

## Eyam Parish Council

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### Approved minutes of Eyam Parish Council held on Monday 30<sup>th</sup> January 2023 at 7.30pm in the Mechanics Institute.

**Councillors present:** Cllrs, Ian Jackson (Chair), Mano Belivanis, Marie Brown, Mark Noble, John Plant, Leslie Spittle and Jeremy Wright.

**In attendance:** Colin Swindell (Clerk), Cllr Peter O'Brien (DDDC), Mr Simon Ripton (seeking co-option) and Dr Peter Silley (seeking co-option).

| Item                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Action by |
|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>0123/1 Apologies</b>                | Apologies were received from Cllr Chris Mason.<br>Apologies were also received from Cllr Alasdair Sutton (DCC) and PCSO Anthony Boswell (SNT).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |
| <b>0123/2 Variation of business</b>    | Cllr Jackson proposed that agenda item <b>0123/10 (Hand dryers in toilets)</b> be considered after item <b>0123/5 (Handyman's report)</b> . This would allow the Handyman to give his experience on the service provided by Initial Rentokil.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |
| <b>0123/3 Declaration of Interests</b> | In relation to agenda item <b>0123/11 (Request to site a stall on the car park)</b> , Cllr Jackson and Cllr Wright both declared that they own businesses that provide food and refreshments, however, they did not believe the proposed stall would conflict with their trade.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |
| <b>0123/4 Public speaking</b>          | <ul style="list-style-type: none"><li>- Cllr Peter O'Brien (DDDC) reported that DDDC members have agreed to accept a recommendation from the Independent Remuneration Panel to increase their allowances by 11%.</li><li>- Cllr O'Brien reported that a vacant 'Platform Housing' property with a 'Derbyshire Clause' recently advertised on Home Options received over 60 bids from people seeking tenancy. Of those who bid, 14 were shortlisted, of whom were residents of Eyam. Cllr O'Brien said that this demonstrated the strong local need for housing, but also the level of competition that local residents face from outside the community.</li></ul> <p>Cllr O'Brien went on to explain that there were different allocation policies for different properties in the village – some of which give a greater or lesser advantage for local people bidding to secure a home in Eyam.</p> <p>Those affordable homes with a '<b>Derbyshire Clause</b>' allow a person who has lived or worked anywhere in the County for the last 3 years to bid on a property. Applicants assessed with the greatest need, regardless of local connection, are allocated the property.</p> <p>Newer-build affordable homes have a '<b>Peak Park local occupancy condition</b>' attached to them which gives preference to people who live in the immediate community, regardless of the level of need of those bidding from outside the parish.</p> <p>Cllr O'Brien felt that housing policy should be changed so that all properties have the same allocation policies attached to them and this should be in line with the '<b>Peak Park local occupancy condition</b>' – giving local residents a greater chance of remaining in their community.</p> <p><b>Agreed:</b> Having listened to and discussed the above points made by Cllr O'Brien, a motion be brought to the next meeting proposing that EPC write</p> |           |

