire with DCC about the policy on restocking both DCC and Parish Council grit bins. Action: The Clerk is to contact Initial to have the toilet roll holder and hand sanitiser dispenser replaced.	Clerk Clerk
0125/6 Approval of minutes	On the motion of Cllr Plant, seconded by Cllr Mason, it was agreed: The minutes of the Parish Council meeting held Monday 16th December 2024 be accepted as true record. The minutes were signed by the Chair.	
0125/7 Clerk's report	The Clerk gave the following report on actions taken since the last meeting: - Highways work at High Cliff (top of The Nook) – Works by DCC began in December 2024 to improve the gullies and drainage on the byway to increase water capture. The involved the application MoT Type 2, something which the Parish Council objected to on the ground that it will wash downhill and block the gullies. Once this was known, the Clerk reaffirmed the request, but DCC has proceeded to use loose stone to resurface the byway. Agreed: Although Councillors note the improvements to kerbs and drainage, the Clerk is to enquire with DCC as to why their request was ignored. - Request for large concrete blocks to be put at the entrance to The Nook – No response nor update from DCC. The Clerk is to pursue. Agreed: This item is to be removed from the action list until the Clerk has something significant to report. - Request for the cleansing and jetting of gullies – No response nor update from DCC. The Clerk is to pursue. Agreed: This item is to be removed from the action list until the Clerk has something significant to report. - Streetlight at Town Head, outside 3 Orchard Bank obscured by a laurel tree (FS-Case-562396255 and follow-up reference FS-Case-592138858) – Despite DCC serving an enforcement notice to the landowner to have the laurel cut back, no works have been carried out. Action: The Clerk is to report the above to DCC. - Street light on Main Road adjacent to Butchers (FS-Case-562395604 and follow-up reference FS-Case-649900200) – DCC has confirmed that the streetlight is to be reinstated outside the property. DCC has also said that they are confident that the recent development at the property has not encroached onto the public highway. Agreed: This is now a matter for DCC to resolve and is to be removed from the Clerk's action list. - Tideswell Lane Opposite Croft House (FS-Case-562396534 and follow-up reference FS-Case-649900565) – Following the reinstatement of the old streetlight, DCC has confirmed that the new streetlight may not be connected and possibly removed. The Parish Council will be kept updated. Agreed: This is now a matter for DCC to resolve and is to be removed from the Clerk's action list.	Clerk Clerk

	- Riley Lane, Eyam (as reported by Cllr Belivanis) – DCC has repeated its position and there are no plans to reinstate the streetlight. Agreed: It is unlikely that DCC will move on this issue, therefore, it is to be removed from the Clerk's action list. - Car park drainage – Sub Scan carried jetting and CCTV surveys of the Parish Council car park drainage on Monday 20th January 2025. The company are to provide CCTV images and reports soon. - Gravel pile in car park – This matter has been repeatedly batted between DCC and DDDC. Both authorities have refused to take responsibility. DDDC has stressed that they use their own fleet of road sweepers and, therefore, it is likely to be a contractor operating on behalf of DCC. The Clerk has asked Cllr Alasdair Sutton (DCC) look into this matter and speak with offices at County Hall to find a resolution. - Blocked urinal – The urinal has been repaired. (COMPLETED). - Leaking tap – The Handyman has reported a leaking tap in the ladies' toilet. This has been reported to DDDC for repair. Action: The Clerk is to pursue this matter with DDDC. - Parish Council noticeboard – Cllr Mason has refurbished and reinstated the noticeboard. Thanks were expressed to Cllr Mason (COMPLETED). - Parish precept 2025/26 – The agreed precept requirement for 2025/26 has been submitted to DDDC (COMPLETED).	Clerk
0125/8 Car park charges	Councillors thoroughly debated the advantages and disadvantages of introducing charges for using the Parish Council car park and there was general consensus that it is an idea worth exploring. On the motion of Cllr Plant, seconded by Cllr Spittle, it was agreed: - The Clerk is to explore options and quotes for the installation of a parking meter on the Parish Council car park. - The Clerk is to check whether there will be any planning or insurance implications with installing a parking meter.	Clerk Clerk
0125/9 Public toilet charges	Councillors thoroughly debated the advantages and disadvantages of introducing charges for using the public toilets and there was general consensus that it is an idea worth exploring. On the motion of Cllr Plant, seconded by Cllr Spittle, it was agreed: - The Clerk is to explore options and quotes for the installation of a charging point and turnstile entry system at the public toilets. - The Clerk is to discuss the proposals with DDDC (as owners of the building).	Clerk Clerk
0125/10 Regeneration project	The Working Group gave a brief update on the project. Cllr Belivanis reported that he has been in discussions with DDDC who plan to undertake a Housing Needs Survey in Eyam in the coming weeks. The Working Group has been consulted on the draft survey and a number of changes have been made to make it more relevant to the village. DDDC plan to make the survey accessible through the District Council's website but will also provide the Parish Council with 500 paper copies for distribution across Eyam. Action: All Councillors are to assist with deliveries, as and where they can.	All Cllrs
0125/11 Flooding	Cllr Plant informed the Council that he is due to meet with a small number of local residents to identify gullies and culverts across the Parish and register them on the map provided by DCC.	Cllr Plant