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|                                   | <p>to DDDC, PDNPA and the relevant providers of social housing recommending that changes be made to allocation policies to ensure local people are given priority, regardless of the age of the property and the conditions attached to the original planning permission</p> <p><b>Action:</b> The Clerk to liaise with Cllr O'Brien to formulate a motion to bring to the next meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Clerk                                                              |
| <b>0123/5 Handyman's report</b>   | The Handyman reported that wall was good and there were no issues to report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                    |
| <b>0123/6 Approval of minutes</b> | <p><b>On the motion of Cllr Plant, seconded by Cllr Brown, it was agreed:</b></p> <p>The minutes of the meeting held on Monday 19<sup>th</sup> December 2022 are accepted as true record. The minutes were signed by the Chair.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                    |
| <b>0123/7 Clerk's report</b>      | <p><b>The Clerk reported the following items are ongoing and further updates will be given at the next meeting:</b></p> <ul style="list-style-type: none"> <li>- <b>Sign for disabled toilets:</b> The Handyman said that he had not approached FastSigns. Councillors felt that a basic alternative would be adequate.</li> </ul> <p><b>Action:</b> The Clerk to purchase a printed sign for the door.</p> <p><b>Action:</b> The Handyman to fix the sign to the disabled toilet door.</p> <ul style="list-style-type: none"> <li>- <b>Faulty hand-dryer in Ladies' toilets:</b> This item was discussed under minute <b>0123/10 (Handy-dryers in toilets).</b></li> <li>- <b>Parking Review:</b> This item was discussed under minute <b>0123/9 (Parking review)</b></li> <li>- <b>New information board:</b> The Clerk is still awaiting a quote for the new stand.</li> <li>- <b>Reroofing of the Market Hall:</b> No further quotes have been received. The tender notice has been published in the Parish Magazine and through the 'Eyam Village Community &amp; Events' Facebook page. More time is to be given.</li> <li>- <b>Changes to Initial contract:</b> The Clerk has attempted to contact the Initial Accounts Manager on several occasions, but with no success.</li> </ul> <p><b>Action:</b> The Clerk to continue pursuing the above matter with Initial.</p> <ul style="list-style-type: none"> <li>- <b>Dog waste bin on New Road:</b> This item was discussed under minute <b>0123/12 (Bin on new Road).</b></li> <li>- <b>Road sweeping:</b> Councillors reported that the mechanical sweeper and hand-crews have been to the village to remove leaves from some roads and pavement, but missed several streets from the list provided by Cllr Plant.</li> </ul> <p><b>Action:</b> Cllr Plant to provide the Clerk with a list of streets that are still in need of leaf clearance.</p> <p><b>Action:</b> The Clerk to contact DDDC to inform them of the missed streets and ask that crews return to complete the job.</p> <p><b>The following items are now complete and/or no further action is required:</b></p> <ul style="list-style-type: none"> <li>- <b>Nest dispute:</b> Funds totalling £684.66 have been recovered from NEST and deposited into the EPC bank account. Subsequently, part of the money has been used to pay the outstanding contributions owed to the Handyman's pension (as agreed at the Parish Council meeting held on Monday 24<sup>th</sup> October 2022, minute <b>1022/8</b>). The amount paid to NEST was £364.18. As the outstanding contributions were originally paid by debit card, this method of payment had to be used again. The current Clerk, therefore, personally made the payments and seeks to be reimbursed at the meeting.</li> </ul> | <p>Clerk<br/>Handyman</p> <p>Clerk</p> <p>Cllr Plant<br/>Clerk</p> |

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| <b>0123/8 Co-opt new councillor</b>  | <p>In early January, a notice to advertise the Casual Vacancy was posted on the EPC notice board and social media. Three residents submitted expressions of interest to the Clerk. One application was received after the deadline of Monday 23<sup>rd</sup> January and, in agreement with the Chair, was not accepted.</p> <p>The two valid candidates, Dr Peter Silley and Mr Simon Ripton, were invited to attend the January meeting and were given a copy of the rules for co-opting a new Councillor. Prior to the meeting, the current members of EPC were provided with copies of the candidates' personal statements.</p> <p>At the meeting, Mr Simon Ripton announced his intention to withdraw from the contest, leaving Dr Peter Silley as the only valid candidate.</p> <p><b>On the motion of Cllr Jackson, seconded by Cllr Plant, it was unanimously agreed:</b><br/>To co-opt Dr Peter Silley as a member of Eyam Parish Council. Dr Silley signed the 'Declaration of Office' and was asked to complete a 'Register of Disclosable Pecuniary Interests' form. Dr Silley joined the meeting.</p>                                                                                                                                                                                                                                                                                                                                        |              |
| <b>Election of Chair</b>             | <p>The Chair, Cllr Jackson, left the meeting at 8:15pm.</p> <p>In the absence of the Vice-Chair, the Clerk asked members to elect a Chair for the remainder of the meeting.</p> <p><b>On the motion of Cllr Wright, seconded by Cllr Brown, it was agreed:</b><br/>Cllr Belivanis be elected to Chair the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |
| <b>0123/9 Parking review</b>         | <p>Prior to the meeting, the Clerk circulated to members copies of emails and sketches from DC that set out the current proposals to introduce new parking restrictions in Eyam. DCC stated that a Traffic Regulation Order would begin in May 2023 and the emergency service and local authorities will be consulted on the proposals. DCC have advised EPC to consider the proposals and consult with residents on the plans.</p> <p>The proposals were debated at length and three possible options were considered and debated:</p> <ol style="list-style-type: none"> <li>1. Leave the existing parking restrictions in place and ask DCC to take no further action.</li> <li>2. Accept DCC's current proposals for additional parking restrictions and allow them to be implanted as on the plans.</li> <li>3. To renew and amend DCC's current proposals where necessary and consult with residents.</li> </ol> <p>Option 1 was proposed by Cllr Noble but failed to find a seconder.<br/>Option 2 was not moved.</p> <p><b>On the motion of Cllr Plant, seconded by Cllr Brown, it was agreed:</b><br/>To adopt option 3. The Clerk to arrange a date for Councillors to meet and walk-through the village to identify problem areas and consider the type of parking restrictions needed to resolve them. The Clerk to make enquiries with DCC about the feasibility of introducing a 'Residents Parking Permit Scheme' along Church Street.</p> | <b>Clerk</b> |
| <b>0123/10 Hand-dryers in toilet</b> | <p>The Clerk reported that the Initial contract manager has given notice that the hand-dryers in the toilets will no longer be repaired and removed at the end of the contract in July 2023. This is due to the toilets being 'outdoors' and exposed to excessive moisture – causing the hand-dryers to routinely breakdown. Initial have indicated that they would be willing to replace the units with paper towel dispensers. Councillors and the Handyman felt that this would only lead to more mess and littering across the car park, as well as being open to misuse.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |

|                                                        | <p><b>Agreed:</b> The Clerk is to investigate all options and alternatives available to EPC when Initial remove the hand-dryers. This could include the possibility of:</p> <ul style="list-style-type: none"> <li>a) looking at other hand-drying products, such as roller towels.</li> <li>b) purchasing our own hand-dryers and retaining all other aspects of the Initial contract.</li> <li>c) taking the service back in house completely.</li> <li>d) getting quotes from an alternative washroom service provider.</li> </ul> <p>The Clerk to report back at the next meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Clerk          |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
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| <b>0123/11 Request to site a stall on the car park</b> | <p>A request has been received from a local trader who is seeking permission to site a temporary refreshments van on the EPC car park.</p> <p><b>Agreed:</b> The request is refused on the grounds of EPC not having appropriate insurance and liability cover for business use of the car park, setting a precedent for future requests from other businesses, remaining consistent with refusing similar request in the past and concerns over littering.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| <b>0123/12 Bin on New Road</b>                         | <p>Following the moving of the dog bin on New Road, EPC have received complaints about its new location – mainly on the grounds of it being an eyesore and serving more purpose where it was before. Residents have requested that it is put back in its original position and replaced with a larger black bin.</p> <p><b>Agreed:</b> The Clerk is to make the request to DDDC as outlined above by residents.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Clerk          |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| <b>0123/14 Village reports</b>                         | All matters relating to this item were covered elsewhere in the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| <b>0123/15 Finance</b>                                 | <p>i. <b>Approval of payments</b></p> <p><b>On the motion of Cllr Belivanis, seconded by Cllr Plant, the following payments were agreed:</b></p> <table> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk and Handyman</td><td>Salary &amp; pensions (December 2022)</td><td>£1541.60</td></tr> <tr> <td>HMRC</td><td>PAYEE tax</td><td>£164.22 (DD)</td></tr> <tr> <td>Ann Harrison</td><td>Cleaning (December 2022)</td><td>£320.00</td></tr> <tr> <td>WM Eyre &amp; Sons</td><td>Ironmongery, gloves and materials</td><td>£16.43</td></tr> <tr> <td>PWLB</td><td>Loan repayment (due 13<sup>th</sup> Feb 2023)</td><td>£3,179.93 (DD)</td></tr> <tr> <td>Colin Swindell (Clerk)</td><td>Outstanding Contributions to NEST</td><td>£364.18</td></tr> <tr> <td>PKF Littlejohn</td><td>External Audit</td><td>£240.00</td></tr> <tr> <td>EDF</td><td>Market Hall Electricity</td><td>£5.00 (DD)</td></tr> </tbody> </table> <p>ii. <b>Income received</b></p> <table> <thead> <tr> <th>Payee:</th><th>Item in receipt of:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>NEST</td><td>Refund for overpaid contributions</td><td>£684.66</td></tr> <tr> <td>Car park honesty box</td><td>Donations</td><td>Undisclosed *</td></tr> </tbody> </table> <p>iii. <b>Budget and accounts monitoring</b></p> <p>The budget and the December banking reconciliation were circulated to members - see <b>Appendix 0123/A1</b>.</p> <p><b>Noted:</b> The budget and accounts were accepted as valid and correct.</p> | Payee:         | Item of expenditure: | Amount: | Clerk and Handyman | Salary & pensions (December 2022) | £1541.60 | HMRC | PAYEE tax | £164.22 (DD) | Ann Harrison | Cleaning (December 2022) | £320.00 | WM Eyre & Sons | Ironmongery, gloves and materials | £16.43 | PWLB | Loan repayment (due 13 <sup>th</sup> Feb 2023) | £3,179.93 (DD) | Colin Swindell (Clerk) | Outstanding Contributions to NEST | £364.18 | PKF Littlejohn | External Audit | £240.00 | EDF | Market Hall Electricity | £5.00 (DD) | Payee: | Item in receipt of: | Amount: | NEST | Refund for overpaid contributions | £684.66 | Car park honesty box | Donations | Undisclosed * |  |
| Payee:                                                 | Item of expenditure:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Amount:        |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| Clerk and Handyman                                     | Salary & pensions (December 2022)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £1541.60       |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| HMRC                                                   | PAYEE tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | £164.22 (DD)   |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| Ann Harrison                                           | Cleaning (December 2022)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | £320.00        |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| WM Eyre & Sons                                         | Ironmongery, gloves and materials                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £16.43         |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| PWLB                                                   | Loan repayment (due 13 <sup>th</sup> Feb 2023)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | £3,179.93 (DD) |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| Colin Swindell (Clerk)                                 | Outstanding Contributions to NEST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £364.18        |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| PKF Littlejohn                                         | External Audit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | £240.00        |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| EDF                                                    | Market Hall Electricity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | £5.00 (DD)     |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| Payee:                                                 | Item in receipt of:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Amount:        |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| NEST                                                   | Refund for overpaid contributions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £684.66        |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| Car park honesty box                                   | Donations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Undisclosed *  |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |
| <b>0123/15 Planning</b>                                | <p>i. <b>Response to recent planning applications</b></p> <p>None.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                |                      |         |                    |                                   |          |      |           |              |              |                          |         |                |                                   |        |      |                                                |                |                        |                                   |         |                |                |         |     |                         |            |        |                     |         |      |                                   |         |                      |           |               |  |