0125/12 Village reports	- Councillors discussed the number of road closures there has been in recent weeks and questioned why the Parish Council is not notified in advance of any closure. Action: The Clerk to contact DCC to clarify the protocol for informing Parish Councils about road closures in their areas. Action: The Clerk is to routinely check the one.network website for road closure and notify the Parish Council and community where necessary. Action: The Clerk is to contact the bus companies which serve Eyam to ask if they are notified of upcoming road closures. - On the motion of Cllr Plant, seconded Belivanis, it was agreed: Donations of £27.00 each be paid to the residents who provided electricity from their homes for the Christmas lights in The Square.	Clerk Clerk Clerk																																	
0125/13 Finance	i. Approval of payments On the motion of Cllr Mason, seconded by Cllr Wiles, the following payments were agreed: <table border="1"> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pensions (Dec 2024)</td><td>£ 2,978.53 **</td></tr> <tr> <td>Clerk and Handyman</td><td>Salaries, tax and pensions (Jan 2025)</td><td>£ 2,009.80</td></tr> <tr> <td>JA Porter</td><td>Cleaning (January 2025)</td><td>£ 480.00</td></tr> <tr> <td>EDF Energy</td><td>Market Hall electricity (January 2025)</td><td>£ 8.00</td></tr> <tr> <td>Cooperative Bank</td><td>Bank charges (Nov – Dec 2024)</td><td>£ 30.00</td></tr> <tr> <td>Cartridge People</td><td>Printer ink</td><td>£ 47.90 *</td></tr> <tr> <td>Mechanics Institute</td><td>Room hire (2024)</td><td>£ 264.00</td></tr> <tr> <td>PWLB</td><td>Loan repayment (February 2025)</td><td>£ 3,179.93</td></tr> <tr> <td>Peak Architects Ltd</td><td>Feasibility programme</td><td>£ 3,885.00</td></tr> <tr> <td>2x residents</td><td>Donation (electricity for Christ. lights)</td><td>£ 54.00</td></tr> </tbody> </table> * Purchased by and to be reimbursed to the Clerk. ** Payments retrospectively approved (as agreed at December 2024 meeting). ii. Income received None. iii. Budget and accounts monitoring The budget and bank reconciliation (as of 31st December 2024) was circulated to members – see Appendix 0125/A1	Payee:	Item of expenditure:	Amount:	Clerk and Handyman	Salaries, tax and pensions (Dec 2024)	£ 2,978.53 **	Clerk and Handyman	Salaries, tax and pensions (Jan 2025)	£ 2,009.80	JA Porter	Cleaning (January 2025)	£ 480.00	EDF Energy	Market Hall electricity (January 2025)	£ 8.00	Cooperative Bank	Bank charges (Nov – Dec 2024)	£ 30.00	Cartridge People	Printer ink	£ 47.90 *	Mechanics Institute	Room hire (2024)	£ 264.00	PWLB	Loan repayment (February 2025)	£ 3,179.93	Peak Architects Ltd	Feasibility programme	£ 3,885.00	2x residents	Donation (electricity for Christ. lights)	£ 54.00	
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0125/14 Planning	i. Response to recent planning applications - NP/DDD/1124/1298 Overdale, Hawkhill Road, Eyam Demolition of existing garage and the construction of a new storage and office space Agreed: The following comments be submitted to the PDNPA: Eyam Parish Council would like to highlight what appears to be the absence of plans showing the new site/block plan which details the size of the proposed development. This omission makes it difficult to understand the potential impact the development could have within the locality. More specifically, the Paish Council is concerned that the proposed dwelling could extend beyond the footprint of the existing extension - to the rear of the property. The current extension, when viewed from further up the village, contributes to the current aesthetic harmony of the area. Should the proposal be to extend further beyond the current footprint, it could significantly alter the visual landscape and increase the perceived mass of the structure. As the plans do not appear to clarify the above points, the Parish Council	Clerk																																	