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|                                          | ii. <b>PDNPA decisions on recent planning applications</b><br><br>None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>0123/16 Correspondence</b>            | <b>The following correspondence were considered and received:</b> <ul style="list-style-type: none"> <li>- PCSO Anthony Boswell – SNT Newsletter (December 2022)</li> <li>- PPPF – Clarification on PDNPA Parish Member elections 2023</li> <li>- Derbyshire PCC – Councillor briefing</li> <li>- DCC – Community News (January 2023)</li> <li>- DDDC - Claire Raw ceasing to hold office</li> <li>- Local Business – Request to site refreshment stall on car park</li> <li>- DCC – Parish and Town Council Liaison Forum invite (March 2023)</li> <li>- DALC- Newsletter (January 2023)</li> <li>- DDDC – Burial capacity review</li> </ul> |  |
| <b>0123/17 Items for the next agenda</b> | <ul style="list-style-type: none"> <li>- Housing motion as agreed under item <b>0123/4 (Public speaking)</b></li> <li>- Electronic payments for car park and toilet donations</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>0123/18 Next meeting</b>              | <b>Agreed:</b> The next meeting of EPC is to be held on Monday 27 <sup>th</sup> February 2023 at 7.30pm in the Mechanics Institute.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |

**The meeting closed at 9.28pm**

\* Item not for disclosure on public documents. Please contact the clerk for details.

EPC – Eyam Parish Council

DDDC – Derbyshire Dales District Council

DALC – Derbyshire Association of Local Councils

PDNPA – Peak District National Park Authority

DCC – Derbyshire County Council

SNT – Safer Neighbourhoods Team

## Appendix 0123/A1

Eyam Parish Council meeting held on Monday 30<sup>th</sup> January 2023  
Budget and Banking Reconciliation (December 2022)