	questions whether the plans would be in-keeping or incongruous. If the plans do not extend beyond the rear of the existing extension, then the Parish Council would be minded to support the application. If it does extend the rear boundary, then the Council believes there would be significant harm to the character of the local area. - NP/DDD/1224/1358 - Post Office, Royal Mail, Main Road, Eyam Change of use of vacant building, comprising a purpose-built Post Office lying within Class E (Commercial Business and Service) to a single dwelling, Class C3 (residential) together with creation of new door & window opening Agreed: The following comments be submitted to the PDNPA: Eyam Parish Council would like to highlight that boundary wall shown on the proposed 'North Elevation' is much closer to the building than illustrated. This means, therefore, that access to the side and rear of the building is restricted. Furthermore, the door would not function and the property would be void of a secondary exit point or fire escape. The Parish Council welcomes the change of use to a residential dwelling but has concerns that the property could become another holiday let. The Parish Council would, therefore, like to request that a covenant be attached to the property to ensure it remains a residential dwelling and cannot be converted to or used as a holiday or short-term let. The Parish Council believes that under new regulations parking spaces should be provided for new residential dwellings. Eyam already suffers from excessive on-street parking and would question whether the proposal should include off-street parking provision. ii. PDNPA decisions on recent planning applications None.	Clerk
0125/15 Correspondence	The following correspondence were considered and noted: - Derbyshire Fire & Rescue Service - Budget Consultation 2025/26 - DCC – Mobile library dates (February and March 2025) - DCC - Minor Roads for inclusion in DCC road survey - DCC – Temporary Road Closure Notice (Main Road, Foolow) - Eyam Museum - Village meeting local consultation event invitation - Local resident – Complaint about water and solid ice on Water Lane - Numerous residents – Enquiries regarding winter maintenance - Darley Dale Town Council – Invite to Big Green Energy Event - DCC (via Cllr Simon Ripton) - Flood Warden newsletter (January 2025) - DCC - Community News (20.01.2025) - DDDC - Register to use household recycling centres - Severn Trent – Councillor newsletter (January 2025) - John Whitby MP – Request to display contact information - PPPF – Minutes and notes of January meeting - Local resident – Report of fire deliberately started on footpath, Edge Road	
0125/16 Next agenda	Agreed: Considering the length of meetings, the Clerk is to reduce the agenda where possible. It was recommended that the Handyman's report be removed along with any 'running items' that no longer require regular discussion.	Clerk
0125/17 Next meeting	Agreed: The next Eyam Parish Council meeting be held on Monday 24th February 2025 at 7.30pm in the Mechanics Institute.	

The meeting closed at 9.54pm

DDDC – Derbyshire Dales District Council

DALC – Derbyshire Association of Local Councils

PPPF – Peak Park Parishes Forum

DCC – Derbyshire County Council

PDNPA – Peak District National Park Authority

UKSPF – United Kingdom Shared Prosperity Fund

Appendix 0125/A1**Budget and Bank Reconciliation****Budget 2024/25**31st December 2024

Category of expenditure	Actual	Budget	Variance
Salaries, pensions and PAYE	£ 19,386.79	£ 26,500.00	£ 7,113.21
Clerk's administration and expenses	£ 77.83	£ 100.00	£ 22.17
Handyman's supplies and equipment	£ 97.19	£ 550.00	£ 452.81
IT and website	£ 16.00	£ 250.00	£ 234.00
Advertising	£ -	£ 150.00	£ 150.00
Room hire	£ -	£ 200.00	£ 200.00
Payroll services	£ 132.00	£ 200.00	£ 68.00
Insurance	£ 1,099.37	£ 1,200.00	£ 100.63
Audit	£ 400.00	£ 450.00	£ 50.00
DALC/PPPF subscriptions	£ 12.00	£ 425.00	£ 413.00
Training	£ -	£ 500.00	£ 500.00
Toilet cleaning	£ 4,183.03	£ 5,500.00	£ 1,316.97
Washroom services and supplies	£ 3,896.32	£ 3,500.00	-£ 396.32
Market Hall electricity	£ 72.00	£ 500.00	£ 428.00
Defibrillator maintenance	£ -	£ 300.00	£ 300.00
CCTV maintenance	£ 365.00	£ 1,000.00	£ 635.00
Footpaths	£ -	£ 300.00	£ 300.00
Maintenance and contingency	£ 614.83	£ 2,000.00	£ 1,385.17
Elections	£ -	£ 500.00	£ 500.00
Donations	£ 75.00	£ 1,200.00	£ 1,125.00
PWLB loan repayments	£ 3,179.93	£ 6,360.00	£ 3,180.07
Bank charges	£ 90.00	£ 150.00	£ 60.00
Flood Prevention	£ -	£ 1,000.00	£ 1,000.00
Total expenditure:	£ 33,697.29	£ 52,835.00	£ 19,137.7
Income			
Parish precept	£ 43,695.00		
Donations	£ 1,485.14		
Eyam Museum (Advertising)	£ 1,000.00		
Grant - UK Shared Prosperity Fund	£ 14,895.00		
Co-Operative Bank shares	£ 4.46		
Co-Operative Bank interest	£ 1,169.31		
VAT reclaim (2023/24)	£ 530.53		
Total income:	£ 62,779.44		
Balance 2024/25	£ 29,082.15		

Bank Reconciliation31st December 2024

Cash Book		Bank	
Balance from 2023/24	£ 53,475.36	Current account balance	£ 2,500.00
Plus receipts	£ 62,779.44	Reserve Account balance	£ 79,865.99
Less payments	-£ 33,697.29	Plus unrepresented receipts	£ -
Less VAT paid	-£ 953.44	Less unrepresented cheques/payment	-£ 761.92
	£ 81,604.07		£ 81,604.07