| <b>Eyam Parish Council 2022/23 - Income and Expenditure</b>   |                    |                    |                   |
|---------------------------------------------------------------|--------------------|--------------------|-------------------|
| (including payments for approval on Monday 30th January 2023) |                    |                    |                   |
| Category of expenditure                                       | Actual             | Budget             | Variance          |
| Staff and wages                                               | £ 20,260.49        | £ 25,500.00        | £ 5,239.51        |
| Payroll admin                                                 | £ 132.00           | £ 200.00           | £ 68.00           |
| Misc. staff expenses                                          | £ 64.76            | £ 550.00           | £ 485.24          |
| Insurance                                                     | £ 917.40           | £ 900.00           | -£ 17.40          |
| Printing/advertising                                          | £ -                | £ 150.00           | £ 150.00          |
| Postage, phone stationery                                     | £ 18.12            | £ 100.00           | £ 81.88           |
| IT                                                            | £ 15.00            | £ 250.00           | £ 235.00          |
| Room hire & Zoom                                              | £ 80.50            | £ 200.00           | £ 119.50          |
| Subscriptions                                                 | £ -                | £ 400.00           | £ 400.00          |
| Audit                                                         | £ 420.00           | £ 450.00           | £ 30.00           |
| Bank Charges                                                  | £ 90.00            | £ 130.00           | £ 40.00           |
| PWLB loan repayments                                          | £ 6,359.86         | £ 6,360.00         | £ 0.14            |
| General admin                                                 | £ 35.00            | £ 150.00           | £ 115.00          |
| Training                                                      | £ 15.00            | £ 500.00           | £ 485.00          |
| Cleaning                                                      | £ 2,420.47         | £ 2,500.00         | £ 79.53           |
| Toilet equipment and supplies                                 | £ 3,463.86         | £ 1,700.00         | -£ 1,763.86       |
| Market Hall electricity                                       | £ 146.00           | £ 500.00           | £ 354.00          |
| Defibrillator maintenance                                     | £ -                | £ 260.00           | £ 260.00          |
| Footpaths                                                     | £ -                | £ 300.00           | £ 300.00          |
| CCTV                                                          | £ 366.96           | £ 1,000.00         | £ 633.04          |
| Other outdoor costs                                           | £ 1,057.64         | £ 2,000.00         | £ 942.36          |
| Donations                                                     | £ 1,575.00         | £ 1,200.00         | -£ 375.00         |
| <b>Total expenditure:</b>                                     | <b>£ 37,438.06</b> | <b>£ 45,300.00</b> | <b>£ 7,861.94</b> |
| Precept                                                       | £ 43,262.00        |                    |                   |
| Car park donations                                            | £ 5,892.28         |                    |                   |
| Public toilet donations                                       | £ 1,394.52         |                    |                   |
| Mompesson's Well donations                                    | £ 142.68           |                    |                   |
| Co-Operative Bank (Shares)                                    | £ 3.28             |                    |                   |
| Co-Op Reserve Acc. (Interest)                                 | £ 91.74            |                    |                   |
| Stephen Mansfield (NEST)                                      | £ 364.19           |                    |                   |
| Platinum Jubilee Grant (DDDC)                                 | £ 500.00           |                    |                   |
| Rentokil Initial (Credit note)                                | £ 538.33           |                    |                   |
| NEST refund                                                   | £ 684.66           |                    |                   |
| <b>Total income:</b>                                          | <b>£ 52,873.68</b> |                    |                   |
| <b>Balance 2022/23:</b>                                       | <b>£ 15,435.62</b> |                    |                   |

| <b>Banking Reconciliation - December 2022</b> |                    |                                               |                    |
|-----------------------------------------------|--------------------|-----------------------------------------------|--------------------|
| Completed on 23/01/2023                       |                    |                                               |                    |
| <b>Cash Book</b>                              |                    | <b>Bank</b>                                   |                    |
| Balance from 2021-22                          | £ 46,231.60        | Current account balance                       | £ 2,500.00         |
| Amendment to YE Cashbook 2021/22*             | £ 10.50            | Reserve Account balance                       | £ 66,769.59        |
| Plus receipts                                 | £ 52,873.68        | Plus unrepresented receipts                   | £ -                |
| Less payments                                 | £ 31,649.44        | Less unrepresented cheques/payments 2022/2023 | £ 2,706.88         |
| Less VAT paid                                 | £ 938.63           | Less unrepresented cheque (923) from 2021/22  | £ 35.00            |
|                                               | <b>£ 66,527.71</b> |                                               | <b>£ 66,527.71</b> |

\*Cheque 923 issued for £34.50 but payment was recorded in 2021-22 cash book as £45.00 (£10.50 uplift needed to 21/22 YE balance)